

**Agenda for Meeting**  
**Wednesday, February 22, 2023 – 7 pm**  
**Reading Room**

**I. Call to order**

Open Public Meeting Act (Sunshine Law) In accordance with the Open Public Meetings Act, this meeting was advertised by annual legal notices in *The Record & The Herald News* as well as posting said information in the Library and Borough Hall.

**II. Portion of Meeting Open to Public**

**III. Roll Call**

**IV. Approval of Board Meeting Minutes**

**V. Correspondence**

- Monthly newsletter
- Application for State Library Aid (per capita)
- Email from NJ State Library CFO, Sheri Shafer re: required additional ARPA correspondence
- Certificate of Insurance from Pacopad Inc.
- Update Brochure

**VI. Directors' Report**

- Facilities update
- Materials & Services
- Outreach & Programming
- PALS Plus
- Personnel update
- Plans for 2023
- Statistics
- Volunteer update

VII. **Committee Reports**

- Budget & Finance – Watkins, D’Ambrosio, Bronkowski
- Building & Grounds – Watkins, Andriani, Knapp
- Personnel & Policy – Watkins, Coyle, Stonebridge
- Strategic Planning – Watkins, Andriani, Knapp

VIII. **Old Business**

- a. HVAC Installation
- b. Renovation Dedication Plaque
- c. Annual Open House

IX. **New Business**

- NJ State Library Annual Survey/State Report Data Year 2022/FY 2024
- Resolution for 2023 Voting Representative and Alternate for PALS Plus
- Resolution approving payment in full for PSEG Direct Install Energy Saver Program
- Quote from Intruder Alert for updated surveillance system
- Quote from Beacon Properties for updated surveillance system
- Quote from North Star Signs for privacy glass window vinyl for office and teen room

X. **Friends of the Library**

- AC Trip
- Hunterdon Playhouse
- Coffee Donation

XI. **Foundation**

- Irish Dinner To Go Fundraiser
- Italian Family Style Dinner 2024

XII. **Financial Report**

- Monthly Report(s)
- Bills Awaiting Approval(s)
- 2023 Budget & 2023 Salary Guide

XIII. **Announcements**

- a) Next Board of Trustee Meeting – March 22, 2023
- b) Annual Read Aloud –February 28, 2023

XIV. **Adjournment**