

## **BOROUGH OF TOTOWA**

### **MINUTES OF THE MAYOR AND COUNCIL**

**May 9, 2017**

**PRESENT:** Mayor John Coiro, presiding, Council President Lou D'Angelo, Councilwoman Carolyn Fontanella, Councilwoman Debra Andriani, Councilman Anthony Picarelli, Councilman William Bucher, Councilman John Capo, Municipal Clerk Joseph Wassel and Municipal Attorney Robert Corrado.

**ABSENT:** None.

Mayor John Coiro called the meeting to order and asked the Municipal Clerk to call the roll.

Municipal Clerk Wassel recited the Prayer of the Meeting followed with the Pledge of Allegiance to the Flag with the public participating.

Mayor Coiro asked the Clerk to read the statement of the meeting.

The Municipal Clerk read the following statement: This meeting of the Mayor and Council held on this day is being held in accordance with Chapter 231, P.L. 1975 of the State of New Jersey as amended. The agenda for this meeting has been prepared and distributed to the Mayor and Council and a copy has been on file in the Office of the Municipal Clerk.

There was a motion by Councilman D'Angelo, seconded by Councilwoman Fontanella to dispense with the regular order of business in order to enable the Mayor and Council to present Sports Award Certificates to the 2016/2017 Totowa PAL 3<sup>rd</sup> and 4<sup>th</sup> Grade Girls Basketball, Team Jedi players and coaches as Champions of the Passaic Valley Youth Basketball League. On roll call vote, all members of the Council present voted in the affirmative.

Mayor Coiro went to the front of the dais and announced that this is always one of our

favorite nights when we can celebrate our young athletes. Remarked that there's both academic and athletic achievement and tonight we recognize your athletic achievement and how you made the whole town proud. Mayor Coiro began by calling up each coach and presenting them with a Sports Award Certificate. Mayor Coiro then asked Coach Alex DeLuccia to give a synopsis of the season. Mayor Coiro continued by calling up each player and presenting them with a Sports Award Certificate. Mayor Coiro then commented on behalf of the Mayor and Council that we congratulate you all and that we hope to see you back again next year. Mayor Coiro announced that there would be a short recess. Pictures were taken.

Mayor Coiro asked everyone to stand and offer a moment of silence for longtime resident and Planning Board Commissioner Jack Pohlman who passed away on May 2<sup>nd</sup>.

There was a motion by Councilman D'Angelo, seconded by Councilwoman Fontanella to revert to the regular order of business. On roll call vote, all members of the Council present voted in the affirmative.

Mayor Coiro asked if any members of the Council, the Municipal Clerk or the Municipal Attorney wished to address the Council.

Mayor Coiro: Commented that today Governor Chris Christie came to Totowa and held a press conference at the Riverview Sewer Pump Station to announce that the Department of Transportation will spend \$5 million to repair and upgrade the Route 80 Bridge between Totowa and Woodland Park.

Councilman D'Angelo: Wished a belated Happy Birthday to Mayor John Coiro and Borough Clerk Joseph Wassel.

#### CITIZENS HEARD:

Lisa Verhagen, 10 Knollwood Road: Said that she was here again and probably for the last time and that there was no need to rehash all the issues with the car wash that remain unresolved, but wants it on record that the Mayor suggested that she meet with the owner and she thought it was a good meeting but then two days later everything reverted back to the way it was. Asked what the Mayor and Council will do to enforce the resolution. Mayor Coiro: Answered that he spoke to Charlie Vella, the manager of the car wash who told him that he was researching a 12' fence but said that he would

get a permit for the installation of the fence. Asked Construction Code Official Allan Burghardt if he has come for the permit yet. Code Official Burghardt: Responded that he came in today for a permit to install a 10' – 12' fence. Lisa Verhagen: Asked if there was a timeline for the installation. Mayor Coiro: Told her that he would personally call Charlie every few days, but that Charlie has promised that as soon as the fence comes in that he will have it installed. Lisa Verhagen: Stated that she knows that most of the requirements will not get done, but if they install the fence it will solve a lot.

There was a motion by Councilman D'Angelo, seconded by Councilwoman Fontanella to approve the Minutes of the Mayor and Council for the meeting of April 25, 2017. On roll call vote, all members of the Council present voted in the affirmative. Councilwoman Andriani abstained from the voting.

#### COMMITTEE ON FINANCE:

There was a motion by Councilman Picarelli, seconded by Councilman D'Angelo to approve Resolution No. 2017-11 for the payment of bills. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman Picarelli, seconded by Councilman D'Angelo to acknowledge receipt of the Report of Audit for the year ended December 31, 2016 and that the recommendations will be reviewed by the Governing Body. On roll call vote, all members of the Council present voted in the affirmative.

#### COMMITTEE ON PUBLIC SAFETY:

A retirement letter was received from Police Captain Scott R. Titus, effective July 1, 2017. There was a motion by Councilman D'Angelo, seconded by Councilwoman Fontanella to accept his retirement. On roll call vote, all members of the Council present voted in the affirmative.

A letter from resident Albert Venditte thanking Police Chief Robert Coyle and Police Officer Gary Potenzzone for their care and concern given to him and his mother when two houses next to theirs on Boyle Avenue caught fire and burned on April 18, 2017 was received and filed with copies to be placed in their personnel jackets.

COMMITTEE ON PUBLIC WORKS:

There was a motion by Councilman Bucher, seconded by Councilman Capo to approve Payment Estimate No. 1 in the amount of \$29,694.98 to Midwest Construction, Inc. for the Hobart Place Improvements. On roll call vote, all members of the Council present voted in the affirmative.

Upon the recommendation of DPW Superintendent Jim Niland, there was a motion by Councilman Bucher, seconded by Councilman Capo to approve a grade increase for DPW Laborer Domenick Coiro from Grade 4 to Grade 3. On roll call vote, all members of the Council present voted in the affirmative.

COMMITTEE ON ENGINEERING & PUBLIC PROPERTY:

There was no report.

COMMITTEE ON LIAISON & INSPECTION:

There was a motion by Councilwoman Andriani, seconded by Councilman Bucher to adopt the following Resolution Authorizing Shared Services Agreement Between The Borough Of Totowa And The Borough Of Woodland Park For The Positions Of Construction Official, Building Subcode Official, Assistant Zoning Official And Code Enforcement Officer. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 70-2017

RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT BETWEEN THE  
BOROUGH OF TOTOWA AND THE BOROUGH OF WOODLAND PARK  
FOR THE POSITIONS OF CONSTRUCTION OFFICIAL, BUILDING SUBCODE  
OFFICIAL, ASSISTANT ZONING OFFICIAL AND CODE ENFORCEMENT OFFICER

WHEREAS, the Borough of Woodland Park desires to contract with the Borough of Totowa to provide for the services of Construction Official, Building Subcode Official, Assistant Zoning Official and Code Enforcement Officer for the term of four (4) years commencing April 1, 2017 through March 31, 2021; and

WHEREAS, the Borough of Totowa is willing to permit its employee to provide all of the stated services; and

WHEREAS, the Borough of Totowa and the Borough of Woodland Park have reached an agreement in accordance with N.J.S.A. 40A:65-1, *et seq.* ("Uniform Shared Services and Consolidation Act"), whereby the Borough of Totowa would provide services subject to this agreement; and

WHEREAS, the Borough of Totowa shall charge the Borough of Woodland Park \$98,000.00 for the first fiscal year.

NOW, THEREFORE, BE IT RESOLVED, that the Municipal Council of the Borough of Totowa, County of Passaic, State of New Jersey, do hereby authorize the Mayor and Municipal Clerk to execute the Shared Services Agreement on behalf of the Borough of Totowa with the Borough of Woodland Park for the services of a licensed Construction Official, Building Subcode Official, Assistant Zoning Officer and Code Enforcement Officer for a four (4) year period commencing April 1, 2017 through March 31, 2021, in an amount of \$98,000.00 for the first fiscal year.

#### MAYOR'S APPOINTMENT

I, Mayor John Coiro, do hereby appoint Thomas Ferraro as the Planning Board Class IV (Alternate 2) Commissioner for the one year unexpired term ending December 31, 2017.

This is a Mayor's appointment and does not require Council consent or confirmation.

#### COMMITTEE ON LEGISLATION & ORDINANCES:

There was a motion by Councilman Capo, seconded by Councilman Picarelli to introduce on first reading and advertise for public hearing the following entitled ordinance. On roll call vote, all members of the Council present voted in the affirmative.

#### ORDINANCE NO. 05-2017

#### **AN ORDINANCE TO AMEND THE ORDINANCE FIXING THE ANNUAL SALARIES AND WAGES OF THE OFFICIALS, EMPLOYEES AND THE APPOINTEES OF THE BOROUGH OF TOTOWA, COUNTY OF PASSAIC, STATE OF NEW JERSEY**

There was a motion by Councilman Capo, seconded by Councilman Picarelli to approve the Application For Social Affair Permit from the State Of New Jersey Division Of Alcoholic Beverage Control for Totowa PBA Local #80 to be held on May 20, 2017 from 12:00 p.m. – 8:00 p.m. at Washington Park School. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman Capo, seconded by Councilman Picarelli to memorialize the following Proclamation In Honor Of Kristin M. Corrado, Esq. On roll call vote, all members of the Council present voted in the affirmative.

#### PROCLAMATION IN HONOR OF KRISTIN M. CORRADO, ESQ.

WHEREAS, Kristin M. Corrado, a lifelong and dedicated resident of Totowa Borough, attended St. James School, Paul VI High School, East Stroudsburg University, and Seton Hall Law School; and

WHEREAS, Ms. Corrado has served as an attorney for over 25 years, including as a law clerk to the Honorable Amos Saunders, Presiding Chancery Judge in the Superior Court of New Jersey, North Jersey District Water Supply Commission Contract Administrator, and Municipal Attorney of Totowa; and

WHEREAS, Ms. Corrado, elected as Passaic County Clerk in 2009 and reelected in 2014, opened a satellite office in Wanaque, created a “mobile office” to expand the Office’s Outreach Program throughout the County at no additional cost, and instituted in-person early voting for the first time in the County; and

WHEREAS, Ms. Corrado partnered with the Department of Veteran’s Affairs to institute the Veterans ID Program and establish the Passaic County Veteran’s Discount List with local businesses to provide veterans with access to federal, state, and local services and benefits; as well as with Catholic Charities to host numerous benefits and seminars for Passaic County veterans; and

WHEREAS, Ms. Corrado, who serves on the Passaic County Military Appreciation Committee, which honors military members and families, and works with Blue Star Mothers to collect necessities for servicemembers, established the “Socks for Soldiers Program” to collect and provide socks to members of the armed forces, as well as homeless veterans, amassing over 5,000 pairs in February 2017 alone; and

WHEREAS, Ms. Corrado continues to serve as a member of the Do Good Student Support Group, and previously volunteered with the Totowa PAL Softball and Football programs, and the Passaic Valley Junior Hornets wrestling program; and

WHEREAS, the Mayor and Council of Totowa Borough wish to publicly honor Kristin M. Corrado's devotion to public service, veterans, the community of Totowa, and the residents of Passaic County; and

NOW, THEREFORE, BE IT PROCLAIMED that the Mayor and Council of the Borough of Totowa, County of Passaic, and State of New Jersey do hereby give special recognition to Kristin M. Corrado for her distinguished career and her receipt of the Dean McNulty Award from the Cathedral of St. John the Baptist.

BE IT FURTHER PROCLAIMED that this Proclamation be made a part of the permanent records of the Borough of Totowa and that a copy of said Proclamation be presented to Kristin M. Corrado.

There was a motion by Councilman Capo, seconded by Councilman Picarelli to approve Raffle License Application No. 2030 for the St. Joseph's Home for the Elderly of the Little Sisters of the Poor for an Off-Premise 50/50 to be held on August 30, 2017. On roll call vote, all members of the Council present voted in the affirmative.

There being no further business to come before the Council, there was a motion by Councilman D'Angelo, seconded by Councilwoman Fontanella that the meeting be adjourned. On roll call vote, all members of the Council present voted in the affirmative.

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Joseph Wassel, RMC  
Municipal Clerk