

BOROUGH OF TOTOWA PUBLIC LIBRARY

537 Totowa Road | Totowa NJ, 07512

973-790-3265 | fax 973-790-0306 | www.totowapl.org

Agenda for Meeting Wednesday, February 28, 2024 – 7 pm Reading Room

I. Call to order

Open Public Meeting Act (Sunshine Law) In accordance with the Open Public Meetings Act, this meeting was advertised by annual legal notices in *The Record & The Herald News* as well as posting said information in the Library and Borough Hall.

II. Portion of Meeting Open to Public

III. Roll Call

IV. Approval of Board Meeting Minutes

V. Correspondence

- Letter from Connie Molinari
- Letter from Patricia Knapp

VI. Directors' Report

- Facilities update
- Materials & Services
- Outreach & Programming
- PALS Plus
- Personnel update
- Plans for 2024
- Statistics
- Volunteer update

VII. Committee Reports

- Budget & Finance – Watkins, D’Ambrosio, Bronkowski
- Building & Grounds – Watkins, Coiro/Reynoso, Coyle
- Personnel & Policy – Watkins, Coyle, Stonebridge
- Strategic Planning – Watkins, Coiro/Reynoso, Bronkowski

VIII. Old Business

- Quotes for Weekly Building Services
- Resolution for Weekly Cleaning Services

IX. New Business

- Letter of Agency from PALS Plus for Erate Funding
- NJ State Library Annual Survey/State Report Data Year 2023/FY 2025
- Quote from Absolutely Fish for Aquarium Replacement
- Annual Open House

X. Friends of the Library

- Bunco Night
- Trip to Atlantic City Resorts
- Bus trip to The Shore Club
- River Queen Cruise
- Hoe Down

XI. Foundation

- Italian Family Style Dinner Recap
- Calendar Raffle

XII. Financial Report

- Monthly Report(s)
- Bills Awaiting Approval(s)
- 2024 Budget

XIII. Announcements

- a) Next Board of Trustee Meeting – March 27, 2024

XIV. Adjournment