

BOROUGH OF TOTOWA

MINUTES OF THE MAYOR AND COUNCIL

August 27, 2013

PRESENT: Mayor John Coiro, presiding, Council President Phil Puglise, Councilman John Waryas, Councilman Lou D'Angelo, Councilwoman Carolyn Fontanella, Councilwoman Debra Andriani, Councilman Anthony Picarelli, Municipal Clerk Joseph Wassel and Municipal Attorney Robert Corrado.

ABSENT: None.

Mayor John Coiro called the meeting to order and asked the Municipal Clerk to call the roll.

Municipal Clerk Wassel recited the Prayer of the Meeting followed with the Pledge of Allegiance to the Flag with the public participating.

Mayor Coiro asked the Clerk to read the statement of the meeting.

The Municipal Clerk read the following statement: This meeting of the Mayor and Council held on this day is being held in accordance with Chapter 231, P.L. 1975 of the State of New Jersey as amended. The agenda for this meeting has been prepared and distributed to the Mayor and Council and a copy has been on file in the Office of the Municipal Clerk.

There was a motion by Councilman Puglise, seconded by Councilman Waryas to dispense with the regular order of business in order to hold a public hearing on Ordinance No. 11-2013 as advertised. On roll call vote, all members of the Council present voted in the affirmative.

Municipal Clerk Wassel announced that Ordinance No. 11-2013 has been advertised for public hearing for Tuesday, August 27, 2013.

Municipal Clerk Wassel read the legal notice and title of Ordinance No. 11-2013.

There was a motion by Councilman Puglise, seconded by Councilman Waryas to open the public hearing. On roll call vote, all members of the Council present voted in the affirmative.

Mayor Coiro asked if any citizens wished to be heard on Ordinance No. 11-2013.

CITIZENS HEARD:

There were no citizens who wished to be heard.

There was a motion by Councilman Puglise, seconded by Councilman Waryas to close the public hearing. On roll call vote, all members of the Council present voted in the affirmative.

Municipal Clerk Wassel read Ordinance No. 11-2013 by title:

ORDINANCE NO. 11-2013

**AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF TOTOWA
CHAPTER 415 ENTITLED “ZONING AND LAND USE”, PART 4, “ZONING”**

There was a motion by Councilman Puglise, seconded by Councilman Waryas to adopt Ordinance No. 11-2013 on second and final reading. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman Puglise, seconded by Councilman Waryas to revert to the regular order of business. On roll call vote, all members of the Council present voted in the affirmative.

Mayor Coiro asked if any members of the Council, the Municipal Clerk or the Municipal Attorney wished to address the Council.

Councilman Waryas: Announced two upcoming events: 1) St. James Church will have their 9/11 Ceremony on September 8th at their 10:15 a.m. Mass; 2) Totowa Republican Club will have their 11th Annual Picnic also on September 8th from 12:00—7:00 p.m. at the PAL.

Councilwoman Andriani: Advised that the Board of Recreation will be sponsoring Labor Day Weekend events—open to all Totowa residents—at the pool as follows: 1) Saturday, August 31st Movie Night; 2) Sunday, September 1st DJ Day; and 3) Monday, September 2nd

Band Day "Odd Man In". Also mentioned that Soccer Opening Day will be held on Saturday, September 7th at 10:30 a.m. at Minnisink Road Field.

CITIZENS HEARD:

There were no citizens who wished to be heard.

There was a motion by Councilman Puglise, seconded by Councilman Waryas to approve the Minutes of the Mayor and Council for the meeting of August 13, 2013. On roll call vote, all members of the Council present voted in the affirmative.

At this point, Mayor Coiro announced that he wants to skip to the Committee on Legislation & Ordinances in order to present the Proclamation Designating October As Italian Heritage Month to members of UNICO who are present.

COMMITTEE ON LEGISLATION & ORDINANCES:

There was a motion by Councilman Picarelli, seconded by Councilwoman Andriani to adopt the following Proclamation Designating October As Italian Heritage Month. On roll call vote, all members of the Council present voted in the affirmative.

PROCLAMATION DESIGNATING OCTOBER AS "ITALIAN HERITAGE MONTH"

WHEREAS, October is the month in which the nation marks the birthday of Christopher Columbus, a noted Italian explorer who discovered the Americas when he sailed across the Atlantic Ocean in search of a shorter route to Asia; and

WHEREAS, the descendants of immigrants from Italy take pride in a rich heritage and culture that is worthy of celebrating and preserving; and

WHEREAS, Italian-Americans have contributed greatly to this town and to America; and

WHEREAS, UNICO is the largest Italian-American organization in the United States; and

WHEREAS, the Passaic Valley Chapter of UNICO has been providing community service to our town for over 40 years, in accordance with its motto: "service above self"; and

WHEREAS, this Proclamation is being presented to the Passaic Valley Chapter of UNICO as local representatives of the Italian-American community.

NOW, THEREFORE, BE IT PROCLAIMED, that the Mayor and Council of the Borough of Totowa do hereby designate October as Italian Heritage Month this 27th day of August, 2013.

BE IT FURTHER PROCLAIMED, that this Proclamation be made a part of the permanent records of the Borough of Totowa and that a copy of said Proclamation shall be presented to the Passaic Valley Chapter of UNICO.

Mayor Coiro called the members of UNICO up to the front of the dais to present the proclamation to them. Mayor Coiro informed them that based on the percentage of population of Italian descent, Totowa ranks 2nd in New Jersey and 7th in the nation. The members of UNICO thanked the Mayor for the proclamation and went on to give some history and facts about the organization.

At this time, Mayor Coiro announced that we would go back to the Committee on Finance.

COMMITTEE ON FINANCE:

There was a motion by Councilman D'Angelo, seconded by Councilwoman Fontanella to approve Resolution No. 2013-18 for the payment of bills. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman D'Angelo, seconded by Councilwoman Fontanella to adopt the following Resolution Authorizing The Purchase Of A New Mailing Machine. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 89-2013

RESOLUTION AUTHORIZING THE PURCHASE OF A NEW MAILING MACHINE

WHEREAS, the Borough of Totowa is in need of a new digital mailing machine; and

WHEREAS, a Pitney Bowes replacement mailing system that is capable of handling the postage needs of the municipality is available on State contract; and

WHEREAS, the Mayor and Council of the Borough of Totowa desire to authorize the purchase of this office equipment; and

WHEREAS, New Jersey State Contract A75237 has been awarded to Pitney Bowes, Inc., 300 Phillips Blvd., Suite 300, Ewing, New Jersey 08618 for the purchase of the one (1) DM 400 Digital Mailing System and related equipment; and

WHEREAS, the purchase of the DM 400 Digital Mailing System includes a one (1) year warranty and one (1) year of free maintenance; and

WHEREAS, pursuant to the applicable New Jersey State laws, the purchase of this digital mailing system may be authorized without public bidding.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby authorize the purchase of one (1) DM 400 Digital Mailing System from Pitney Bowes, Inc. pursuant to State Contract A75237 in the amount of Two Thousand Five Hundred Sixty-Seven and 00/100 Dollars (\$2,567.00) and the rental of the necessary postage meter for a fee of \$40.00 per month.

BE IT FURTHER RESOLVED, that the Mayor and Municipal Council of the Borough of Totowa do hereby authorize the Municipal Clerk to execute any and all instruments relating thereto.

A letter from Father Patrick Ryan, Pastor of St. James Church advising that the new date for their 9/11 Mass will be held on September 8, 2013 at the 10:15 a.m. Mass was received and filed.

COMMITTEE ON PUBLIC SAFETY:

There was a motion by Councilman Puglise, seconded by Councilman Waryas to approve a fireman's application, the purchase of fireman's equipment and authorize a fireman's physical for Anthony F. Mauriello for Fire Rescue Company No. 4. On roll call vote, all members of the Council present voted in the affirmative.

COMMITTEE ON PUBLIC WORKS:

There was a motion by Councilman Waryas, seconded by Councilman Puglise to adopt the following resolution authorizing a payment plan for a water customer due to incorrect water billings. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 90-2013

WHEREAS, the Mayor and Council of the Borough of Totowa adopted Ordinance No. 05-2012 on April 24, 2012; and

WHEREAS, Ordinance No. 05-2012 increased water rates effective May 1, 2012 and May 1, 2013; and

WHEREAS, the Holiday Inn, located at 1 Route 46 is billed under rate code "R02" instead of rate code "R01"; and

WHEREAS, the rates under rate code "R02" weren't changed to reflect the rate increase; and

WHEREAS, this resulted in the Holiday Inn being underbilled for all four periods in 2012 and 1st period in 2013; and

WHEREAS, the total amount of the underbilling, for the five periods, is \$4,621.74 and the water customer has requested a payment plan.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby approve a payment plan for ninety (90) days with no interest, to be paid in three installments of \$1,540.58 by September 30, 2013, October 31, 2013 and November 30, 2013.

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Totowa that if the entire balance isn't paid in full by November 30, 2013, then interest will be charged back to the original due date on any unpaid balance.

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Totowa that the Borough Clerk send a copy of this resolution to the Water Registrar.

COMMITTEE ON ENGINEERING & PUBLIC PROPERTY:

A letter was received from a resident requesting permission to use the Municipal Parking Lot on September 22, 2013 from 8:00 a.m.—8:00 p.m. There was a motion by Councilwoman Fontanella, seconded by Councilman D'Angelo to approve the request. On roll call vote, all members of the Council present voted in the affirmative.

COMMITTEE ON LIAISON & INSPECTION:

There was no report.

COMMITTEE ON LEGISLATION & ORDINANCES:

There was a motion by Councilman Picarelli, seconded by Councilwoman Andriani to introduce on first reading and advertise for public hearing the following entitled ordinance. On roll call vote, all members of the Council present voted in the affirmative.

ORDINANCE NO. 12-2013

**AN ORDINANCE OF THE BOROUGH OF TOTOWA, IN THE COUNTY OF PASSAIC,
NEW JERSEY PROVIDING FOR THE FLOOD ACQUISITION PROJECT AND
APPROPRIATING \$1,250,000 THEREFORE AND AUTHORIZING THE ISSUANCE
OF \$1,250,000 IN BONDS OR NOTES OF THE BOROUGH OF TOTOWA TO
FINANCE THE COST THEREOF**

There was a motion by Councilman Picarelli, seconded by Councilwoman Andriani to approve the Supplemental Debt Statement. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman Picarelli, seconded by Councilwoman Andriani to approve the Capital Budget Amendment. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman Picarelli, seconded by Councilwoman Andriani to introduce on first reading and advertise for public hearing the following entitled ordinance. On roll call vote, all members of the Council present voted in the affirmative.

ORDINANCE NO. 13-2013

AN ORDINANCE TO AMEND THE ORDINANCE FIXING THE ANNUAL SALARIES AND WAGES OF THE OFFICIALS, EMPLOYEES AND THE APPOINTEES OF THE BOROUGH OF TOTOWA, COUNTY OF PASSAIC, STATE OF NEW JERSEY

There was a motion by Councilman Picarelli, seconded by Councilwoman Andriani to approve the Ice Cream Vendors License Applications for Julie Trauerts as Owner/Operator and Richard Waldron as Operator, trading as Mainland Shave Ice. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman Picarelli, seconded by Councilwoman Andriani to approve Raffle License Application No. 1728 for St. James Of The Marches Church for a Calendar Raffle to be held October, November & December 2013. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman Picarelli, seconded by Councilwoman Andriani to approve Raffle License Application Nos. 1729 & 1730 for OCA-NJ Chapter for a Tricky Tray and Off-Premise 50/50, respectively, to be held on December 7, 2013 at The Bethwood. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman Picarelli, seconded by Councilwoman Andriani to approve Raffle License Application No. 1731 for ASFA/Academy Of St. Francis Of Assisi for a Calendar Raffle to be held November & December 2013 and January 2014. On roll call vote, all members of the Council present voted in the affirmative.

There being no further business to come before the Council, there was a motion by Councilman Puglise, seconded by Councilman Waryas that the meeting be adjourned. On roll call vote, all members of the Council present voted in the affirmative.

Joseph Wassel, RMC
Municipal Clerk