



BOARD OF TRUSTEES OF THE BOROUGH OF TOTOWA PUBLIC LIBRARY

Agenda for Meeting

Wednesday, December 17, 2025 at 7:00 pm
Reading Room

I. Call to order

Open Public Meeting Act (Sunshine Law) In accordance with the Open Public Meetings Act, this meeting was advertised by annual legal notices in The Record & The Herald News as well as posting said information in the Library and Borough Hall.

II . Portion of Meeting Open to Public

III. Roll Call

IV. Approval of Board Meeting Minutes

V. Correspondence

- Donation from Janet Saunders

VI. Director's Report

VII. Committee Reports

- Budget & Finance
- Building & Grounds
- Personnel & Policy
- Strategic Planning

VIII. Old Business

- Passport Acceptance Facility

IX. New Business

- Resolution for 2026 Holiday Closings
- Resolution to transfer unexpended funds to Operating Reserve Account and Capital Account
- Notary Service Policy
- 2025 Annual Report Letter to Chief Financial Officer
- 2025 Report to the Community

X. Friends of the Library

- Plans for 2026

XI. Foundation

- 2026 Flavors of the World International Buffet

XII. Financial Report

- Monthly Report
- Bills Awaiting Approval
- 2026 Budget & Salary Guide

XIII. Announcements

XIV. Next Board of Trustee Meeting 1.28.26

XV. Adjournment

