

BOROUGH OF TOTOWA

MINUTES OF THE MAYOR AND COUNCIL

August 26, 2025

PRESENT: Mayor John Coiro, presiding, Council President Lou D'Angelo, Councilman Anthony Picarelli, Councilman William Bucher, Councilman Patrick Fierro, Councilwoman Kristen Coiro, Municipal Clerk Joseph Wassel and Municipal Attorney Kristin Corrado.

ABSENT: Councilman Sanders Reynoso.

Mayor John Coiro called the meeting to order and asked the Municipal Clerk to call the roll.

Municipal Clerk Wassel recited the Prayer of the Meeting followed with the Pledge of Allegiance to the Flag with the public participating.

Mayor Coiro asked the Clerk to read the statement of the meeting.

Municipal Clerk Wassel read the following statement: This meeting of the Mayor and Council held on this day is being held in accordance with Chapter 231, P.L. 1975 of the State of New Jersey as amended. The agenda for this meeting has been prepared and distributed to the Mayor and Council and a copy has been on file in the Office of the Municipal Clerk.

There was a motion by Councilman D'Angelo, seconded by Councilman Picarelli to dispense with the regular order of business in order to enable the Mayor and Council to present a Proclamation In Honor Of Ray Keeley Being Named Plumbing Inspector Of The Year and to hold a public hearing on Ordinance No. 12-2025 as advertised. On roll call vote, all members of the Council present voted in the affirmative.

Mayor Coiro asked Ray Keeley to approach the dais and commented how it is very nice that one of Totowa's own has been honored as Plumbing Inspector of the year, but that Ray is sort of like a chameleon – in a good way – because in addition to being a plumber, he was a police officer, firefighter, on the first aid squad, the owner of many properties

and is now the plumbing inspector for many towns. The Mayor went on to read some excerpts from the proclamation and then presented it to him and congratulated Ray on this honor.

Ray Keeley thanked the Mayor and Council and then explained how his nomination came about. He said he really appreciates the proclamation and that he loves everything he does for Totowa.

Municipal Clerk Wassel announced that Ordinance No. 12-2025 has been advertised for public hearing for Tuesday, August 26, 2025.

Municipal Clerk Wassel read the legal notice and the title of Ordinance No. 12-2025.

There was a motion by Councilman D'Angelo, seconded by Councilman Picarelli to open the public hearing. On roll call vote, all members of the Council present voted in the affirmative.

Mayor Coiro asked if any citizens wished to be heard on Ordinance No. 12-2025.

CITIZENS HEARD:

There were no citizens who wished to be heard.

There was a motion by Councilman D'Angelo, seconded by Councilman Picarelli to close the public hearing. On roll call vote, all members of the Council present voted in the affirmative.

Municipal Clerk Wassel read Ordinance No. 12-2025 by title:

ORDINANCE NO. 12-2025

**AN ORDINANCE TO AMEND THE ORDINANCE FIXING THE ANNUAL SALARIES
AND WAGES OF THE OFFICIALS, EMPLOYEES AND THE APPOINTEES OF THE
BOROUGH OF TOTOWA, COUNTY OF PASSAIC, STATE OF NEW JERSEY**

There was a motion by Councilman D'Angelo, seconded by Councilman Picarelli to adopt Ordinance No. 12-2025 on second and final reading. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman D'Angelo, seconded by Councilman Picarelli to revert to the regular order of business. On roll call vote, all members of the Council present voted in the affirmative.

Mayor Coiro asked if any members of the Council, the Municipal Clerk or the Municipal Attorney wished to address the Council.

There were no reports.

CITIZENS HEARD:

There were no citizens who wished to be heard.

There was a motion by Councilman D'Angelo, seconded by Councilman Picarelli to approve the Minutes of the Mayor and Council for the meeting of August 12, 2025. On roll call vote, all members of the Council present voted in the affirmative. Councilman Fierro abstained from the voting.

COMMITTEE ON FINANCE:

There was a motion by Councilman Picarelli, seconded by Councilman D'Angelo to approve Resolution No. 2025-17 for the payment of bills. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman Picarelli, seconded by Councilman D'Angelo to adopt the following resolution authorizing the Treasurer to issue a tax refund for Nicholas Manla, 45 Hillside Drive, Block 151, Lot 7 due to a 100% Exemption for a 100% permanent and total disability. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION

WHEREAS, Nicholas Manla, 45 Hillside Drive, Block 151, Lot 7 has applied for a 100% exemption for a 100% permanent and total disability; and

WHEREAS, he meets all the requirements for the exemption; and

WHEREAS, the 100% disability became effective on October 1, 2023, and he applied for exemption on June 11, 2025; and

WHEREAS, Nicholas Manla paid the taxes from January 1, 2025 to June 30, 2025 in the amount of \$3,619.19 and therefore Nicholas Manla is entitled to a refund of \$142.35.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Totowa that the Treasurer is authorized to refund \$142.35 to Nicholas Manla and upon paying the refund due to the Taxpayer, this property will be exempted from future tax payments.

There was a motion by Councilman Picarelli, seconded by Councilman D'Angelo to adopt the following resolution authorizing the Tax Collector to adjust the taxes for 2025 for (263 Boyle Avenue Co.), 263 Boyle Avenue, Block 56, Lot 18 due to a 100% Exemption for a 100% permanent and total disability. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION

WHEREAS, 263 Boyle Avenue Co., 263 Boyle Avenue, Block 56, Lot 18 has applied for a 100% exemption for a 100% permanent and total disability; and

WHEREAS, he meets all the requirements for the exemption; and

WHEREAS, the 100% disability became effective on January 1, 2025, and he applied for exemption on July 8, 2025.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Totowa that the Tax Collector is authorized to adjust off the remainder of real estate taxes for 2025 and the property will be exempted from future tax payments.

There was a motion by Councilman Picarelli, seconded by Councilman D'Angelo to adopt the following resolution authorizing the Tax Collector to adjust the taxes for 2025 for Vincent E. Marciano, 35 Garfield Place, Block 105, Lot 18 due to a 100% Exemption for a 100% permanent and total disability. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION

WHEREAS, Vincent E. Marciano, 35 Garfield Place, Block 105, Lot 18 has applied for a 100% exemption for a 100% permanent and total disability; and

WHEREAS, he meets all the requirements for the exemption; and

WHEREAS, the 100% disability became effective on June 9, 2025, and he applied for exemption on July 9, 2025.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Totowa that the Tax Collector is authorized to adjust off the remainder of real estate taxes for 2025 and the property will be exempted from future tax payments.

There was a motion by Councilman Picarelli, seconded by Councilman D'Angelo to adopt the following Resolution Authorizing A Records Management Service And Solution Plan For The Tax Assessor Office. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 109-2025

RESOLUTION AUTHORIZING A RECORDS MANAGEMENT SERVICE AND SOLUTION PLAN FOR THE TAX ASSESSOR OFFICE

WHEREAS, the Borough of Totowa Tax Assessor has recommended that the Tax Assessor Office digitize their records which will allow the Office to establish an updated electronic document management system; and

WHEREAS, the Borough of Totowa Tax Assessor has also recommended that the Borough of Totowa retain a professional firm to assist with the Records Management Service and Solution Plan for the Office; and

WHEREAS, the Mayor and Council of the Borough of Totowa have determined that there is a need for a Records Management Service and Solution Plan for the Borough of Totowa Tax Assessor Office; and

WHEREAS, The Educational Services Commission of New Jersey (“ESCNJ Co-op”) has awarded Contract No. ESCNJ 22/23-11 to Foveonics Documents Solutions (“Foveonics”), 99 Grayrock Road, Clinton, New Jersey 08809 for electronic document records management systems; and

WHEREAS, Foveonics has submitted a proposal for a Records Management Service and Solution Plan for the Tax Assessor Office in the amount of \$77,401.73; a copy of which is on file in the office of the Borough of Totowa Municipal Clerk; and

WHEREAS, pursuant to the applicable New Jersey State laws, this contract may be authorized without public bidding.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby authorize the Borough of Totowa to enter into a contract with Foveonics to provide a Records Management Service and Solution Plan for the Tax Assessor Office in the amount of \$77,401.73.

BE IT FURTHER RESOLVED, that the Municipal Council of the Borough of Totowa do hereby authorize the Mayor and Municipal Clerk to execute any and all instruments relating thereto.

There was a motion by Councilman Picarelli, seconded by Councilman D’Angelo to acknowledge receipt of the Report of Audit for the year ended December 31, 2024 and that the recommendations will be reviewed by the Governing Body. On roll call vote, all members of the Council present voted in the affirmative.

COMMITTEE ON PUBLIC SAFETY:

There was a motion by Councilman D’Angelo, seconded by Councilman Bucher to adopt the following Resolution Authorizing The Purchase And Installation Of The IDEMIA LiveScan System For The Police Department. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 110-2025

RESOLUTION AUTHORIZING THE PURCHASE AND INSTALLATION OF THE IDEMIA LIVESCAN SYSTEM FOR THE POLICE DEPARTMENT

WHEREAS, the Borough of Totowa Police Chief has requested that a new fingerprinting and mug shot system be purchased and installed for use by the Borough of Totowa Police Department; and

WHEREAS, State of New Jersey State Contract No. T3083 has been awarded to IDEMIA Identity & Security USA, LLC ("IDEMIA"), 11951 Freedom Drive, Suite 1800, Reston, Virginia 20190 for the purchase and installation of fully integrated fingerprint and mug shot systems; and

WHEREAS, IDEMIA has submitted a proposal dated August 4, 2025 for the purchase and installation of a LiveScan System for the Police Department in the amount of \$22,609.00, a copy of which is on file in the office of the Borough of Totowa Municipal Clerk; and

WHEREAS, the IDEMIA LiveScan System is compatible with Federal Sex Offender Registration and Notification Act as well as the New Jersey State Police and FBI databases; and

WHEREAS, the Mayor and Council of the Borough of Totowa desire to authorize the purchase and installation of this new system and related accessories which will be used by the officers of the Borough of Totowa Police Department; and

WHEREAS, pursuant to the applicable New Jersey State laws, the purchase and installation of this equipment may be authorized without public bidding.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby accept the proposal from IDEMIA for the purchase and installation of an IDEMIA LiveScan System and related accessories for the Borough of Totowa Police Department in the amount of \$22,609.00.

BE IT FURTHER RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby authorize IDEMIA to provide the labor and materials for the installation of the new server and related software for the Borough of Totowa Police Department.

There was a motion by Councilman D'Angelo, seconded by Councilman Bucher to adopt the following Resolution Authorizing The Purchase And Installation Of A Truck Cap With Slide Out Unit For The 2025 Chevrolet Silverado For The Fire Department. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 111-2025

RESOLUTION AUTHORIZING THE PURCHASE AND INSTALLATION OF A
TRUCK CAP WITH SLIDE OUT UNIT FOR THE 2025 CHEVROLET SILVERADO
FOR THE FIRE DEPARTMENT

WHEREAS, by Resolution No. 107-2024 dated August 13, 2024, the Mayor and Council of the Borough of Totowa authorized the purchase of one Chevrolet Silverado for the Fire Department; and

WHEREAS, the Borough of Totowa Fire Chief has requested that a truck cap with a slide out unit be purchased and installed on the new 2025 Chevrolet Silverado truck which has been added to the Borough of Totowa fleet; and

WHEREAS, the Mayor and Council of the Borough of Totowa desire to authorize the purchase and installation of the truck cap with slide out unit for the 2025 Chevrolet Silverado Fire Department Truck; and

WHEREAS, Suburban Caps, 212 Orange Avenue, Suffern, New York 10901 has submitted a proposal dated January 9, 2025 for the purchase and installation of the truck cap with slide out unit for the Fire Department truck in the amount of \$10,735.00, a copy of which is on file in the office of the Borough of Totowa Municipal Clerk; and

WHEREAS, pursuant to the applicable New Jersey State laws, the purchase and installation of this equipment may be authorized without public bidding.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby authorize the purchase and installation of a truck cap with slide out unit for the new 2025 Chevrolet Silverado for the Fire Department from Suburban Caps in the amount of \$10,735.00.

BE IT FURTHER RESOLVED, that the Mayor and Municipal Council of the Borough of Totowa do hereby authorize the Municipal Clerk and Fire Chief to execute any and all instruments relating thereto.

There was a motion by Councilman D'Angelo, seconded by Councilman Bucher to adopt the following Resolution Authorizing The Purchase And Installation Of Six Knox Key Defender Units For The Fire Department. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 112-2025

RESOLUTION AUTHORIZING THE PURCHASE AND INSTALLATION OF
SIX KNOX KEY DEFENDER UNITS FOR THE FIRE DEPARTMENT

WHEREAS, the Borough of Totowa Fire Chief has requested the purchase and installation of six Knox Key Defender Units for use by the members of the Borough of Totowa Fire Department; and

WHEREAS, the Knox Key Defender is a compact key control system specially designed for use in passenger vehicles; and

WHEREAS, the compact unit conceals keys from view; maintains accountability and integrity of the system by tracking user access by name, date and time; and provides power inputs which are designed to prevent draining vehicle batteries; and

WHEREAS, the Mayor and Council of the Borough of Totowa have determined that there is a need for this innovative equipment which will assist our volunteer firefighters as they respond to emergency calls; and

WHEREAS, the Mayor and Council of the Borough of Totowa desire to authorize the purchase and installation of the new Knox Key Defender Units for the Fire Department; and

WHEREAS, Knox Company, 1601 W. Deer Valley Road, Phoenix, Arizona 85027 has submitted a proposal for the purchase and installation of six Knox Key Defender Units for the Fire Department in the amount of \$6,120.00, a copy of which is on file in the office of the Borough of Totowa Municipal Clerk; and

WHEREAS, pursuant to the applicable New Jersey State laws, the purchase of these units may be authorized without public bidding.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby authorize the purchase and delivery of six Knox Key Defender Units from Knox Company for the Fire Department in the amount of \$6,120.00.

BE IT FURTHER RESOLVED, that the Mayor and Municipal Council of the Borough of Totowa do hereby authorize the Municipal Clerk and Fire Chief to execute any and all instruments relating thereto.

A letter from Lincoln Fire Company advising that Frank A. Gloor has been nominated as their candidate for Fire Chief was received and filed.

COMMITTEE ON PUBLIC WORKS:

There was a motion by Councilman Bucher, seconded by Councilman Fierro to adopt the following Resolution Authorizing The Removal And Installation Of Garage Doors At The Department Of Public Works Building. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 113-2025

RESOLUTION AUTHORIZING THE REMOVAL AND INSTALLATION OF GARAGE DOORS AT THE DEPARTMENT OF PUBLIC WORKS BUILDING

WHEREAS, the Borough of Totowa Department of Public Works ("DPW") Superintendent has advised that three of the garage doors at the Borough of Totowa DPW Building need to be removed and replaced; and

WHEREAS, the Mayor and Council of the Borough of Totowa have determined that there is a need to dismantle and replace the garage doors at the Borough of Totowa DPW Building; and

WHEREAS, the Mayor and Council of the Borough of Totowa desire to authorize the removal and replacement of the garage doors; and

WHEREAS, the DPW Superintendent solicited quotes for the dismantling, removal and replacement of three garage doors at the Borough of Totowa DPW Building; and

WHEREAS, Reiner Overhead Doors, LLC, P.O. Box 246, Hasbrouck Heights, New Jersey 07604 has submitted a proposal dated July 17, 2025 for the removal and replacement of the garage doors in the amount of \$17,000.00, a copy of which is on file in the office of the Borough of Totowa Municipal Clerk; and

WHEREAS, pursuant to the applicable New Jersey State laws, the removal and replacement of the three garage doors may be authorized without public bidding.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby authorize the removal and replacement of three garage doors at the Borough of Totowa DPW Building by Reiner Overhead Doors, LLC in the amount of \$17,000.00.

BE IT FURTHER RESOLVED, that the Mayor and Municipal Council of the Borough of Totowa do hereby authorize the Municipal Clerk and DPW Superintendent to execute any and all instruments relating thereto.

There was a motion by Councilman Bucher, seconded by Councilman Fierro to add the following item to the agenda. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman Bucher, seconded by Councilman Fierro to approve a Change Order for the Waste Oil UST Removal Project. On roll call vote, all members of the Council present voted in the affirmative.

COMMITTEE ON ENGINEERING & PUBLIC PROPERTY:

There was no report.

COMMITTEE ON LIAISON & INSPECTION:

There was a motion by Councilwoman Coiro, seconded by Councilman Fierro to add the following item to the agenda. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilwoman Coiro, seconded by Councilman Fierro to adopt the following Resolution Authorizing The Purchase Of A Lightning Detection System From Perry Weather, Inc. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 114-2025

RESOLUTION AUTHORIZING THE PURCHASE OF A
LIGHTNING DETECTION SYSTEM FROM PERRY WEATHER, INC.

WHEREAS, the Borough of Totowa Recreation Director has recommended that a new Lightning Detection System be purchased for Totowa's recreational fields; and

WHEREAS, the Lightning Detection System will consist of the necessary software that will provide real time weather monitoring; audible and visual alerts when lightning is detected; and includes an all-clear countdown timer which resets with each lightning strike; and

WHEREAS, the Mayor and Council of the Borough of Totowa have determined that there is a need for this life saving detection system for Totowa's recreational fields; and

WHEREAS, Perry Weather, Inc., 102 Oak Lawn Avenue, Suite #202, Dallas, Texas 75219 has submitted a proposal dated July 9, 2025, for the purchase of a 5 Unit Software and Outdoor Warning System in the amount of \$14,500.00, a copy of which is on file in the office of the Borough of Totowa Municipal Clerk; and

WHEREAS, the Mayor and Council of the Borough of Totowa desire to authorize the purchase of a Lightning Detection System and all related equipment; and

WHEREAS, pursuant to the applicable New Jersey State laws, the purchase of this safety equipment may be authorized without public bidding.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby authorize the purchase of a Lightning Detection System for Totowa's recreational fields from Perry Weather, Inc. in the amount of \$14,500.00.

BE IT FURTHER RESOLVED, that the Municipal Council of the Borough of Totowa does hereby authorize the Mayor and Municipal Clerk to execute any and all necessary instruments relating hereto.

COMMITTEE ON LEGISLATION & ORDINANCES:

There was a motion by Councilwoman Coiro, seconded by Councilman Picarelli to introduce on first reading and advertise for public hearing the following entitled ordinance. On roll call vote, all members of the Council present voted in the affirmative.

ORDINANCE NO. 13-2025

AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF TOTOWA CHAPTER 398 ENTITLED “VEHICLES AND TRAFFIC”, ARTICLE II, “PARKING”, SECTION 11, “HANDICAPPED PARKING”, AND ARTICLE XIII, “SCHEDULES”, SECTION 65, “SCHEDULE XVIII: HANDICAPPED PARKING”

There was a motion by Councilwoman Coiro, seconded by Councilman Picarelli to approve the Application to Amend Raffle License Application No. 2438 for the BPOE #2111 Passaic Valley Elks for an On-Premise 50-50 to change the date from August 9, 2025 to September 21, 2025. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilwoman Coiro, seconded by Councilman Picarelli to approve Raffle License Application No. 2446 for Totowa Boro Volunteer Fire Co. #1 for a Casino Night to be held on October 17, 2025. On roll call vote, all members of the Council present voted in the affirmative.

There being no further business to come before the Council, there was a motion by Councilman D'Angelo, seconded by Councilman Picarelli that the meeting be adjourned. On roll call vote, all members of the Council present voted in the affirmative.

Joseph Wassel, RMC
Municipal Clerk