

MEMORANDUM

TO: All Prospective Bidders

FROM: Joseph Wassel, RMC
Borough of Totowa Municipal Clerk

RE: Specifications And Proposal for The Purchase and Delivery of Fire Hydrants
for The Borough of Totowa, County of Passaic and State of New Jersey 2024

DATED: April 2, 2024

Please be advised that the Borough of Totowa has received the following questions in connection with the above referenced Bid:

1. Section 4.3 stipulates that “The successful bidder shall provide a performance bond issued by a surety in an amount equal to no more than 100% (100%) of the value of the contract”, however under section 1.7, “DOCUMENTS TO BE SUBMITTED”, the Performance bond is not listed. Additionally, based on the fact that the original bid dated February 22, 2024 was clarified to not require a bond via a notice on the website advertisement, we expect that this requirement is not accurate. Please clarify.

ANSWER:

The Borough of Totowa has determined that it will not require a Performance Bond for this particular contract.

2. Section 5.9 states “Each Manufacturer shall supply, as part of their bid package, a copy of a ten (10) year warranty or warranties as set forth in the specifications. Failure to provide the warranties as outlined throughout these specifications shall be cause for rejection of the bid.” As a distributor of the manufacturer’s materials, we infer that this section will require us to provide, as the manufacturers agent, the warranty for the materials requested with our bid package. Please clarify that the distributor is responsible to provide this at the time of the bid opening, and not doing this is a cause for the rejection of the bid.

ANSWER:

The Borough of Totowa does not require any warranties to be submitted as part of the bid package and does not require it to be submitted at the time of the bid opening. A manufacturer’s warranty must be submitted by the successful bidder upon award of the

contract. It will be the responsibility of the successful bidder to submit copies of the required warranties to the Borough of Totowa.

3. Appendix "B" Sample contract subheading "1." Is titled, "Retention of Brent Material" as a Vendor for this material. We would expect that Brent Material would not be named on the contract until they have successfully provided the lowest responsible bid. Please clarify.

ANSWER:

The document included in Appendix "B" is an example of a form contract document that will be provided to the successful bidder upon award of the contract by the governing body of the Borough of Totowa. It is provided for informational purposes only and is simply a sample of the agreement that the successful bidder will be expected to enter into with the Borough of Totowa.