



BOROUGH OF TOTOWA PUBLIC LIBRARY

537 Totowa Road | Totowa NJ, 07512

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Agenda for Meeting Wednesday, November 29, 2023

- I. Call to order
Open Public Meeting Act (Sunshine Law) In accordance with the Open Public Meetings Act, this meeting was advertised by annual legal notices in *The Record & The Herald News* as well as posting said information in the Library and Borough Hall.
- II. Portion of Meeting Open to Public
- III. Roll Call
- IV. Approval of Board Meeting Minutes
- V. Correspondence
 - Donation from Soldoveri Foundation for Turkey Trot
 - 2022 Audit
 - Email from Nina Reisman
 - Letter from the Pencil Art Drawing Class
 - Note from Sarah Goldstein
- VI. Director's Report
 - Facilities Update
 - Materials & Services
 - Outreach and Programming
 - PALS Plus Update
 - Personnel Update
 - Future plans
 - Statistics
 - Volunteer Update
- VII. Committee Reports
 - Budget & Finance – Thomas Watkins, Valerie D'Ambrosio and Theresa Bronkowski
 - Building and Grounds – Thomas Watkins, Mayor John Coiro and Patricia Knapp
 - Personnel & Policy – Thomas Watkins, Robert Coyle and Elsa Stonebridge
 - Strategic Planning – Thomas Watkins, Patricia Knapp and Mayor John Coiro

- VIII. Old Business
 - Strategic Plan Survey Analysis & Observations Report
 - Digital Sign Purchase
 - 2023 Continuing Education
 - 2024 Capital Plans & Wish List
- IX. New Business
 - Resolution earmarking funds for 2024 Capital Improvements
- X. Friends of the Library
- XI. Foundation
- XII. Financial Report
 - Monthly Report
 - Bills Awaiting Approval
 - 2024 Budget and Salary Guide
- XIII. Announcements
 - Next Board of Trustee Meeting 12.27.23
- XIV. Adjournment