



BOROUGH OF TOTOWA PUBLIC LIBRARY

537 Totowa Road | Totowa NJ, 07512

973-790-3265 | fax 973-790-0306 | www.totowapl.org

Wednesday, March 26, 2025 at 7:00 pm
Reading Room

- I. Call to order
Open Public Meeting Act (Sunshine Law) In accordance with the Open Public Meetings Act, this meeting was advertised by annual legal notices in *The Record & The Herald News* as well as posting said information in the Library and Borough Hall.
- II. Portion of Meeting Open to Public
- III. Roll Call
- IV. Approval of Board Meeting Minutes
- V. Correspondence
 - NJ Annual Survey Certification
 - Second Quarter Allotment Request
 - Report from Karl Environmental Group
 - Letter from American Legion Post 227
 - Donation from Joann Cebak in memory of Judy Bradley
- VI. Director's Report
 - Facilities update
 - Materials & Services
 - Outreach & Programming
 - PALS Plus
 - Personnel update

- Plans for 2025
- Statistics
- Volunteer update

VII. Committee Reports

- Budget & Finance
- Building & Grounds
- Personnel & Policy
- Strategic Planning

VIII. Old Business

- Lower-Level Renovation Project
- Resolution for additional work
- Passport Acceptance Office
- Digital Sign Purchase
- Open House Details & Recognitions
- Annual Survey

IX. New Business

- Quote from KI & Allstate Office Interiors for chairs for the lower level
- Quote from KC Signs & AWNINGS for electrical work for digital sign
- Staff Development Day 2025

X. Friends of the Library

- Bunco night
- Atlantic City Trip
- Hunterdon Hills Playhouse Trip
- Welcome Board Painting Night
- Western Night

XI. Foundation

- 2026 Dinner Fundraiser

XII. Financial Report

- Monthly Report
- Bills Awaiting Approval
- 2025 Budget & 2025 Salary Guide

XIII. Announcements

- Open House April 8, 2025
- Next Board of Trustee Meeting - April 23, 2025
- Borough wide Garage Sale & Shredding Event & Clothing Collection - April 27, 2024

XIV. Adjournment