

BOROUGH OF TOTOWA

MINUTES OF THE MAYOR AND COUNCIL

June 28, 2022

PRESENT: Mayor John Coiro, presiding, Council President Lou D'Angelo, Councilwoman Debra Andriani, Councilman Anthony Picarelli, Councilman William Bucher, Councilman John Capo, Councilman Patrick Fierro, Municipal Clerk Joseph Wassel and Municipal Attorney Kristin Corrado.

ABSENT: None.

Mayor John Coiro called the meeting to order and asked the Municipal Clerk to call the roll.

Municipal Clerk Wassel recited the Prayer of the Meeting followed with the Pledge of Allegiance to the Flag with the public participating.

Mayor Coiro asked the Clerk to read the statement of the meeting.

Municipal Clerk Wassel read the following statement: This meeting of the Mayor and Council held on this day is being held in accordance with Chapter 231, P.L. 1975 of the State of New Jersey as amended. The agenda for this meeting has been prepared and distributed to the Mayor and Council and a copy has been on file in the Office of the Municipal Clerk.

There was a motion by Councilman D'Angelo, seconded by Councilwoman Andriani to dispense with the regular order of business in order to hold a public hearing on Ordinance No. 04-2022 as advertised. On roll call vote, all members of the Council present voted in the affirmative.

Municipal Clerk Wassel announced that Ordinance No. 04-2022 has been advertised for public hearing for Tuesday, June 28, 2022.

Municipal Clerk Wassel read the legal notice and title of Ordinance No. 04-2022.

There was a motion by Councilman D'Angelo, seconded by Councilwoman Andriani to open the public hearing. On roll call vote, all members of the Council present voted in the affirmative.

Mayor Coiro asked if any citizens wished to be heard on Ordinance No. 04-2022.

CITIZENS HEARD:

There were no citizens who wished to be heard.

There was a motion by Councilman D'Angelo, seconded by Councilwoman Andriani to close the public hearing. On roll call vote, all members of the Council present voted in the affirmative.

Municipal Clerk Wassel read Ordinance No. 04-2022 by title:

ORDINANCE NO. 04-2022

**AN ORDINANCE OF THE BOROUGH OF TOTOWA, COUNTY OF PASSAIC,
NEW JERSEY, AMENDING THE REDEVELOPMENT PLAN FOR THE
PROPERTY IDENTIFIED ON THE TAX MAP OF THE BOROUGH AS BLOCK 154,
LOTS 19.01, 19.02, 19.04, 19.05, 19.06 AND 19.07, FORMERLY KNOWN
AS BLOCK 154, LOT 19.03 AND FORMERLY KNOWN AS BLOCK 154,
LOT 19 AND BLOCK 154.01, LOT 1**

There was a motion by Councilman D'Angelo, seconded by Councilwoman Andriani to adopt Ordinance No. 04-2022 on second and final reading. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman D'Angelo, seconded by Councilwoman Andriani to revert to the regular order of business. On roll call vote, all members of the Council present voted in the affirmative.

Mayor Coiro asked if any members of the Council, the Municipal Clerk or the Municipal Attorney wished to address the Council.

Councilwoman Andriani: 1) Announced that the Recreation Summer Camp Program started yesterday with about 221 registered campers. Recreation Director Mark Monteyne: Who was in attendance, said we have about 250 campers, but will get an actual number. Mayor Coiro: Asked Mark how that compares to last year and also asked for a comparison of the pool membership. Recreation Director Monteyne: Said he would get the numbers. 2) Stated that our 2nd Summer Concert is tomorrow night and will feature Biagio. Mayor Coiro: Commented that Biagio is a big draw.

CITIZENS HEARD:

There were no citizens who wished to be heard.

There was a motion by Councilman D'Angelo, seconded by Councilwoman Andriani to approve the Minutes of the Mayor and Council for the meeting of June 14, 2022. On roll call vote, all members of the Council present voted in the affirmative. Councilman Bucher abstained from the voting.

COMMITTEE ON FINANCE:

There was a motion by Councilman Picarelli, seconded by Councilman D'Angelo to approve Resolution No. 2022-14 for the payment of bills. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman Picarelli, seconded by Councilman D'Angelo to adopt the following Resolution Authorizing Reimbursement For 2021 Street Lighting And Garbage Removal Costs To Falls Bridge Meadows Condominium Association Pursuant To The Municipal Services Act. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 81-2022

RESOLUTION AUTHORIZING REIMBURSEMENT FOR 2021 STREET LIGHTING
AND GARBAGE REMOVAL COSTS TO FALLS BRIDGE MEADOWS CONDOMINIUM
ASSOCIATION PURSUANT TO THE MUNICIPAL SERVICES ACT

WHEREAS, in accordance with New Jersey's Municipal Services Act, the Borough of Totowa is required to either perform certain specified services for qualified private communities or to reimburse these communities in accordance with the statute; and

WHEREAS, Falls Bridge is a residential town house and condominium community located in the Borough of Totowa within which all of the roads located throughout the development are private; and

WHEREAS, Falls Bridge Meadows Condominium Association is a not-for-profit entity that operates and administers the general affairs of this qualified private community as defined by N.J.S.A. 40:67-23.2; and

WHEREAS, the Mayor and Council of the Borough of Totowa desire to authorize payment to the Falls Bridge Meadows Condominium Association for costs incurred in 2021 for street lighting and garbage removal services in accordance with the provisions of the Municipal Services Act.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby authorize payment to the Falls Bridge Meadows Condominium Association for reimbursement of costs incurred in 2021 for street lighting and garbage removal services pursuant to the terms of the New Jersey Municipal Services Act.

COMMITTEE ON PUBLIC SAFETY:

There was a motion by Councilman D'Angelo, seconded by Councilman Capo to adopt the following Resolution Authorizing The Purchase And Delivery Of Two Chevrolet Tahoe Patrol Vehicles For The Borough Of Totowa Police Department. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 82-2022

RESOLUTION AUTHORIZING THE PURCHASE AND DELIVERY OF
TWO CHEVROLET TAHOE PATROL VEHICLES FOR
THE BOROUGH OF TOTOWA POLICE DEPARTMENT

WHEREAS, the Borough of Totowa Police Chief has requested that two new police vehicles be purchased and added to the Borough of Totowa fleet; and

WHEREAS, more specifically, the Police Chief has requested the purchase of two Chevrolet Tahoe Patrol Vehicles; and

WHEREAS, the Mayor and Council of the Borough of Totowa have determined that there is a need for two new police vehicles in order to maintain and keep the fleet updated; and

WHEREAS, the Mayor and Council of the Borough of Totowa desire to authorize the purchase of these vehicles; and

WHEREAS, State of New Jersey Contract No. 21-Fleet-01485 has been awarded to Gentilini Motors, 2703 Fire Road, Egg Harbor Township, New Jersey 08234 for the purchase and delivery of Chevrolet Tahoe Patrol Vehicles with Lighting Package and all related equipment; and

WHEREAS, pursuant to the applicable New Jersey State laws, the purchase of the police vehicles may be authorized without public bidding.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby authorize the purchase of two 2022 Chevrolet Tahoe Patrol Vehicles with Lighting Package from Gentilini Motors in the amount of \$56,807.81 per Patrol Vehicle for a total cost of \$113,615.62.

BE IT FURTHER RESOLVED, that the Mayor and Municipal Council of the Borough of Totowa do hereby authorize the Municipal Clerk and Police Chief to execute any and all instruments relating thereto.

There was a motion by Councilman D'Angelo, seconded by Councilman Capo to approve payment of the annual garage rent for 2022 to Volunteer Fire Company No. 1 and to Riverview Park Fire Company, Inc. On roll call vote, all members of the Council present voted in the affirmative.

COMMITTEE ON PUBLIC WORKS:

There was a motion by Councilman Bucher, seconded by Councilman Fierro to adopt the following Resolution To Submit A Grant Application And Execute A Grant Agreement With The New Jersey Department Of Transportation For The 2023 Municipal Aid Application For The Winifred Drive, Liberty Ridge Trail And Centennial Court Improvement Project. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 83-2022

RESOLUTION TO SUBMIT A GRANT APPLICATION AND EXECUTE
A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF
TRANSPORTATION FOR THE 2023 MUNICIPAL AID APPLICATION FOR
THE WINIFRED DRIVE, LIBERTY RIDGE TRAIL AND CENTENNIAL COURT
IMPROVEMENT PROJECT

WHEREAS, the Borough of Totowa continues to develop projects that will improve access and maintenance on public roads; and

WHEREAS, the Borough of Totowa's Engineer has provided plans specifically designed to address and improve traffic flow/safety issues and maintenance on our roads; and

WHEREAS, the Borough of Totowa has submitted plans to the State of New Jersey, Department of Transportation for Municipal Aid in the past and will continue to do so in the future; and

WHEREAS, the Borough of Totowa has identified Winifred Drive, Liberty Ridge Trail, and Centennial Court to be in desperate need of repair.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa, in the County of Passaic, State of New Jersey formally approves the grant application for the Winifred Drive, Liberty Ridge Trail and Centennial Court Improvement Project.

BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk are hereby authorized to submit an electronic grant application identified as "MA-2023-Totowa Borough-Winifred Drive, Liberty Ridge Trail and Centennial Court Improvement Project-A-00513" to the New Jersey Department of Transportation on behalf of the Borough of Totowa.

BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Totowa and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

There was a motion by Councilman Bucher, seconded by Councilman Fierro to adopt the following Resolution Authorizing The Purchase And Delivery Of One 2023 Ford F-550 4X4 Truck With Spreader And Plow For The Department Of Public Works Fleet. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 84-2022

RESOLUTION AUTHORIZING THE PURCHASE AND DELIVERY OF ONE
2023 FORD F-550 4X4 TRUCK WITH SPREADER AND PLOW FOR
THE DEPARTMENT OF PUBLIC WORKS FLEET

WHEREAS, the Borough of Totowa Department of Public Works (“DPW”) Superintendent has requested the purchase of one Ford F-550 4x4 Truck with Spreader and Plow; and

WHEREAS, the Mayor and Council of the Borough of Totowa have determined that there is a need for this multi-function vehicle to be added to the DPW fleet; and

WHEREAS, the Mayor and Council of the Borough of Totowa desire to authorize the purchase and delivery of the Ford F-550 4x4 Truck with Spreader and Plow; and

WHEREAS, New Jersey State Contract No. 17-FLEET-00241 has been awarded to Route 23 Automall, 1301 Route 23, Butler, New Jersey 07405 for the purchase and delivery of Ford F-550 4x4 Trucks with Spreader and Plow and all related equipment; and

WHEREAS, Route 23 Automall has submitted a proposal for the purchase and delivery of one new 2023 Ford F-550 4x4 Truck with Spreader and Plow in the amount of \$85,055.00, a copy of which is on file in the office of the Borough of Totowa Municipal Clerk; and

WHEREAS, pursuant to the applicable New Jersey State laws, the purchase of this vehicle may be authorized without public bidding.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby authorize the purchase and delivery of one new 2023 Ford F-550 4x4 Truck with Spreader and Plow from Route 23 Automall in the amount of \$85,055.00.

BE IT FURTHER RESOLVED, that the Mayor and Municipal Council of the Borough of Totowa do hereby authorize the Municipal Clerk and DPW Superintendent to execute any and all instruments relating thereto.

There was a motion by Councilman Bucher, seconded by Councilman Fierro to adopt the following Resolution Authorizing The Removal And Installation Of Garage Doors At The Department Of Public Works Building. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 85-2022

RESOLUTION AUTHORIZING THE REMOVAL AND INSTALLATION OF
GARAGE DOORS AT THE DEPARTMENT OF PUBLIC WORKS BUILDING

WHEREAS, the Borough of Totowa Department of Public Works (“DPW”) Superintendent has advised that three of the garage doors at the Borough of Totowa DPW Building need to be removed and replaced; and

WHEREAS, the Mayor and Council of the Borough of Totowa have determined that there is a need to dismantle and replace the garage doors at the Borough of Totowa DPW Building; and

WHEREAS, the Mayor and Council of the Borough of Totowa desire to authorize the removal and replacement of the garage doors; and

WHEREAS, the DPW Superintendent solicited quotes for the dismantling, removal and replacement of three garage doors at the Borough of Totowa DPW Building; and

WHEREAS, Reiner Overhead Doors, LLC, P.O. Box 246, Hasbrouck Heights, New Jersey 07604 has submitted a proposal dated June 2, 2022 for the removal and replacement of the garage doors in the amount of \$16,800.00, a copy of which is on file in the office of the Borough of Totowa Municipal Clerk; and

WHEREAS, pursuant to the applicable New Jersey State laws, the removal and replacement of the three garage doors may be authorized without public bidding.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby authorize the removal and replacement of three garage doors at the Borough of Totowa DPW Building by Reiner Overhead Doors, LLC in the amount of \$16,800.00.

BE IT FURTHER RESOLVED, that the Mayor and Municipal Council of the Borough of Totowa do hereby authorize the Municipal Clerk and DPW Superintendent to execute any and all instruments relating thereto.

Upon the recommendation of DPW Superintendent Jim Niland, there was a motion by Councilman Bucher, seconded by Councilman Fierro to approve a grade increase for DPW Laborer Michael Bastante from Grade 4 to Grade 3. On roll call vote, all members of the Council present voted in the affirmative.

COMMITTEE ON ENGINEERING & PUBLIC PROPERTY:

There was a motion by Councilman Capo, seconded by Councilwoman Andriani to adopt the following Resolution Authorizing Professional Historic Preservation Consulting Services For A National Register Nomination For The Van Houten/Van Allen House (Roelif And Antye Van Houten House). On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 86-2022

RESOLUTION AUTHORIZING PROFESSIONAL HISTORIC PRESERVATION CONSULTING SERVICES FOR A NATIONAL REGISTER NOMINATION FOR THE VAN HOUTEN/VAN ALLEN HOUSE (ROELIF AND ANTYE VAN HOUTEN HOUSE)

WHEREAS, the Van Houten/Van Allen House is located at 490 Totowa Road, Totowa, New Jersey and predates the establishment of the Borough of Totowa having been built in the first half of the 18th Century; and

WHEREAS, by Resolution No. 40-2021 dated March 9, 2021, the Mayor and Council of the Borough of Totowa designated the Van Houten/Van Allen House as a historical landmark; and

WHEREAS, thereafter the Passaic County Department of Cultural & Historic Affairs submitted a request to the State of New Jersey, Department of Environmental Protection, Historic Preservation Office, for a formal certification of eligibility for the Van Houten/Van Allen House; and

WHEREAS, the Borough of Totowa and Passaic County Department of Cultural & Historic Affairs have been notified by the Deputy State Historic Preservation Officer for New Jersey that based upon the available information, the Van Houten/Van Allen House is individually eligible to be listed in the New Jersey and National Registers of Historic Places under Criterion C for Architecture as an intact example of a mid-18th century vernacular Dutch stone house; and

WHEREAS, the period of significance for the house begins circa 1750 with the construction of the main block and ends circa the early 19th century with the construction of the northern stone addition; and

WHEREAS, the Borough of Totowa and Passaic County Department of Cultural & Historic Affairs have been advised by the Deputy State Historic Preservation Officer for New Jersey that any future nomination efforts should be under the name of the “Roelif and Antye Van Houten House” who were the owners during the original construction of the house; and

WHEREAS, Borough of Totowa and Passaic County Department of Cultural & Historic Affairs were further advised that we would also need to include supplemental research to support a definitive end date for the period of significance based upon the construction of the northern stone addition to the house; and

WHEREAS, the Passaic County Department of Cultural & Historic Affairs solicited quotes from pre-qualified Preservation Professionals to assist the Borough of Totowa with nominating the Roelif and Antye Van Houten House for the National Register; and

WHEREAS, Margaret Newman, Historic Preservation Consulting, P. O. Box 222, Carversville, Pennsylvania 18913 has submitted a proposal dated February 3, 2022 to provide professional preservation services for the nomination of the Roelif and Antye Van Houten House to the National Register in the amount of \$7,000.00, a copy of which is on file in the office of the office of the Borough of Totowa Municipal Clerk; and

WHEREAS, pursuant to the applicable New Jersey State laws, the authorization of this professional service may be authorized without public bidding.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby authorize Margaret Newman, Historic Preservation Consulting to provide preservation services for the nomination of the Roelif and Antye Van Houten House to the National Register in the amount of \$7,000.00.

BE IT FURTHER RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby authorize the Municipal Clerk to execute any and all necessary instruments relating thereto.

COMMITTEE ON LIAISON & INSPECTION:

Upon the recommendation of the Committee, there was a motion by Councilwoman Andriani, seconded by Councilman Bucher to hire Marianna DePalma as Public Health Nurse. On roll call vote, all members of the Council present voted in the affirmative.

COMMITTEE ON LEGISLATION & ORDINANCES:

There was a motion by Councilman Fierro, seconded by Councilman Picarelli to introduce on first reading and advertise for public hearing the following entitled ordinance. On roll call vote, all members of the Council present voted in the affirmative.

ORDINANCE NO. 05-2022

AN ORDINANCE TO AMEND THE ORDINANCE FIXING THE ANNUAL SALARIES AND WAGES OF THE OFFICIALS, EMPLOYEES AND THE APPOINTEES OF THE BOROUGH OF TOTOWA, COUNTY OF PASSAIC, STATE OF NEW JERSEY

There was a motion by Councilman Fierro, seconded by Councilman Picarelli to introduce on first reading and advertise for public hearing the following entitled ordinance. On roll call vote, all members of the Council present voted in the affirmative.

ORDINANCE NO. 06-2022

AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF TOTOWA CHAPTER 75 ENTITLED "POLICE DEPARTMENT", ARTICLE II, "PUBLIC SAFETY COMMITTEE", SECTION 3, "DUTIES"

There was a motion by Councilman Fierro, seconded by Councilman Picarelli to carry the Resolution Authorizing The Renewal Of Division Of Alcoholic Beverage Control Liquor Licenses For The 2022 – 2023 License Term. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman Fierro, seconded by Councilman Picarelli to approve Ice Cream Vendors License Application, with restrictions, for Shady Basuf as Owner/Operator, trading as Roze Ice Cream, LLC. On roll call vote, all members of the Council present voted in the affirmative.

There being no further business to come before the Council, there was a motion by Councilman D'Angelo, seconded by Councilwoman Andriani that the meeting be adjourned. On roll call vote, all members of the Council present voted in the affirmative.

Joseph Wassel, RMC
Municipal Clerk