



BOROUGH OF TOTOWA PUBLIC LIBRARY

537 Totowa Road | Totowa NJ, 07512

973-790-3265 | fax 973-790-0306 | www.totowapl.org

Agenda for Meeting Wednesday, December 27, 2023 – 7 pm Reading Room

- I. Call to order
Open Public Meeting Act (Sunshine Law) In accordance with the Open Public Meetings Act, this meeting was advertised by annual legal notices in *The Record & The Herald News* as well as posting said information in the Library and Borough Hall.
- II. Portion of Meeting Open to Public
- III. Roll Call
- IV. Approval of Board Meeting Minutes
- V. Correspondence
 - Donation from John P and Grace L. Soldoveri Foundation
 - Donation from Janet Saunders
 - Donation from Catherine Cavallo
 - Donation from Doctor Casperino & Salvador
 - Invitation from Northern Region Educational Services Commission
- VI. Director's Report
 - Facilities Update
 - Materials & Services
 - Outreach and Programming
 - PALS Plus Update
 - Personnel Update
 - Future plans
 - Statistics
 - Volunteer Update
- VII. Committee Reports
 - Budget & Finance – Thomas Watkins, Valerie D'Ambrosio and Theresa Bronkowski
 - Building and Grounds – Thomas Watkins, Mayor John Coiro and Patricia Knapp
 - Personnel & Policy – Thomas Watkins, Robert Coyle and Elsa Stonebridge
 - Strategic Planning – Thomas Watkins, Mayor John Coiro and Patricia Knapp

VIII. Old Business

- Strategic Plan
- Digital Sign Purchase
- 2023 Continuing Education Assignment
- 2024 Capital Plans
- Resolution earmarking funds for Lower Level Improvements

IX. New Business

- Budget Estimate for Rear Entrance Plaza Renovation from Coppa Montalbano Architects
- Resolution transferring funds from Operating Account into Capital Account for future improvements
- 2023 Annual Report & Letter for Chief Financial Officer
- 2023 Report to the Community
- PALS Plus Voting Representative Form
- EC-COMPTECH Contract
- Plans for 2024

X. Friends of the Library

XI. Foundation

XII. Financial Report

- Monthly Report
- Bills Awaiting Approval
- 2024 Budget

XIII. Announcements

- Foundation's annual Italian Family Style Dinner 1.15.24
- Next Board of Trustee Meeting 1.24.24– Reorganization Meeting at 6:30 pm followed by the Regular meeting at 7pm

XIV. Adjournment