



MINUTES OF THE MEETING OF October 22, 2025

MEETING CALLED TO ORDER BY Vice President Valerie D'ambrosio at 7:10 pm

ROLL CALL VOTE

PRESENT----

Councilman Sanders Reynoso \_\_\_\_\_ Theresa Bronkowski\_\_\_\_\_ Robert Coyle\_\_\_\_\_ Patricia  
Capitelli \_\_\_\_\_ Valerie D'Ambrosio \_\_\_\_\_ Elsa Stonebridge\_\_\_\_\_

ABSENT Tom Watkins

OPEN MEETING ACT--open meeting notice was read, posted and mailed to three newspapers  
as required by law.

PORTION OF THE MEETING OPEN TO THE PUBLIC---Motion to close meeting made by Patricia  
Capitelli and seconded by Theresa Bronkowski unanimous approval

MINUTES The minutes from the September 24, 2025 were approved

CORRESPONDENCE—

- Invitation from American Legion Post 227 to their annual Veterans Eve Memorial Ceremony on  
November 10, 2025
- Fourth Quarter Allotment Request was sent to the Mayor and Council

DIRECTORS REPORT

Facilities

- Rear door ADA mechanism is working **too** well
- I would like to install a mailbox outside the door that connects to the Municipal building
- I will be reaching out to the Building & Grounds committee to discuss possible 2026 projects

## **Collection & Materials**

- Baker and Taylor our primary book supplier and longtime partner to public libraries has unexpectedly ceased operations. Dawn and I are actively working to navigate this change. Fortunately, we slow down purchasing this time of year.

## **Outreach, Programming, and Services Highlights**

### **September Recap – see attached program attendance**

- Children's programs are all doing well, chess, yoga and art are a big hit with a wait list on a regular basis
- Adult programming is going well, Light & Easy & Strength & Tone are full ,most days. The evening programs yoga, reiki are getting a pretty good turnout.

### **Community Services**

- Shredding Event was well received, clothing drive did not do well, food drive was good
- NJ MVC is coming in December for a week
- I received an email from US Department of State advising that they would like to proceed with the process. Next step is to complete the Official Acceptance Facility Designation Request packet.

### **New Programs**

- Meditation attendance was terrific
- Beginners Bridge is really taking off

## **PALS Plus**

- Our General membership meeting is October 23, 2025

## **Personnel**

- The three new hires are working out well. I am going to ask Ashley & Jamie to train to become passport agents and notaries as well.
- Brandon Phan is back on a temporary basis as substitute

## **Statistics**

- See attached – we had a great September

## **Volunteers**

- Donna continues to volunteer on Tuesday morning .
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**2025 Plans** On track for additional improvements, programs, and services.

## **COMMITTEE REPORTS**

### **No Reports**

## OLD BUSINESS

- Passport Acceptance Facility – we have moved into the second round in the application process
- Shredding Event – went well, the clothing collection did not do as well

## NEW BUSINESS

- 2025 State Aid Check was received in the amount of \$5,992.00
- 2026 Millage will be \$1,597, 198.00

## FRIENDS OF THE LIBRARY –

Western Night went well

## FOUNDATION-

2026 Fundraiser will be an International Buffet on February 12, 2026

## FINANCIAL REPORT --

- Motion to accept the October Financial Report was made by Valerie D'Ambrosio and seconded by Patrica Capitelli

ROLL CALL: Bronkowski, Coyle, Capitelli, D'Ambrosio, Reynoso, and Stonebridge all approved.

The motion carried unanimously.

- Motion to pay the bills was made by Capitelli and seconded by D'Ambrosio

ROLL CALL: Bronkowski, Coyle, Capitelli, D'Ambrosio, Reynoso, and Stonebridge all approved. The motion carried unanimously.

## ANNOUNCEMENTS:

The next Board of Trustee meeting is Wednesday November 19, 2025 at 7:00

ADJOURNMENT – Motion to adjourn made by D'Ambrosio and seconded by Reynoso.

Unanimous approval

MEETING ADJOURNED AT 7:30 pm

RESPECTFULLY SUBMITTED: *ELSA STONEBRIDGE, SECRETARY*

