

BOROUGH OF TOTOWA

MINUTES OF THE MAYOR AND COUNCIL

March 25, 2014

PRESENT: Mayor John Coiro, presiding, Council President Phil Puglise, Councilman John Waryas, Councilman Lou D'Angelo, Councilwoman Carolyn Fontanella, Councilwoman Debra Andriani, Councilman Anthony Picarelli, Municipal Clerk Joseph Wassel and Municipal Attorney Robert Corrado.

ABSENT: None.

Mayor John Coiro called the meeting to order and asked the Municipal Clerk to call the roll.

Municipal Clerk Wassel recited the Prayer of the Meeting followed with the Pledge of Allegiance to the Flag with the public participating.

Mayor Coiro asked the Clerk to read the statement of the meeting.

The Municipal Clerk read the following statement: This meeting of the Mayor and Council held on this day is being held in accordance with Chapter 231, P.L. 1975 of the State of New Jersey as amended. The agenda for this meeting has been prepared and distributed to the Mayor and Council and a copy has been on file in the Office of the Municipal Clerk.

There was a motion by Councilman Puglise, seconded by Councilman Waryas to dispense with the regular order of business in order to have a swearing in ceremony to administer the Oath of Allegiance and Office to Sean Williams appointed as Probationary Patrolman of the Borough of Totowa Police Department. On roll call vote, all members of the Council present voted in the affirmative.

Mayor John Coiro asked Sean Williams to approach the dais to take the Oath of Allegiance and Office. Mayor Coiro also asked Councilman Phil Puglise, Chairman of the Public Safety Committee and Police Chief Robert Coyle to join him.

Mayor Coiro stated that this is always a special night and an honor for us when we appoint a new police officer. He went on to say that Sean comes from a nice family and will be entering a good situation here as you can tell from all the brother officers here in attendance in the rear of the room. Mayor Coiro said that we are very proud to have him join our police department.

Mayor John Coiro administered the Oath of Allegiance and Office to Sean Williams with his father Wayne by his side and whose mother Donna held the Bible.

A badge symbolic to the rank of Patrolman was presented to Patrolman Sean Williams by Police Chief Robert W. Coyle.

Councilman Puglise welcomed Sean to the department, said he will be working with a good bunch of guys and wished him luck in the police academy.

Police Chief Coyle thanked the Mayor and Council, the Borough Clerk, Borough Attorney and the administration for moving forward with this appointment. Chief Coyle then proceeded to provide a little background information on Sean.

Patrolman Williams thanked the Mayor and Council for this career opportunity, along with his family, friends and department members for their support.

Congratulations were extended to Patrolman Sean Williams by the rest of the Council, the Borough Clerk and Borough Attorney. Mayor Coiro called for a recess, so all in attendance could also offer their congratulations to the new Patrolman.

There was a motion by Councilman Puglise, seconded by Councilman Waryas to revert to the regular order of business. On roll call vote, all members of the Council present voted in the affirmative.

Mayor Coiro asked if any members of the Council, the Municipal Clerk or the Municipal Attorney wished to address the Council.

Councilwoman Andriani: Announced that the Board of Recreation will be sponsoring two events: the Easter Bunny Breakfast on April 5th at Washington Park School and Skate Night on April 11th at the Ice Vault in Wayne and the flyers are on the Borough's website.

Councilman Waryas: Reported that this past Saturday he attended the Ringwood St. Patrick's Day Parade and Totowa's own Peter Murphy was the Grand Marshal.

Mayor Coiro: Commented that Councilman Waryas was honored as Angels of Light at St. James.

CITIZENS HEARD:

Mike Mahometa, 269 Lincoln Avenue: 1) Thanked Superintendent Jim Niland and the DPW for their efforts on snow removal, clearing leaves from the catch basins and for patching the pot holes on our town roads; 2) Said there is a meeting going on Thursday in Pompton Lakes about the Passaic River and asked if anyone from the town would be attending. Mayor Coiro: Thanked Mr. Mahometa for his positive comments about the DPW and also informed him that there is also a meeting about the Passaic River tonight in Fairfield and that we sent our Emergency Management Coordinator Allen Del Vecchio to the meeting and he will report back.

There was a motion by Councilman Puglise, seconded by Councilman Waryas to approve the Minutes of the Mayor and Council for the meeting of March 11, 2014. On roll call vote, all members of the Council present voted in the affirmative.

COMMITTEE ON FINANCE:

There was a motion by Councilman D'Angelo, seconded by Councilwoman Fontanella to approve Resolution No. 2014-07 for the payment of bills. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman D'Angelo, seconded by Councilwoman Fontanella to approve Resolution No. 2014-08 Authorizing The Transfer Of 2013 Budget Appropriations. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman D'Angelo, seconded by Councilwoman Fontanella to adopt the following Resolution Re: Introduction Of 2014 Municipal Budget. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 40-2014

Re: Introduction Of 2014 Municipal Budget

BE IT RESOLVED, that the following statements of revenues and appropriations attached hereto constitute the local Budget of the Borough of Totowa, Passaic County, New Jersey for the year 2014.

BE IT FURTHER RESOLVED, that the said Budget be published in The North Jersey Herald and News in the issue of April 11, 2014, and that a hearing on the Budget will be held at the Municipal Building on April 22, 2014 at 8:00 P.M. or as soon thereafter as the matter may be reached.

COMMITTEE ON PUBLIC SAFETY:

There was a motion by Councilman Puglise, seconded by Councilman Waryas to approve the Fire Department TSAP for 2013. On roll call vote, all members of the Council present voted in the affirmative.

COMMITTEE ON PUBLIC WORKS:

There was a motion by Councilman Waryas, seconded by Councilman Puglise to carry the Resolution Authorizing Professional Engineering Services For The Gordon Avenue Improvements for two weeks in order to clarify the scope of the project. On roll call vote, all members of the Council present voted in the affirmative.

A letter was received from the New Jersey Department of Environmental Protection advising that the Borough of Totowa and Borough of Woodland Park have been approved for a joint grant of \$150,000 for de-snagging and shoal dredging in the Passaic River Basin. There was a motion by Councilman Waryas, seconded by Councilman Puglise to accept the grant funds. On roll call vote, all members of the Council present voted in the affirmative.

COMMITTEE ON ENGINEERING & PUBLIC PROPERTY:

There was a motion by Councilwoman Fontanella, seconded by Councilman D'Angelo to accept the following bids for the Sanitary Sewer Main Rehabilitation—Phases II And III. On roll call vote, all members of the Council present voted in the affirmative.

<u>Company</u>	<u>Total Bid</u>
National Water Main Cleaning Co. Newark, NJ 07104	\$ 97,602.25
SWERP, Inc. Bristol, PA 19007	\$114,841.00
Tri-State Grouting Newark, DE 19702	\$126,975.00

Upon the recommendation of the Committee, there was a motion by Councilwoman Fontanella, seconded by Councilman D'Angelo to adopt the following resolution to award the contract to the lowest responsible bidder. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 41-2014

RESOLUTION AWARDING CONTRACT FOR THE BOROUGH OF TOTOWA
SEWER LINING PROJECT PHASE 2 AND PHASE 3

WHEREAS, in August of 2011, the Borough of Totowa suffered the devastating effects of Hurricane Irene which resulted in unprecedented flooding throughout the community; and

WHEREAS, the Borough of Totowa Municipal Engineer recommended the rehabilitation of portions of the sanitary sewer mains located on Jefferson Place, Dewey Avenue, and William Place; and

WHEREAS, the Borough of Totowa received a Block Grant from Passaic County through the Community Development Block Grant Program for the rehabilitation of sanitary sewer mains within portions of Jefferson Place, Dewey Avenue, and William Place; and

WHEREAS, by Resolution No. 102-2012 dated September 25, 2012, the Mayor and Council of the Borough of Totowa awarded a contract to Allstate Power Vac, Inc. for the Borough of Totowa Jefferson Place Sewer Lining Project Phase I for the total sum of One Hundred Ninety-Eight Thousand Five Hundred Thirty-Nine and 00/100 Dollars (\$198,539.00); and

WHEREAS, the Borough of Totowa Municipal Engineer has recommended some additional work be done including the rehabilitation of existing sanitary sewer manholes on Elizabeth Place; and

WHEREAS, the Borough of Totowa received a Block Grant from Passaic County through the Community Development Block Grant Program for the additional rehabilitation work; and

WHEREAS, the Mayor and Council of the Borough of Totowa did advertise for receipt of sealed bids for its on-going Sanitary Sewer Rehabilitation Project in accordance with its specifications entitled "Specifications, Proposal and Contract Documents for Borough of Totowa Sanitary Sewer Main Rehabilitation, Phase 2, Borough of Totowa, Passaic County, New Jersey, Contract No. 2014-1"; and

WHEREAS, the Borough of Totowa did receive bids at its Municipal Building on March 14, 2014; and

WHEREAS, the Mayor and Council of the Borough of Totowa on March 25, 2014 did examine all bids for materials and services called for; and

WHEREAS, the Mayor and Council of the Borough of Totowa have determined that the lowest responsible bid was submitted by National Water Main Cleaning Co., 875 Summer Avenue, Newark, New Jersey 07104 with a base bid in the amount of Ninety-Seven Thousand Six Hundred Two and 02/100 Dollars (\$97,602.25), a copy of which is on file in the office of the Municipal Clerk; and

WHEREAS, the Mayor and Council of the Borough of Totowa have determined that the bid submitted by National Water Main Cleaning Co. be accepted as the lowest responsible bid.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby accept the bid of National Water Main Cleaning Co. for the Borough of Totowa Sanitary Sewer Main Rehabilitation, Phase 2 and Phase 3 as the lowest responsible bid for the total sum of Ninety-Seven Thousand Six Hundred Two and 02/100 Dollars (\$97,602.25).

BE IT FURTHER RESOLVED, that the award of this contract to National Water Main Cleaning Co. for the Borough of Totowa Sanitary Sewer Main Rehabilitation Project, Phase 2 and Phase 3, is subject to approval by the County of Passaic Department of Economic Development.

BE IT FURTHER RESOLVED, that the Municipal Council of the Borough of Totowa does hereby authorize the Mayor and Municipal Clerk to execute any and all necessary instruments relating thereto.

COMMITTEE ON LIAISON & INSPECTION:

There was a motion by Councilwoman Andriani, seconded by Councilman Picarelli to adopt the following Resolution Authorizing Professional Planning Services For The Master Plan Reexamination Report And Zoning Map. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 42-2014

RESOLUTION AUTHORIZING PROFESSIONAL PLANNING SERVICES FOR THE
MASTER PLAN REEXAMINATION REPORT AND ZONING MAP

WHEREAS, the Mayor and Council of the Borough of Totowa desire to retain the services of a professional planner to prepare a comprehensive Master Plan Reexamination Report for the Borough of Totowa in accordance with the requirements of the New Jersey Municipal Land Use Law; and

WHEREAS, the tasks associated with the preparation of the Report include but are not limited to preparing a new proposed Land Use Plan and Map to accurately reflect the future land use plan; focusing on zoning recommendations for two specific areas of the municipality and drafting a new, user friendly Zoning Map to replace the existing Map; and

WHEREAS, Maser Consulting P.A., 53 Frontage Road, Suite 120, Clinton, New Jersey 08809, has submitted a proposal dated March 19, 2014 to provide the required planning services for a fee not to exceed the sum of Eight Thousand Seven Hundred Fifty and 00/100 Dollars (\$8,750.00), a copy of which is on file in the office of the Borough of Totowa Municipal Clerk; and

WHEREAS, the Mayor and Council of the Borough of Totowa on March 25, 2014 did examine the proposal submitted by Maser Consulting P.A.; and

WHEREAS, pursuant to the applicable New Jersey State laws, these professional services may be authorized without public bidding.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby accept the proposal submitted by Maser Consulting P.A. for professional planning services to prepare a comprehensive Master Plan Reexamination Report and Zoning Map for the Borough of Totowa in the amount of Eight Thousand Seven Hundred Fifty and 00/100 Dollars (\$8,750.00).

BE IT FURTHER RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby authorize Maser Consulting P.A. to perform the professional services as set forth in their proposal.

There was a motion by Councilwoman Andriani, seconded by Councilman Picarelli to adopt the following Resolution Authorizing Contract For Geese Control Services For 2014. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 43-2014

RESOLUTION AUTHORIZING CONTRACT FOR GEESE CONTROL SERVICES FOR 2014

WHEREAS, the Borough of Totowa Board of Recreation has recommended that the Borough of Totowa hire a qualified company to provide safe and effective geese clearing and control services at all of the Borough of Totowa recreational ball fields; and

WHEREAS, the Mayor and Council of the Borough of Totowa have also determined that there is a need to retain a company that can provide these services to ensure the health and well-being of the residents of the Borough of Totowa; and

WHEREAS, the Borough of Totowa Board of Recreation has solicited quotes for the necessary geese control services; and

WHEREAS, Geese Chasers North Jersey, 308 Winchester Drive, Brick, New Jersey 08724 submitted a proposal dated March 19, 2014 for clearing and maintaining a virtually geese-free environment with the use of working border collies, a copy of which is on file on the office of the Borough of Totowa Municipal Clerk; and

WHEREAS, Geese Chasers North Jersey will provide these services to the Borough of Totowa on an as needed basis for a term not to exceed a period of one (1) year; and

WHEREAS, pursuant to the applicable New Jersey State laws, the contract for these services may be authorized without public bidding since the total contract price will not exceed the public bidding threshold.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby authorize a contract with Geese Chasers North Jersey for all necessary geese control services in accordance with the fee schedule set forth in their proposal.

BE IT FURTHER RESOLVED, that the Municipal Council of the Borough of Totowa does hereby authorize the Mayor and Municipal Clerk to execute any and all instruments relating thereto.

COMMITTEE ON LEGISLATION & ORDINANCES:

There was a motion by Councilman Picarelli, seconded by Councilwoman Andriani to introduce on first reading and advertise for public hearing the following entitled ordinance. On roll call vote, all members of the Council present voted in the affirmative.

ORDINANCE NO. 03-2014

**CALENDAR YEAR 2014 ORDINANCE TO EXCEED THE
MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)**

There being no further business to come before the Council, there was a motion by Councilman Puglise, seconded by Councilman Waryas that the meeting be adjourned. On roll call vote, all members of the Council present voted in the affirmative.

Joseph Wassel, RMC
Municipal Clerk