

BOROUGH OF TOTOWA

MINUTES OF THE MAYOR AND COUNCIL

YOUTH WEEK

May 28, 2024

PRESENT: Mayor John Coiro, presiding, Council President Lou D'Angelo, Councilman Anthony Picarelli, Councilman William Bucher, Councilman John Capo, Councilman Patrick Fierro, Councilman Sanders Reynoso, Municipal Clerk Joseph Wassel and Municipal Attorney Kristin Corrado.

ABSENT: None.

Mayor John Coiro called the meeting to order and asked Municipal Clerk Wassel to call the roll.

Mayor Coiro congratulated everyone on winning their respective elections and welcomed them all to the Youth Week Council Meeting.

There was a motion by Councilman D'Angelo, seconded by Councilman Picarelli to adopt the following resolution authorizing the Youth Week Elected Officials to act in the place and stead of the Duly Elected Mayor and Council of the Borough of Totowa. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 73-2024

YOUTH WEEK RESOLUTION

WHEREAS, in the observance of Youth Week, students have been designated in the place and stead of the Mayor and Council of the Borough of Totowa; and

WHEREAS, the said students shall conduct the business of the said Governing Body of the Borough of Totowa under the guidance of the duly elected Mayor and Council.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Totowa, County of Passaic, State of New Jersey, that any and all actions taken on behalf of said Governing Body are hereby and herewith ratified and confirmed as the official actions of the Mayor and Council as if the same were acting directly and in person.

Youth Week Mayor Kaidan Patel called the meeting to order and asked Borough Clerk Anabella Casillas to call the roll of the 2024 Youth Week Council.

PRESENT: Mayor Kaidan Patel, presiding, Councilman Ryan Corentin, Councilwoman Emily-Faith Asare, Councilwoman Maya Lorusso, Councilwoman Jacqueline McGovern, Councilwoman Makayla Shearin, Councilwoman Hannah Reynoso, Municipal Clerk Anabella Casillas and Municipal Attorney Giovanna Burress.

ABSENT: None.

Mayor Patel asks everyone to stand for the Prayer and Pledge of Allegiance to the Flag.

Borough Clerk Casillas recited the following Prayer of the Meeting: Dear Lord: the Mayor and Council pray, that courage and strength abundant be given that the actions of this Council be of benefit to all of the residents of the Borough of Totowa. Lord: we also pray, that you give courage and strength to the Youth Week Mayor, Council and Officials, so that we may fulfill our duties—under the guidance of this duly elected Mayor and Council—to the best of our abilities. And Lord: may you bless our families and friends, teachers and school officials, who have come out tonight, for all of their love and support.

Borough Clerk Casillas led everyone in the Pledge of Allegiance to the Flag with the public participating.

Mayor Patel asked Borough Clerk Casillas to read the statement of the meeting.

Borough Clerk Casillas reads the following statement: This meeting of the Mayor and Council held on this day is being held in accordance with Chapter 231, Public Laws 1975 of the State of New Jersey as amended. The agenda for this meeting has been prepared and distributed to the Mayor and Council and a copy has been on file in the Office of the Borough Clerk.

Mayor Patel asked if any Members of the Council, the Borough Clerk or the Borough Attorney wished to address the Council.

Borough Attorney Giovanna Burress: Gave the following report.

Honorable Mayor and Council:

Please be advised that the Borough of Totowa has been named as a defendant in several lawsuits over the past few months. Unfortunately, we have recently seen a significant increase in litigation claiming that Totowa is somehow responsible or at fault. The various matters include slip and fall accidents as well as allegations of improper taking of land, constitutional violations and wrongful death claims. At least 3 involve slip and fall accidents on sidewalks in front of local businesses while a 4th litigant fell off of his bike. Each lawsuit states that the individual fell due to a defective condition or lack of maintenance on the property. And each lawsuit further claims that the Borough failed to maintain the property and is therefore responsible for the injuries sustained.

New Jersey law requires a party who intends to sue a municipality to first serve a Notice of Tort Claim on the governing body within 90 days of the incident occurring. All of the litigants previously complied with that requirement and filed Tort Claims. The Tort Claims were forwarded to Totowa's insurance carrier who undertook an investigation of each incident. In each instance, the investigation found there was no prior notice of an alleged dangerous condition and there were no prior complaints received by the Borough regarding the section of sidewalk. Accordingly, all of the Tort Claims were denied by the insurance company.

Even though the Tort Claims were denied, each party has proceeded with a lawsuit against the commercial property owner and the Borough of Totowa. We will be filing motions to have the lawsuits against Totowa dismissed with prejudice based on the Tort Claim denials. In addition, Totowa's Code Book regulations provide that the property owners are responsible for the maintenance of the sidewalks abutting their property.

Our office also continues to defend Totowa in the additional lawsuits filed against the Borough where the plaintiffs are each seeking millions of dollars in damages.

I will continue to keep you informed as these lawsuits proceed.

Giovanna Burress
Municipal Attorney

Mayor Patel asked if any citizens wished to be heard.

CITIZENS HEARD:

There were no citizens who wished to be heard.

There was a motion by Councilman Corentin, seconded by Councilwoman Asare to approve the Minutes of the Mayor and Council for the meeting of May 14, 2024. On roll call vote, all members of the Youth Week Council present voted in the affirmative. Councilwoman Lorusso abstained from the voting.

COMMITTEE ON FINANCE:

Borough Clerk Casillas announced that we will now have a report from the Tax Assessor and then the Tax Collector.

Tax Assessor Chase Reynolds: Gave the following report.

Honorable Mayor and Council:

2024 began with a decrease in total ratables from 2023 of approximately 3.3 million dollars. This decrease was due to tax appeals. The Assessment/Sales ratio decreased from 70.94% to 61.45%.

The 2024 Tax Appeal deadline was April 1st. The Passaic County Board of Taxation has received 1,416 appeals, of which 22 were filed by Totowa taxpayers. These appeals were heard on May 7th. The County judgements should be issued shortly. Six State Tax Court appeals were filed against the Borough of Totowa. Twenty-four Tax Court cases have been settled or withdrawn over the past year, leaving a pending total of 54 at the State level. The Borough Tax Counsel, appraiser and I continue to negotiate settlements or prepare for trial.

In 2023, 199 deeds were processed, which is a 23% decline from the year prior. Of these 199, 148 involved an exchange of money. So far for 2024, 38 deed transactions have been recorded, but only 14 are considered valid for sales analysis.

As always, should you have any questions or comments, please stop by the office.

Chase Reynolds
Tax Assessor

Tax Collector Alan Guilliani: Gave the following report.

Honorable Mayor and Council:

In Totowa, there are 3,817 line items in total. Seventy-five (75) are for vacant land and 3,426 are for residential properties. There are 231 commercial properties, eighty industrial properties, three apartment buildings, and two farms. In addition, there are 143 exempt properties, nine railroad properties, two schools, eighty-five public properties, eight charitable properties, nine cemeteries and thirty-nine miscellaneous items.

Taxes collected in the year 2024 thus far equal \$30,902,058.87 and we have collected 2023 past due taxes in the amount of \$367,788.96. The amount distributed to the County/Open Space and Added Assessment taxes are \$9,769,072.71. Totowa Schools received \$7,173,452.50 and Passaic Valley High School received \$5,075,817.10. Our collection percentage rate for 2023 was reported at 98.92%.

Regarding tax deductions given in the Borough of Totowa for 2024, they are as follows: seventy-three senior citizens, seven disabled persons, 141 veterans and thirty-seven widow of veterans.

Reporting on our tax liens, there are two outside liens and three municipal liens.

Alan Guilliani
Tax Collector

There was a motion by Councilwoman Asare, seconded by Councilman Corentin to approve Resolution No. 2024-12 for the payment of bills. On roll call vote, all members of the Youth Week Council present voted in the affirmative.

There was a motion by Councilwoman Asare, seconded by Councilman Corentin to adopt the following resolution authorizing the Treasurer to issue refunds to various property owners pursuant to overpayment of 2nd Quarter 2024 taxes. On roll call vote, all members of the Youth Week Council present voted in the affirmative.

RESOLUTION

WHEREAS, there has been an overpayment of 2nd quarter 2024 taxes on the property listed below; and

WHEREAS, the taxpayer is entitled to a refund; and

WHEREAS, the chart sets forth the refund as follows:

Block	Lot	Property Owner	Payable To:	Overpayment
9.08	9	39 Continental Circle J Back & Y Kwon	Corelogic Attn:Refund Dept. PO Box 9202 Coppell, TX 75019-9760	\$4,196.12
13	13	90 Willard Ave Nancy Robles	Corelogic Attn:Refund Dept. PO Box 9202 Coppell, TX 75019-9760	\$2,147.65
19	55	50 Lewis Pl Bernard & Erika Zouroum	Corelogic Attn:Refund Dept. PO Box 9202 Coppell, TX 75019-9760	\$1,830.01
50	15	153 Gordon Ave Roy Pier	Corelogic Attn:Refund Dept. PO Box 9202 Coppell, TX 75019-9760	\$2,495.11
50	15	153 Gordon Ave Roy Pier	Roy Pier 153 Gordon Ave Totowa, NJ 07512	\$ 832.00
111	9	44 Gordon Ave Doris Lopez	Corelogic Attn:Refund Dept. PO Box 9202 Coppell, TX 75019-9760	\$2,787.48
112	14	138 Washington Pl Antonio & Kristian Lujan	Antonio & Kristian Lujan 138 Washington Pl Totowa, NJ 07512	\$2,095.79

NOW, THEREFORE, BE IT RESOLVED, that the overpayment shall be refunded to the taxpayer, as stated above, and the Treasurer is authorized to issue separate checks for the refunds, which shall be paid to the stated property or taxing authority.

There was a motion by Councilwoman Asare, seconded by Councilman Corentin to approve the Resolution To Adopt The 2024 Municipal Budget. On roll call vote, all members of the Youth Week Council present voted in the affirmative.

COMMITTEE ON PUBLIC SAFETY:

Borough Clerk Casillas announced that we will have a report from the Police Chief and then the Fire Chief.

Police Chief Josue DeLaCruz: Gave the following report.

Honorable Mayor and Council:

I would like to report that in the past two weeks our Police Department has responded to approximately 1300 calls for service. These calls include numerous alarms, medical emergencies, thefts, frauds, arrests, and motor vehicle crashes to name a few.

On Sunday, the department joined the Borough's annual Memorial Day Parade, which started on Totowa Road and Crews Street and ended at the American Legion where everyone enjoyed their annual barbeque which always draws a nice crowd.

With the end of the school year coming up we are preparing to step up our speeding enforcement throughout the Borough since there will be more kids out and about due to the summer break. We will be participating in several Aggressive Driving Task Forces during the Summer Months, as well as several Drunk Driving Checkpoints. We will also be deploying our speed sign trailers at various strategic locations where we typically have more speeding complaints. In addition to the speed trailers, we have eight locations that have fixed digital speed signs attached to telephone poles.

Towing applications for the upcoming year were due at the end of April. The following tow companies have submitted applications, and are awaiting official approval to tow for the Totowa Police Department:

1. Pohlman's Towing
2. Frank Leah Towing
3. Tony's Auto Towing
4. Corrado's Towing
5. J & M Towing
6. Camp's Towing
7. Raven Towing
8. Citywide Towing

Last, but not least, I would also like to add that we have two new patrol Chevy Tahoe's on order which should be arriving within the next couple of months.

We have also installed new License Plate Reader/Dash Cameras in all of our frontline patrol vehicles. Lastly, I would like to wish everyone a safe, happy, and healthy summer.

Josue DeLaCruz
Chief of Police

Fire Chief Nicholas Lisitano: Gave the following report.

Honorable Mayor and Council:

This evening, I am pleased to report the Totowa Fire Department is operating at full strength serving the emergency needs of our residents and their property and local businesses from fire or any other hazardous incidents. Our group of volunteers respond seven days a week, twenty-four hours a day, 365 days a year regardless of weather.

To date, we have responded to 157 calls, ranging from smoke alarm activations, vehicle fires, accidents, brush fires and luckily, a minor house fire that was extinguished before it could cause major damage.

Mandatory yearly hose testing was completed last week with all of our hoses passing except for one length of 4-inch supply line, which will be replaced thanks to the administration's support.

Riverview Park Company 3 has their new Pierce Engine awaiting a spot for building at Pierce's manufacturing plant in Wisconsin. Unfortunately, there is an extended time period for building fire trucks due to a backlog from the Pandemic. The Department was awarded a grant from the New Jersey Department of Community Affairs American Rescue Plan for \$70,000 which will help us in our Turnout Gear Replacement Program. This gear is essential to firefighter safety in the course of our duty.

The Department greatly appreciates all the support the Mayor and Council provide to our volunteers.

Nicholas Lisitano
Fire Chief

There was a motion by Councilman Coentlin, seconded by Councilwoman McGovern to adopt the following Resolution Authorizing The Borough Of Totowa Towing List For 2024/2025 License Term. On roll call vote, all members of the Youth Week Council present voted in the affirmative.

RESOLUTION NO. 75-2024

RESOLUTION AUTHORIZING THE BOROUGH OF TOTOWA
TOWING LIST FOR 2024/2025 LICENSE TERM

WHEREAS, the Mayor and Council of the Borough of Totowa desire to establish a list of towing services to be used by the Borough of Totowa Police Department for the removal, towing and storing of motor vehicles and to set rates and charges for the same; and

WHEREAS, by Ordinance No. 5-2015 adopted February 24, 2015, the Mayor and Council of the Borough of Totowa established the minimum requirements for a towing contractor to provide services including the removal, impoundment and storage of vehicles; and

WHEREAS, a towing list shall be kept with the Borough of Totowa Police Chief; and

WHEREAS, all towing services placed on the towing list shall be available to respond to a call, in accordance with a towing rotation schedule of on-call status established by the Borough of Totowa Police Chief; and

WHEREAS, when the need arises, the Borough of Totowa Police Department will call the towing service on the top of the list, which is on-call with the towing rotation schedule. The towing service called shall be placed on the bottom of the towing list and not called again until all other towing services have been called; and

WHEREAS, all towing services shall respond to a call in any part of the Borough within fifteen (15) minutes of a call. If a towing service does not respond within fifteen (15) minutes of a call, the towing service next on the list shall be called and entitled to provide services as needed; and

WHEREAS, all towing services shall be performed in a safe manner and shall be responsible for ensuring the proper and safe storage of all motor vehicles towed; and

WHEREAS, the Borough of Totowa Police Chief has recommended that the following towing services be placed on the towing list for the Borough of Totowa:

1. Frank Leah Towing Service, Inc.
6 Wilson Avenue
Totowa, New Jersey 07512
2. Totowa Tire Service, Inc.
589 Union Boulevard
Totowa, New Jersey 07512

3. North Jersey Towing & Recovery, Inc.
84 Union Boulevard
Totowa, New Jersey 07512
4. JML, Inc.
116 Dorsa Avenue
Wayne, New Jersey 07424
5. Pohlman's Gulf LLC
160 Union Boulevard
Totowa, New Jersey 07512
6. Camp Auto & Truck Parts, Inc.
9 Whitmore Avenue
Wayne, New Jersey 07470
7. Raven Towing & Recovery, Inc.
2 Railroad Avenue
Wayne, New Jersey 07470
8. Citywide Towing, Inc.
2 Wood Street
Paterson, New Jersey 07524

WHEREAS, these towing services have the appropriate vehicles, related equipment and storage facilities and maintain the required licenses and insurance to perform these necessary services for the Borough of Totowa; and

WHEREAS, the towing list shall be in use for a period of one (1) year effective July 1st of each year and expire on June 30th of the following year.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby establish a towing list of the above companies to be used by the Borough of Totowa Police Department for the towing and storage of vehicles.

COMMITTEE ON PUBLIC WORKS:

Borough Clerk Casillas announced that we will now have a report from the Superintendent of Public Works.

Superintendent of Public Works Nikola Dobre: Gave the following report.

Honorable Mayor and Council:

This time of year, the Department of Public Works is very busy getting all the parks and fields in the Borough of Totowa cleaned up from the winter months. We are also aerating fields and parks with reseeding, in addition to mulching and planting flowers in 325 planters along Union Boulevard, the PAL grounds and the Borough Hall.

We have started working on the Town Pool by replacing the two pumps for the filters.

We recently upgraded our Williams Place Sanitary Sewer Pump Station with new PLC computers which include new pumps, generator and wet well systems so that we can pump more efficiently.

We received a grant for 315 new planters and 150 trash/recycling bins to be installed throughout the borough.

We started our annual fire hydrant flushing program which consists of exercising and flushing approximately 515 fire hydrants throughout the borough.

We are currently installing new playground equipment and rubberized safety surface at Veterans Field and the Town Pool with the cost being mostly offset through various grants.

The department also ordered a new F-550 Rack Body with a plow and salt spreader which will be replacing our 1998 Rack Body.

Nikola Dobre
Superintendent of Public Works

There was a motion by Councilwoman Lorusso, seconded by Councilwoman Shearin to adopt the following Resolution Authorizing The Purchase And Delivery Of Fire Hydrants. On roll call vote, all members of the Youth Week Council present voted in the affirmative.

RESOLUTION NO. 76-2024

RESOLUTION AUTHORIZING THE PURCHASE AND DELIVERY OF FIRE HYDRANTS

WHEREAS, the Borough of Totowa Department of Public Works (“DPW”) Superintendent had recommended that fire hydrants be purchased as needed on an annual basis; and

WHEREAS, the Borough of Totowa DPW will be responsible for installing all new fire hydrants; and

WHEREAS, the Mayor and Council of the Borough of Totowa had determined that there is an on-going need for this equipment for the safety and well-being of the residents of the municipality; and

WHEREAS, the Mayor and Council of the Borough of Totowa did advertise for receipt of sealed bids in accordance with the specifications entitled "Specifications for the Purchase and Delivery of Fire Hydrants for the Borough of Totowa, County of Passaic, New Jersey, 2024"; and

WHEREAS, the Borough of Totowa did receive sealed bids at its Municipal Building on April 11, 2024; and

WHEREAS, the apparent low bid was submitted by Brent Material Company, 325 Columbia Turnpike, Suite 308, Florham Park, New Jersey 07932 with a bid of \$4,172.00 for the 4'6" Mueller A-423 Super Centurion 250 Fire Hydrant, \$4,255.00 for the 5'0" Mueller A-423 Super Centurion 250 Fire Hydrant and \$4,420.00 for the 6'0" Mueller A-423 Super Centurion 250 Fire Hydrant, a copy of which is on file in the office of the Borough of Totowa Municipal Clerk; and

WHEREAS, by Resolution No. 61-2024 dated April 23, 2024, the Mayor and Council of the Borough of Totowa accepted the bid by Brent Material Company for the purchase and delivery of fire hydrants for the Borough of Totowa as the lowest responsible bid; and

WHEREAS, the DPW has requested the purchase and delivery of three (3) 4'6" Mueller A-423 Super Centurion 250 Fire Hydrants, thirty (30) 5'0" Mueller A-423 Super Centurion 250 Fire Hydrants and two (2) 6'0" Mueller A-423 Super Centurion 250 Fire Hydrants in accordance with the bid submitted by Brent Material Company in the amount of \$149,006.00.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby authorize the purchase and delivery of various fire hydrants as specified above from Brent Material Company in the amount of \$149,006.00.

BE IT FURTHER RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby authorize the Municipal Clerk and DPW Superintendent to execute any and all necessary instruments relating thereto.

COMMITTEE ON ENGINEERING & PUBLIC PROPERTY:

Borough Clerk Casillas announced that we will now have a report from the Municipal Engineer.

Borough Engineer Philip Cheff: Gave the following report.

Honorable Mayor and Council:

Each year The State of New Jersey Department of Transportation provides municipal aid funding to municipalities throughout the state so they can construct transportation improvements in their home venues. The procedure begins with an application process.

In our case, the Borough of Totowa selected several roads which needed to be repaved with crosswalks repainted and corner access ramps installed in compliance with the ADA (American Disabilities Act) so individuals in wheelchairs can ramp into the crosswalk from the sidewalk without having to mount curbs. The Borough selects the roads they want to repair and the engineer measures them to estimate the quantities needed to complete the work. Then the engineer assigns values to each of the necessary work items to develop a total cost estimate.

The application is then submitted to the New Jersey Department of Transportation with the cost estimate and a location map. The Department of Transportation has a complex formula to give points to the application based on criteria that best satisfy the DOT's goals of improving transportation infrastructure. The roads that carry the most traffic, for instance, receive more points than roads with few cars. Along with many other comparative criteria, each application is rated in a hierarchy that determines the share of available funding a project will receive.

The last award covered Winifred Drive, Liberty Ridge Trail and Centennial Court for which Totowa received a grant award of \$231,170.00. As the Borough Engineer, we prepared plans and specifications so eligible contractors could provide a price all based on the same work. None of the contractors can see the other's price until the designated day when everyone's bids are received and then all opened at the same time. The contractor with the lowest price wins the bid. If the price is acceptable, the municipality awards the project to the low bidder and the engineer administers the project to ensure quality workmanship and fair payment.

Philip Cheff
Borough Engineer

There was a motion by Councilwoman McGovern, seconded by Councilwoman Reynoso to adopt the following Resolution Authorizing Cleaning Services For The Municipal Complex. On roll call vote, all members of the Youth Week Council present voted in the affirmative.

RESOLUTION NO. 77-2024

RESOLUTION AUTHORIZING CLEANING SERVICES
FOR THE MUNICIPAL COMPLEX

WHEREAS, the Borough of Totowa Department of Public Works (“DPW”) Superintendent had recommended that the Borough of Totowa Municipal Complex be cleaned and disinfected on a bi-annual basis; and

WHEREAS, the impact cleaning services will consist of, but not be limited to, cleaning and disinfecting all bathrooms, the jail and floors in the Police Department, the walls in the hallways, the floors and walls in the elevator, and stripping and waxing all tiled areas in the building; and

WHEREAS, the Mayor and Council of the Borough of Totowa have determined that there is an on-going need for this impact cleaning for the safety and well-being of the municipal employees and residents of the municipality who frequent the building; and

WHEREAS, Ras Building Services, 25 Duffus Avenue, Totowa, New Jersey 07512 submitted a proposal dated April 24, 2024 for the cleaning services in the amount of \$4,950.00 per cleaning, a copy of which is on file in the office of the Borough of Totowa Municipal Clerk; and

WHEREAS, pursuant to the applicable New Jersey State laws, the contract for these services may be authorized without public bidding since the total contract price will not exceed the public bidding threshold.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby accept the proposal submitted by Ras Building Services for cleaning services for the Municipal Complex in the amount of \$4,950.00.

BE IT FURTHER RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby authorize Ras Building Services to perform the cleaning services as set forth in their proposal.

There was a motion by Councilwoman McGovern, seconded by Councilwoman Reynoso to approve Payment Estimate No. 10 in the amount of \$84,159.46 to Pact Two, LLC for the William Place Pump Station Improvements. On roll call vote, all members of the Youth Week Council present voted in the affirmative.

COMMITTEE ON LIAISON & INSPECTION:

There was a motion by Councilwoman Reynoso, seconded by Councilwoman Lorusso to adopt the following Resolution Authorizing A Home Improvement Program Agreement Between The Borough Of Totowa And Sheryn Carnazza For 112 Jefferson Place. On roll call vote, all members of the Youth Week Council present voted in the affirmative.

RESOLUTION NO. 78-2024

RESOLUTION AUTHORIZING A HOME IMPROVEMENT PROGRAM
AGREEMENT BETWEEN THE BOROUGH OF TOTOWA AND
SHERYN CARNAZZA FOR 112 JEFFERSON PLACE

WHEREAS, the Borough of Totowa Home Improvement Program (“HIP”) was created by the Borough of Totowa to provide funds to assist properties occupied by low- and moderate-income households to correct existing interior and exterior health, safety and code substandard conditions of major housing systems in conformity with the standards of the New Jersey State Housing Code, N.J.A.C. 5:28 and the Rehabilitation Subcode, N.J.A.C. 5:23-6; and

WHEREAS, the HIP is guided by N.J.A.C. 5:93-5.2 and in accordance with the New Jersey Department of Community Affairs (“DCA”) Council on Affordable Housing (“COAH”) regulations; and

WHEREAS, the Borough of Totowa has contracted with Community Grants, Planning and Housing LLC (“CGP&H”), a private consulting company specializing in the implementation of publicly funded housing rehabilitation programs, to administer the HIP; and

WHEREAS, the HIP received an application for a Home Improvement Construction loan from Sheryn Carnazza for the property located at 112 Jefferson Place, Totowa, New Jersey 07512 also identified as Block 38, Lot 3 on the official tax map of the Borough of Totowa; and

WHEREAS, the homeowners have been income qualified and the application has been approved; and

WHEREAS, the Mayor and Council of the Borough of Totowa desire to enter into a Home Improvement Agreement with the property owners subject to all the rules and regulations of the Borough of Totowa HIP.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby authorize the Borough of Totowa to enter into a Home Improvement Agreement with Sheryn Carnazza for the property located at 112 Jefferson Place, Totowa, New Jersey 07512 also identified as Block 38, Lot 3 on the official tax map of the Borough of Totowa.

BE IT FURTHER RESOLVED, that the Municipal Council of the Borough of Totowa does hereby authorize the Mayor and Municipal Clerk to execute any and all necessary instruments relating thereto.

There was a motion by Councilwoman Reynoso, seconded by Councilwoman Lorusso to adopt the following Resolution Authorizing The Purchase And Delivery Of One Synthetic Turf Groomer And Accessories. On roll call vote, all members of the Youth Week Council present voted in the affirmative.

RESOLUTION NO. 79-2024

RESOLUTION AUTHORIZING THE PURCHASE AND DELIVERY OF ONE SYNTHETIC TURF GROOMER AND ACCESSORIES

WHEREAS, the Borough of Totowa Board of Recreation Director has recommended that a new synthetic turf groomer be purchased to maintain the new turf field at the Totowa PAL recreational fields; and

WHEREAS, the Board of Recreation Director solicited quotes from vendors for the purchase and delivery of one new synthetic turf groomer; and

WHEREAS, Greens Groomer, 3890 N. Raceway Road, Indianapolis, IN 46234 has submitted a proposal dated May 15, 2024 for the purchase and delivery of one new synthetic turf groomer and related accessories in the amount of \$5,800.00, a copy of which is on file in the office of the Borough of Totowa Municipal Clerk; and

WHEREAS, pursuant to the applicable New Jersey State laws, the purchase and delivery of this equipment may be authorized without public bidding.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby authorize the purchase and delivery of one new synthetic turf groomer and related accessories in the amount of \$5,800.00.

BE IT FURTHER RESOLVED, that the Mayor and Municipal Council of the Borough of Totowa do hereby authorize the Municipal Clerk and Board of Recreation Director to execute any and all instruments relating thereto.

COMMITTEE ON LEGISLATION & ORDINANCES:

There was a motion by Councilwoman Shearin, seconded by Councilwoman Asare to introduce on first reading and advertise for public hearing the following entitled ordinance. On roll call vote, all members of the Youth Week Council present voted in the affirmative.

ORDINANCE NO. 08-2024

**A CAPITAL ORDINANCE APPROPRIATING THE SUM OF \$1,103,000
FOR VARIOUS IMPROVEMENTS AND ACQUISITIONS TO BE
UNDERTAKEN BY THE BOROUGH OF TOTOWA**

There was a motion by Councilwoman Shearin, seconded by Councilwoman Asare to introduce on first reading and advertise for public hearing the following entitled ordinance. On roll call vote, all members of the Youth Week Council present voted in the affirmative.

ORDINANCE NO. 09-2024

**AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF TOTOWA
CHAPTER 398 ENTITLED "VEHICLES AND TRAFFIC", ARTICLE II, "PARKING",
SECTION 7, "PARKING PROHIBITED DURING CERTAIN HOURS" AND ARTICLE
XIII, "SCHEDULES", SECTION 46, "SCHEDULE II: NO PARKING CERTAIN HOURS**

There was a motion by Councilwoman Shearin, seconded by Councilwoman Asare to introduce on first reading and advertise for public hearing the following entitled ordinance. On roll call vote, all members of the Youth Week Council present voted in the affirmative.

ORDINANCE NO. 10-2024

**AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF TOTOWA
CHAPTER 398 ENTITLED "VEHICLES AND TRAFFIC", ARTICLE VI,
"STOP AND YIELD INTERSECTIONS", SECTION 24, "STOP
INTERSECTIONS DESIGNATED" AND ARTICLE XIII, "SCHEDULES",
SECTION 53, "SCHEDULE IX: STOP INTERSECTIONS**

There was a motion by Councilwoman Shearin, seconded by Councilwoman Asare to approve Raffle License Application Nos. 2383 & 2384 for the BPOE #2111 Passaic Valley Elks for an On-Premise Merchandise Raffle and On-Premise 50/50 to be held on June 21, 2024. On roll call vote, all members of the Youth Week Council present voted in the affirmative.

There being no further business to come before the Council, there was a motion by Councilman Corentin, seconded by Councilwoman Asare that the meeting be adjourned. On roll call vote, all members of the Council present voted in the affirmative.

Joseph Wassel, RMC
Municipal Clerk