

BOROUGH OF TOTOWA

MINUTES OF THE MAYOR AND COUNCIL

October 13, 2020

Due to the COVID-19 (coronavirus) pandemic and the Governor's Executive Order 107, in accordance with N.J.S.A. 10:4-8(b), this meeting was not open to the public, but was held by virtual means on Zoom.

PRESENT: Mayor John Coiro, presiding, Council President Lou D'Angelo, Councilwoman Debra Andriani, Councilman Anthony Picarelli, Councilman William Bucher, Councilman John Capo, Councilwoman Lisa Palazzo, Municipal Clerk Joseph Wassel and Municipal Attorney Kristin Corrado.

ABSENT: None.

Mayor John Coiro called the meeting to order and asked the Municipal Clerk to call the roll.

Municipal Clerk Wassel recited the Prayer of the Meeting followed with the Pledge of Allegiance to the Flag with the public participating.

Mayor Coiro asked the Clerk to read the statement of the meeting.

Municipal Clerk Wassel read the following statement: This meeting of the Mayor and Council held on this day is being held in accordance with Chapter 231, P.L. 1975 of the State of New Jersey as amended. The agenda for this meeting has been prepared and distributed to the Mayor and Council and a copy has been on file in the Office of the Municipal Clerk.

Mayor Coiro asked if any members of the Council, the Municipal Clerk or the Municipal Attorney wished to address the Council.

There were no reports.

Mayor Coiro asked if any citizens attending via Zoom wished to be heard on any matter.

CITIZENS HEARD:

There were no citizens who wished to be heard and Mayor Coiro announced that we have not received any emailed questions pertaining to the public portion of the meeting through 7:30 p.m.

There was a motion by Councilman D'Angelo, seconded by Councilwoman Andriani to approve the Minutes of the Mayor and Council for the meeting of September 22, 2020. On roll call vote, all members of the Council present voted in the affirmative.

COMMITTEE ON FINANCE:

There was a motion by Councilman Picarelli, seconded by Councilman D'Angelo to approve Resolution No. 2020-21 for the payment of bills. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman Picarelli, seconded by Councilman D'Angelo to approve payment of the 4th Quarter 2020 Budget Allotment to the Borough of Totowa Public Library in the amount of \$197,964. On roll call vote, all members of the Council present voted in the affirmative.

COMMITTEE ON PUBLIC SAFETY:

There was a motion by Councilman D'Angelo, seconded by Councilman Capo to adopt the following Resolution Authorizing The Purchase And Installation Of New MDT's For The Borough Of Totowa Police Department Fleet Due To Covid-19. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 114-2020

**RESOLUTION AUTHORIZING THE PURCHASE AND INSTALLATION OF NEW
MDT'S FOR THE BOROUGH OF TOTOWA POLICE DEPARTMENT FLEET
DUE TO THE COVID-19 PANDEMIC**

WHEREAS, SARS-CoV-2 is the virus that causes Coronavirus Disease 19 ("Covid-19"),

a contagious and at times fatal, respiratory disease; and

WHEREAS, by Executive Order No. 103 dated March 9, 2020, Governor Phil Murphy declared a Public Health Emergency and State of Emergency in the State of New Jersey in response to the Covid-19 outbreak; and

WHEREAS, thereafter the Borough of Totowa undertook a hazard assessment and implemented infection control strategies and safe work practices; and

WHEREAS, the Borough of Totowa Police Chief has requested that new police Mobile Data Terminals (“MDT’s”) be purchased and installed in the Department’s vehicles so the Officers can enter their reports in the CAD system and do not have to come inside to police headquarters and be in close contact with other Officers; and

WHEREAS, the Mayor and Council of the Borough of Totowa have determined that there is a need for these new public safety laptops which are used by all Officers on patrol duty and will prevent the Officers from coming into close contact with other Officers inside police headquarters; and

WHEREAS, New Jersey State Contract No. 89980 has been awarded to Gold Type Business Machines, Inc., 351 Paterson Avenue, East Rutherford, New Jersey 07073 for the purchase and installation of MDT’s; and

WHEREAS, Gold Type Business Machines, Inc., has submitted a proposal for the purchase and installation of seven (7) new Panasonic Toughbook 54 and 55 Rugged Laptops and all related equipment in the amount of \$26,983.60, a copy of which is one file in the office of the Borough of Totowa Municipal Clerk; and

WHEREAS, the Mayor and Council of the Borough of Totowa desire to authorize the purchase and installation of these new MDT’s for the general health, safety and well-being of the officers of the Borough of Totowa Police Department; and

WHEREAS, pursuant to the applicable New Jersey State laws, the purchase and installation of this equipment may be authorized without public bidding.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby accept the proposal from Gold Type Business Machines, Inc. for the purchase and installation of new MDT’s for the Borough of Totowa Police Department fleet in the amount of \$26,983.60.

BE IT FURTHER RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby authorize Gold Type Business Machines, Inc. to provide the labor and materials

for the installation of the new MDT's for the Borough of Totowa Police Department fleet.

There was a motion by Councilman D'Angelo, seconded by Councilman Capo to approve the fireman's application, the purchase of fireman's equipment and authorize a fireman's physical for Douglas Galka for Volunteer Fire Company No. 1. On roll call vote, all members of the Council present voted in the affirmative.

Upon the recommendation of the Committee, there was a motion by Councilman D'Angelo, seconded by Councilman Capo to appoint Lori Ann Badan as a School Crossing Guard. On roll call vote, all members of the Council present voted in the affirmative.

MAYOR'S APPOINTMENT

I, Mayor John Coiro, with the advice and consent of the Council do hereby appoint Lori Ann Badan as a School Crossing Guard for a term of one (1) year expiring December 31, 2020.

There was a motion by Councilman D'Angelo, seconded by Councilman Capo to confirm the appointment. On roll call vote, all members of the Council present voted in the affirmative.

COMMITTEE ON PUBLIC WORKS:

There was a motion by Councilman Bucher, seconded by Councilwoman Palazzo to adopt the following Resolution Authorizing The Purchase And Delivery Of One Super Duty Universal 4X4 Truck With Spreader And Plow For The Department Of Public Works Fleet. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 115-2020

RESOLUTION AUTHORIZING THE PURCHASE AND DELIVERY OF ONE SUPER

DUTY UNIVERSAL 4X4 TRUCK WITH SPREADER AND PLOW FOR THE
DEPARTMENT OF PUBLIC WORKS FLEET

WHEREAS, the Borough of Totowa Department of Public Works (“DPW”) Superintendent has requested the purchase of one Super Duty Universal 4x4 Truck with Spreader and Plow; and

WHEREAS, the Mayor and Council of the Borough of Totowa have determined that there is a need for this multi-function vehicle to be added to the DPW fleet; and

WHEREAS, the Mayor and Council of the Borough of Totowa desire to authorize the purchase and delivery of the Super Duty Universal 4x4 Truck with Spreader and Plow; and

WHEREAS, New Jersey State Contract No. 17-FLEET-00241 has been awarded to Route 23 Automall, 1301 Route 23, Butler, New Jersey 07405 for the purchase and delivery of Super Duty Universal 4x4 Trucks with Spreader and Plow and all related equipment; and

WHEREAS, Route 23 Automall has submitted a proposal for the purchase and delivery of one Super Duty Universal 4x4 Truck with Spreader and Plow in the amount of \$77,668.00, a copy of which is on file in the office of the Borough of Totowa Municipal Clerk; and

WHEREAS, pursuant to the applicable New Jersey State laws, the purchase of this vehicle may be authorized without public bidding.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby authorize the purchase and delivery of one Super Duty Universal 4x4 Truck with Spreader and Plow from Route 23 Automall in the amount of \$77,668.00.

BE IT FURTHER RESOLVED, that the Mayor and Municipal Council of the Borough of Totowa do hereby authorize the Municipal Clerk and DPW Superintendent to execute any and all instruments relating thereto.

A retirement letter was received from DPW Laborer Fred DeNude effective January 1, 2021. There was a motion by Councilman Bucher, seconded by Councilwoman Palazzo to accept his letter and wish him well in retirement. On roll call vote, all members of the Council present voted in the affirmative.

COMMITTEE ON ENGINEERING & PUBLIC PROPERTY:

There was a motion by Councilman Capo, seconded by Councilwoman Andriani to adopt the following Resolution Authorizing Repairs To The Fire Alarm System At The Municipal Complex. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 116-2020

RESOLUTION AUTHORIZING REPAIRS TO THE FIRE ALARM SYSTEM
AT THE MUNICIPAL COMPLEX

WHEREAS, the Borough of Totowa Municipal Clerk has advised that necessary repairs must be made to the fire alarm system at the Borough of Totowa Municipal Complex; and

WHEREAS, the Mayor and Council of the Borough of Totowa have determined that there is a need for these repairs to the fire alarm system for the safety and welfare of the municipal employees and visitors to the Borough of Totowa Municipal Complex; and

WHEREAS, The Educational Services Commission of New Jersey ("ESCNJ Co-op") has awarded Contract No. ESCNJ 17/18-59 to ACT, P.O. Box 596, 25 Ross Street, Wharton, New Jersey 07885 for alarm system repairs; and

WHEREAS, ACT has submitted a proposal dated October 6, 2020 to undertake the necessary repairs to the fire alarm system at the Borough of Totowa Municipal Complex in the amount of \$8,783.61, a copy of which is on file in the office in the Borough of Totowa Municipal Clerk; and

WHEREAS, the authorization of these services may be authorized without public bidding.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby authorize the necessary repairs to the fire alarm system at the Borough of Totowa Municipal Complex in the amount of \$8,783.61.

BE IT FURTHER RESOLVED, that the Mayor and Municipal Council of the Borough of

Totowa do hereby authorize the Municipal Clerk to execute any and all instruments relating thereto.

A letter was received from Nurse Darlene Walsh requesting permission to use the Municipal Complex parking lots for drive-thru Flu Shots on Saturday, October 17, 2020 from 10:00 a.m. – 12:00 p.m. There was a motion by Councilman Capo, seconded by Councilwoman Andriani to grant permission. On roll call vote, all members of the Council present voted in the affirmative.

A letter was received from St. Michael's Marshals Law Enforcement Motorcycle Club requesting permission to use the Picnic Area at the PAL on Saturday, October 17, 2020 from 4:00 – 10:00 p.m. for their Annual Pasta Dinner. There was a motion by Councilman Capo, seconded by Councilwoman Andriani to grant permission. On roll call vote, all members of the Council present voted in the affirmative.

COMMITTEE ON LIAISON & INSPECTION:

There was no report.

COMMITTEE ON LEGISLATION & ORDINANCES:

There was a motion by Councilwoman Palazzo, seconded by Councilman Picarelli to approve the Application to Amend Raffle License Application No. 2181 for the Brookdale HSA cancelling the raffle scheduled for March 26, 2020 due to Covid-19. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilwoman Palazzo, seconded by Councilman Picarelli to approve the Application to Amend Raffle License Application No. 2195 for the St. Joseph's Home for the Elderly of the Little Sisters of the Poor cancelling the raffle scheduled for April 2, 2020 due to Covid-19. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilwoman Palazzo, seconded by Councilman Picarelli to approve the Applications to Amend Raffle License Application Nos. 2202 & 2203 for the St. Joseph's Home for the Elderly of the Little Sisters of the Poor cancelling the raffles scheduled for May 19, 2020 due to Covid-19. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilwoman Palazzo, seconded by Councilman Picarelli to approve Raffle License Application No. 2210 for the St. Joseph's Home for the Elderly of the Little Sisters of the Poor for an Off-Premise 50/50 to be held on March 17, 2021. On roll call vote, all members of the Council present voted in the affirmative.

There being no further business to come before the Council, there was a motion by Councilman D'Angelo, seconded by Councilwoman Andriani that the meeting be adjourned. On roll call vote, all members of the Council present voted in the affirmative.

Joseph Wassel, RMC
Municipal Clerk