



MINUTES OF THE MEETING OF October 22, 2025

MEETING CALLED TO ORDER BY Vice President Valerie D'ambrosio at 7:10 pm

ROLL CALL VOTE

PRESENT----

Councilman Sanders Reynoso _____ Theresa Bronkowski_____ Robert Coyle_____ Patricia Capitelli _____ Valerie D'Ambrosio _____ Elsa Stonebridge_____

ABSENT Tom Watkins

OPEN MEETING ACT--open meeting notice was read, posted and mailed to three newspapers as required by law.

PORTION OF THE MEETING OPEN TO THE PUBLIC--Motion to close meeting made by Patricia Capitelli and seconded by Theresa Bronkowski unanimous approval

MINUTES The minutes from the September 24, 2025 were approved

CORRESPONDENCE—

- Invitation from American Legion Post 227 to their annual Veterans Eve Memorial Ceremony on November 10, 2025
- Fourth Quarter Allotment Request was sent to the Mayor and Council

DIRECTORS REPORT

Facilities

- Rear door ADA mechanism is working **too** well
- I would like to install a mailbox outside the door that connects to the Municipal building
- I will be reaching out to the Building & Grounds committee to discuss possible 2026 projects

Collection & Materials

- Baker and Taylor our primary book supplier and longtime partner to public libraries has unexpectedly ceased operations. Dawn and I are actively working to navigate this change. Fortunately, we slow down purchasing this time of year.

Outreach, Programming, and Services Highlights

September Recap – see attached program attendance

- Children's programs are all doing well, chess, yoga and art are a big hit with a wait list on a regular basis
- Adult programming is going well, Light & Easy & Strength & Tone are full ,most days. The evening programs yoga, reiki are getting a pretty good turnout.

Community Services

- Shredding Event was well received, clothing drive did not do well, food drive was good
- NJ MVC is coming in December for a week
- I received an email from US Department of State advising that they would like to proceed with the process. Next step is to complete the Official Acceptance Facility Designation Request packet.

New Programs

- Meditation attendance was terrific
- Beginners Bridge is really taking off

PALS Plus

- Our General membership meeting is October 23, 2025

Personnel

- The three new hires are working out well. I am going to ask Ashley & Jamie to train to become passport agents and notaries as well.
- Brandon Phan is back on a temporary basis as substitute

Statistics

- See attached – we had a great September

Volunteers

- Donna continues to volunteer on Tuesday morning .
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2025 Plans On track for additional improvements, programs, and services.

COMMITTEE REPORTS

No Reports

OLD BUSINESS

- Passport Acceptance Facility – we have moved into the second round in the application process
- Shredding Event – went well, the clothing collection did not do as well

NEW BUSINESS

- 2025 State Aid Check was received in the amount of \$5,992.00
- 2026 Millage will be \$1,597, 198.00

FRIENDS OF THE LIBRARY –

Western Night went well

FOUNDATION-

2026 Fundraiser will be an International Buffet on February 12, 2026

FINANCIAL REPORT --

- Motion to accept the October Financial Report was made by Valerie D'Ambrosio and seconded by Patricia Capitelli

ROLL CALL: Bronkowski, Coyle, Capitelli, D'Ambrosio, Reynoso, and Stonebridge all approved.
The motion carried unanimously.

- Motion to pay the bills was made by Capitelli and seconded by D'Ambrosio

ROLL CALL: Bronkowski, Coyle, Capitelli, D'Ambrosio, Reynoso, and Stonebridge all approved. The motion carried unanimously.

ANNOUNCEMENTS:

The next Board of Trustee meeting is Wednesday November 19, 2025 at 7:00

ADJOURNMENT – Motion to adjourn made by D'Ambrosio and seconded by Reynoso.

Unanimous approval

MEETING ADJOURNED AT 7:30 pm

RESPECTFULLY SUBMITTED: ELSA STONEBRIDGE, SECRETARY

