

BOROUGH OF TOTOWA

MINUTES OF THE MAYOR AND COUNCIL

February 12, 2019

PRESENT: Mayor John Coiro, presiding, Council President Lou D'Angelo, Councilwoman Debra Andriani, Councilman Anthony Picarelli, Councilman William Bucher, Councilman John Capo, Councilwoman Lisa Palazzo, Municipal Clerk Joseph Wassel and Municipal Attorney Kristin Corrado.

ABSENT: None.

Mayor John Coiro called the meeting to order and asked the Municipal Clerk to call the roll.

Municipal Clerk Wassel recited the Prayer of the Meeting followed with the Pledge of Allegiance to the Flag with the public participating.

Mayor Coiro asked everyone to remain standing and offer a moment of silence for former Councilman William "Ted" Ferguson who passed away recently.

Mayor Coiro asked the Clerk to read the statement of the meeting.

The Municipal Clerk read the following statement: This meeting of the Mayor and Council held on this day is being held in accordance with Chapter 231, P.L. 1975 of the State of New Jersey as amended. The agenda for this meeting has been prepared and distributed to the Mayor and Council and a copy has been on file in the Office of the Municipal Clerk.

There was a motion by Councilman D'Angelo, seconded by Councilwoman Andriani to dispense with the regular order of business in order to have a swearing in ceremony to administer the Oath of Allegiance and Office to Lieutenant Keith Schaffer and Lieutenant Frank DeCeglie being promoted to the rank of Captain and Sergeant Jerry Tolomeo, Sergeant James Eisele and Sergeant Joseph Tomasello being promoted to the rank of Lieutenant of the Borough of Totowa Police Department. On roll call vote, all members of the Council present voted in the affirmative.

Mayor Coiro asked Public Safety Committee Chairman, Councilman D'Angelo and Police Chief Robert Coyle to join him in front of the dais. Mayor Coiro went on to say that this is always nice when we get to make promotions, so this is a special day for us, our officers and our community. Mayor Coiro said that though the weather outside was tough, he was glad to see so many people make it out in support of our officers and said that we would begin with our more senior officers first.

Mayor Coiro asked Lieutenant Keith Schaffer and Lieutenant Frank DeCeglie to approach the dais to take the Oath of Allegiance and Office for the rank of Captain.

Mayor Coiro administered the Oath of Allegiance and Office to Captain Keith Schaffer, with his wife Tammy holding the Bible and Captain Frank DeCeglie, with his wife Jen holding the Bible.

A badge symbolic to the rank of Captain was presented to Captain Keith Schaffer and Captain Frank DeCeglie by Police Chief Robert Coyle.

Congratulations were extended to Captain Keith Schaffer and Captain Frank DeCeglie.

Mayor Coiro asked Sergeant Jerry Tolomeo, Sergeant James Eisele and Sergeant Joseph Tomasello to approach the dais to take the Oath of Allegiance and Office for the rank of Lieutenant.

Mayor Coiro administered the Oath of Allegiance and Office to Lieutenant Jerry Tolomeo, with his wife Dawn holding the Bible, Lieutenant James Eisele, with his wife Nicole holding the Bible and Lieutenant Joseph Tomasello, with his wife Kristen holding the Bible.

A badge symbolic to the rank of Lieutenant was presented to Lieutenant Jerry Tolomeo, Lieutenant James Eisele and Lieutenant Joseph Tomasello by Police Chief Robert Coyle.

Congratulations were extended to Lieutenant Jerry Tolomeo, Lieutenant James Eisele and Lieutenant Joseph Tomasello.

Councilman D'Angelo congratulated all the gentlemen being promoted here tonight, said it is well deserved and you have a great turnout and wished them all the best.

Mayor Coiro – who had said a little about each officer before he swore them in – then congratulated each officer on their promotion and asked Police Chief Coyle to say a few words.

Police Chief Coyle thanked the Mayor and Council, Chairman Peter Murphy, Borough Attorney/Senator Corrado and Borough Clerk Wassel for the promotions, congratulated each officer and went on to give a little personal and professional history about each officer being promoted.

Captain DeCeglie, speaking on behalf of all five officers promoted, thanked the Mayor and Council and Chief Coyle for their promotions, and also thanked their wives, families, friends and town employees and then invited everyone in attendance down to Murph's Tavern for a celebration.

Mayor Coiro announced that there will be a short recess to allow all family and friends to congratulate the promoted officers.

There was a motion by Councilman D'Angelo, seconded by Councilwoman Andriani to revert to the regular order of business. On roll call vote, all members of the Council present voted in the affirmative.

Mayor Coiro asked if any members of the Council, the Municipal Clerk or the Municipal Attorney wished to address the Council.

There were no reports.

CITIZENS HEARD:

There were no citizens who wished to be heard.

There was a motion by Councilman D'Angelo, seconded by Councilwoman Andriani to approve the Minutes of the Mayor and Council for the meeting of January 22, 2019. On roll call vote, all members of the Council present voted in the affirmative. Councilman Capo abstained from the voting.

COMMITTEE ON FINANCE:

There was a motion by Councilman Picarelli, seconded by Councilman D'Angelo to approve Resolution No. 2019-04 for the payment of bills. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman Picarelli, seconded by Councilman D'Angelo to adopt the following Resolution Authorizing Emergency Temporary Appropriation. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 33-2019

RESOLUTION AUTHORIZING EMERGENCY TEMPORARY APPROPRIATION

WHEREAS, an emergent condition has arisen with respect to current fund appropriations; and

WHEREAS, no adequate provision has been made in the 2019 temporary budget for the aforesaid purpose, and N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned; and

WHEREAS, the total emergency temporary resolutions adopted in the year 2019 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$405,000.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Totowa (not less than two-thirds of all members affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20 that emergency temporary appropriations be made and that said emergency temporary appropriations shall be provided for in full in the 2019 municipal budget so adopted:

CAPITAL IMPROVEMENTS – EXCLUDED FROM “CAPS”

Firefighting Equipment	\$285,000
Improvements to Municipal Pool	<u>120,000</u>
	<u>\$405,000</u>

There was a motion by Councilman Picarelli, seconded by Councilman D’Angelo to adopt the following Resolution Authorizing The Purchase And Delivery Of A Liberty 4 Channel Digital Recorder For The Municipal Court. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 34-2019

RESOLUTION AUTHORIZING THE PURCHASE AND DELIVERY OF A
LIBERTY 4 CHANNEL DIGITAL RECORDER FOR THE MUNICIPAL COURT

WHEREAS, the Borough of Totowa Municipal Court Judge and Administrator have requested the purchase of a Liberty 4 Channel Digital Recorder that will be designated for court use only; and

WHEREAS, the Mayor and Council of the Borough of Totowa have determined that there is a need for a designated digital recorder for the Municipal Court; and

WHEREAS, the Mayor and Council of the Borough of Totowa desire to authorize the purchase and delivery of a digital recorder; and

WHEREAS, the Municipal Court Administrator solicited quotes from companies authorized to sell and deliver the digital recorder; and

WHEREAS, Gramco Business Communications, 1149 Bloomfield Avenue, Clifton, New Jersey 07012 has submitted a proposal for an HP 15” touch screen laptop computer with Liberty V.7.7 recording software and related accessories in the amount of \$2,900.00, a copy of which is on file in the office of the Borough of Totowa Municipal Clerk; and

WHEREAS, this digital recorder will be purchased through the expenditure of DWI c. 531 funds; and

WHEREAS, pursuant to the applicable New Jersey State laws, the purchase of this digital recording system may be authorized without public bidding.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby authorize the purchase and delivery of a Liberty 4 Channel Digital Recorder from Gramco Business Communications in the amount of \$2,900.00.

BE IT FURTHER RESOLVED, that the Mayor and Municipal Council of the Borough of Totowa do hereby authorize the Municipal Clerk and Municipal Court Administrator to execute any and all instruments relating thereto.

There was a motion by Councilman Picarelli, seconded by Councilman D'Angelo to accept the Franchise Fees for calendar year 2018 from Cablevision (Altice) in the amount of \$123,620.00. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman Picarelli, seconded by Councilman D'Angelo to accept the Franchise Fees for calendar year 2018 from Verizon (Fios) in the amount of \$40,518.43. On roll call vote, all members of the Council present voted in the affirmative.

COMMITTEE ON PUBLIC SAFETY:

Upon the recommendation of the Committee, there was a motion by Councilman D'Angelo, seconded by Councilman Capo that Patrol Officer Robert Errigo, Patrol Officer Jeffrey Pasquariello, Patrol Officer Daniel DiBlasio and Patrol Officer Jamie Titus be promoted to the rank of Sergeant. On roll call vote, all members of the Council present voted in the affirmative.

MAYOR'S APPOINTMENT

I, Mayor John Coiro, with the advice and consent of the Council do hereby promote Patrol Officer Robert Errigo, Patrol Officer Jeffrey Pasquariello, Patrol Officer Daniel DiBlasio and Patrol Officer Jamie Titus to the rank of Sergeant in the Borough of Totowa Police Department, effective with their swearing in ceremony on February 26, 2019.

There was a motion by Councilman D'Angelo, seconded by Councilman Capo to confirm the promotions. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman D'Angelo, seconded by Councilman Capo to adopt the following Resolution Approving Participation With The State Of New Jersey Federal Grant Program Administered By The Division Of Criminal Justice, Department Of Law And Public Safety And To Accept The Grant Funding. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 35-2019

RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY FEDERAL GRANT PROGRAM ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY AND TO ACCEPT THE GRANT FUNDING

WHEREAS, the Mayor and Council of the Borough of Totowa wishes to apply for funding of approximately \$60,000 with a match of \$313,552 for an approximate project total cost of \$373,552 for a project under the State of New Jersey Safe and Secure Communities Program Grant # 19-1612 for the period of 01/25/2019 to 01/24/2020; and

WHEREAS, the Mayor and Council of the Borough of Totowa has reviewed the accompanying application and has approved said request; and

WHEREAS, the project is a joint effort between the Department of Law and Public Safety and the Borough of Totowa, for the purpose described in the application.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Totowa that:

- 1) As a matter of public policy, the Mayor and Council of the Borough of Totowa wishes to participate to the fullest extent possible with the Department of Law and Public Safety and to accept the grant funding.
- 2) The Attorney General of New Jersey will receive funds on behalf of the applicant.
- 3) The Division of Criminal Justice shall be responsible for the receipt and review of the applications for said funds.

- 4) The Division of Criminal Justice shall initiate allocations to the applicant as authorized by law.

There was a motion by Councilman D'Angelo, seconded by Councilman Capo to adopt the following Resolution Authorizing The Purchase And Delivery Of Firefighting Equipment Consisting Of Scott Paks, Facemasks, Cylinders And Air Pack Compressor System. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 36-2019

RESOLUTION AUTHORIZING THE PURCHASE AND DELIVERY OF FIREFIGHTING EQUIPMENT CONSISTING OF SCOTT PAKS, FACEMASKS, CYLINDERS AND AIR PACK COMPRESSION SYSTEM

WHEREAS, the Borough of Totowa Fire Chief has requested the purchase and delivery of various firefighting equipment consisting of Scott Paks, Facemasks, Cylinders and Air Pack Compression System that will be used by the members of the Borough of Totowa's Volunteer Fire Department; and

WHEREAS, the Mayor and Council of the Borough of Totowa have determined that there is a need for this equipment which will ensure the safety and well-being of our volunteer firefighters; and

WHEREAS, the Mayor and Council of the Borough of Totowa desire to authorize the purchase and delivery of this safety equipment for the Borough of Totowa Volunteer Fire Department; and

WHEREAS, New Jersey State Contract No. A80961 has been awarded to New Jersey Fire Equipment, 119-131 Rt. 22 East, Green Brook, New Jersey 08812 for the purchase of delivery of firefighting equipment consisting of Scott Paks, Facemasks, Cylinders and Air Pack Compression System; and

WHEREAS, pursuant to the applicable New Jersey State laws, the purchase of this safety equipment may be authorized without public bidding.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby authorize the purchase of delivery of firefighting equipment consisting of Scott Paks, Facemasks, Cylinders and Air Pack Compression System in the amount of \$282,324.00.

BE IT FURTHER RESOLVED, that the Mayor and Municipal Council of the Borough of Totowa do hereby authorize the Municipal Clerk and Fire Chief to execute any and all instruments relating thereto.

COMMITTEE ON PUBLIC WORKS:

There was no report.

COMMITTEE ON ENGINEERING & PUBLIC PROPERTY:

There was a motion by Councilman Capo, seconded by Councilwoman Andriani to approve Payment Estimate No. 2 in the amount of \$79,576.00 to North American Pipeline Services, LLC for the Sanitary Sewer Main Rehabilitation – Phases V & VI. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman Capo, seconded by Councilwoman Andriani to adopt the following Resolution Authorizing Professional Engineering Services For The Ventilation Upgrade For The Riverview Drive Pump Station Improvements. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 37-2019

RESOLUTION AUTHORIZING PROFESSIONAL ENGINEERING
SERVICES FOR THE VENTILATION UPGRADE FOR THE
RIVERVIEW DRIVE PUMP STATION IMPROVEMENTS

WHEREAS, by Resolution No. 128-2016 dated September 13, 2016, the Mayor and Council of the Borough of Totowa authorized various repairs for the Riverview Drive Pump Station; and

WHEREAS, the proposed repairs included but are not limited to installation of new wet well ventilation as well as the replacement of grating, side gates, valves, a door and the automatic transfer switch; and

WHEREAS, the Borough of Totowa Sewer Department Superintendent has recommended that additional ventilation improvements be undertaken for the Riverview Drive Pump Station as well; and

WHEREAS, the Mayor and Council of the Borough of Totowa agree that there is a need for this ventilation upgrade for the Riverview Drive Pump Station; and

WHEREAS, the Mayor and Council of the Borough of Totowa desire to retain the services of a professional engineering firm to provide design services, prepare bid documents, assist in the bidding process and supervise construction of the ventilation upgrade at the Riverview Drive Pump Station; and

WHEREAS, Richard A. Alaimo Engineering Associates has submitted a proposal dated February 1, 2019 for ventilation upgrade for the Riverview Drive Pump Station Improvements at a cost not to exceed \$25,000.00, a copy of which is on file in the office of the Borough of Totowa Municipal Clerk; and

WHEREAS, the Mayor and Council of the Borough of Totowa on February 12, 2019 did examine the proposal submitted by Richard A. Alaimo Engineering Associates; and

WHEREAS, pursuant to the applicable New Jersey State laws, these professional services may be awarded without public bidding.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby accept the proposal submitted by Richard A. Alaimo Engineering Associates for professional engineering services for the Ventilation Upgrade for the Riverview Drive Pump Station Improvements in the amount of \$25,000.00.

BE IT FURTHER RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby authorize Richard A. Alaimo Engineering Associates to perform the professional services as set forth in their proposal.

BE IT FURTHER RESOLVED, that the Municipal Council of the Borough of Totowa does hereby authorize the Mayor, Municipal Clerk and Municipal Engineer to execute any and all necessary instruments relating thereto.

There was a motion by Councilman Capo, seconded by Councilwoman Andriani to adopt the following Resolution authorizing the Mayor to execute the Statements of Consent—NJDEP Form WQM-003 on behalf of the Borough of Totowa for the PSE&G L-2238 Underground Transmission Line Project. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 38-2019

WHEREAS, Public Service Electric and Gas (PSE&G) is applying for an Industrial Treatment Works Approval (TWA) Permit to install a temporary mobile treatment unit to treat groundwater associated with construction dewatering activities for its L-2238 Underground Electric Transmission Line Between Totowa And Cedar Grove Project; and

WHEREAS, the collected groundwater will be transported by a tank truck to the PSE&G Jackson Road Substation at 12 Jackson Road (Madison Road) in Totowa where it will be treated and discharged through the NJDEP permitted outfalls to the Naachpunkt Brook, the adjoining wetlands and the nearby storm drains on Jackson, Madison and Taft Roads in accordance with the NJPDES BGR-General Remediation Clean-up General Permit No. NJG0288454 issued by the NJDEP Division of Water Quality; and

WHEREAS, PSE&G requires the consent of the Borough of Totowa to submit the application to the NJDEP for approval.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Totowa, County of Passaic, State of New Jersey that the Mayor of the Borough of Totowa be and is hereby authorized to execute the Statements of Consent – NJDEP Form WQM-003 on behalf of the Borough of Totowa.

A letter was received from the Friends of the Totowa Public Library requesting permission to use the Municipal Parking Lot on Tuesday, March 26, 2019 for a trip to the Sands Casino. There was a motion by Councilman Capo, seconded by Councilwoman Andriani to grant permission. On roll call vote, all members of the Council present voted in the affirmative.

COMMITTEE ON LIAISON & INSPECTION:

There was a motion by Councilwoman Andriani, seconded by Councilman Bucher to adopt the following Resolution Authorizing Professional Engineering Services For The Rehabilitation Of The Municipal Swimming Pool Skimmer System. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 39-2019

RESOLUTION AUTHORIZING PROFESSIONAL ENGINEERING SERVICES FOR
THE REHABILITATION OF THE MUNICIPAL SWIMMING POOL SKIMMER SYSTEM

WHEREAS, the Borough of Totowa Department of Public Works (“DPW”) Superintendent has recommended that some repairs be made to the Municipal Swimming Pool Skimmer System including but not limited to reinstallation of skimmer boxes and skimmer lines and installation of a new header control pipe; and

WHEREAS, the Mayor and Council of the Borough of Totowa desire to retain the services of a professional engineering firm to provide design services, prepare bid documents, assist in the bidding process and provide construction supervision of this Municipal Pool Rehabilitation Project; and

WHEREAS, Richard A. Alaimo Engineering Associates has submitted a proposal dated January 28, 2019 for the Rehabilitation of the Municipal Swimming Pool Skimmer System at a cost not to exceed \$19,700.00, a copy of which is on file in the office of the Borough of Totowa Municipal Clerk; and

WHEREAS, the Mayor and Council of the Borough of Totowa on February 12, 2019 did examine the proposal submitted by Richard A. Alaimo Engineering Associates; and

WHEREAS, pursuant to the applicable New Jersey State laws, these professional services may be awarded without public bidding.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby accept the proposal submitted by Richard A. Alaimo Engineering Associates for professional engineering services for the Rehabilitation of the Municipal Swimming Pool Skimmer System in the amount of \$19,700.00.

BE IT FURTHER RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby authorize Richard A. Alaimo Engineering Associates to perform the professional services as set forth in their proposal.

BE IT FURTHER RESOLVED, that the Municipal Council of the Borough of Totowa does hereby authorize the Mayor, Municipal Clerk and Municipal Engineer to execute any and all necessary instruments relating thereto.

There was a motion by Councilwoman Andriani, seconded by Councilman Bucher to authorize the re-advertisement for the RFP's for 2019 Animal Control Officer, Board of Health Attorney and Affordable Housing Administrative Agent. On roll call vote, all members of the Council present voted in the affirmative.

COMMITTEE ON LEGISLATION & ORDINANCES:

There was a motion by Councilwoman Palazzo, seconded by Councilman Picarelli to introduce on first reading, refer to the Planning Board for their review and advertise for public hearing the following entitled ordinance. On roll call vote, all members of the Council present voted in the affirmative.

ORDINANCE NO. 02-2019

**AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF TOTOWA
CHAPTER 415 ENTITLED "ZONING AND LAND USE", PART 4, "ZONING",
ARTICLE XV, "ESTABLISHMENT OF DISTRICTS",
SECTION 121, "ZONING MAP AND SCHEDULES"**

There was a motion by Councilwoman Palazzo, seconded by Councilman Picarelli to approve Raffle License Application Nos. 2143 & 2144 for the Lincoln Park First Aid Squad, Inc. for a Tricky Tray and On-Premise 50/50 to be held on April 4, 2019 at The Bethwood. On roll call vote, all members of the Council present voted in the affirmative.

There being no further business to come before the Council, there was a motion by Councilman D'Angelo, seconded by Councilwoman Andriani that the meeting be adjourned. On roll call vote, all members of the Council present voted in the affirmative.

Joseph Wassel, RMC
Municipal Clerk