

# BOROUGH OF TOTOWA PUBLIC LIBRARY

537 Totowa Road | Totowa NJ, 07512

973-790-3265 | fax 973-790-0306 | [www.totowapl.org](http://www.totowapl.org)

## Agenda for Meeting Wednesday, April 23, 2025 at 7:00 pm Reading Room

### I. Call to order

Open Public Meeting Act (Sunshine Law) In accordance with the Open Public Meetings Act, this meeting was advertised by annual legal notices in *The Record & The Herald News* as well as posting said information in the Library and Borough Hall.

### II. Portion of Meeting Open to Public

### III. Roll Call

### IV. Approval of Board Meeting Minutes

### V. Correspondence

- Engagement letter from Lerch, Vinci & Bliss , LLP
- Letter from Lynn Tedeschi

### VI. Director's Report

- Facilities update
- Materials & Services
- Outreach & Programming
- PALS Plus
- Personnel update
- Plans for 2025
- Statistics
- Volunteer update

### VII. Committee Reports

- Budget & Finance
- Building & Grounds
- Personnel & Policy
- Strategic Planning

## **VIII. Old Business**

- Lower-Level Renovation Project Update
- Digital Sign Update
- Passport Acceptance Office
- Open House Recap
- Furniture Purchase Update
- Memorial Day Parade Update
- Staff Development Day 2025

## **IX. New Business**

- Amendment to Lower-Level Improvement Contract
- Proposal to remedy exterior water infiltration issue
- 2025 Financial Disclosure statements Update
- Art Exhibit to benefit Totowa Volunteer Firefighters
- 2025 Board of Trustee(s) Continuing Education Update

## **X. Friends of the Library**

- Bunco Night Recap
- Atlantic City Trip
- Hunterdon Hills Playhouse
- Welcome Board Painting Night
- Friends of the Library Western Night

## **XI. Foundation**

- 2025 Scholarship
- 2026 Italian Family Style Dinner

## **XII. Financial Report**

- Monthly Report
- Bills Awaiting Approval
- 2025 Budget & 2025 Salary Guide

## **XIII. Announcements**

- Next Board of Trustee Meeting - May 28<sup>th</sup>, 2025

## **XIV. Adjournment**