

## **BOROUGH OF TOTOWA**

### **MINUTES OF THE MAYOR AND COUNCIL**

**September 10, 2019**

**PRESENT:** Mayor John Coiro, presiding, Council President Lou D'Angelo, Councilwoman Debra Andriani, Councilman Anthony Picarelli, Councilman William Bucher, Councilwoman Lisa Palazzo, Municipal Clerk Joseph Wassel and Municipal Attorney Kristin Corrado.

**ABSENT:** Councilman John Capo.

Mayor John Coiro called the meeting to order and asked the Municipal Clerk to call the roll.

Mayor Coiro asked everyone to stand and offer a moment of silence for Patriots Day.

Municipal Clerk Wassel recited the Prayer of the Meeting followed with the Pledge of Allegiance to the Flag with the public participating.

Mayor Coiro asked the Clerk to read the statement of the meeting.

The Municipal Clerk read the following statement: This meeting of the Mayor and Council held on this day is being held in accordance with Chapter 231, P.L. 1975 of the State of New Jersey as amended. The agenda for this meeting has been prepared and distributed to the Mayor and Council and a copy has been on file in the Office of the Municipal Clerk.

Mayor Coiro acknowledged Passaic County Sheriff Richard Berdnik and Passaic County Freeholder Pat Lepore who were in attendance.

There was a motion by Councilman D'Angelo, seconded by Councilwoman Andriani to dispense with the regular order of business in order to have a swearing in ceremony to administer the Oath of Allegiance and Office to Damiano Dilorio and Matthew Cossari appointed as Patrol Officer of the Borough of Totowa Police Department and to hold a public hearing on Ordinance No. 13-2019 as advertised. On roll call vote, all members of the Council present voted in the affirmative.

Mayor Coiro went to the front of the dais and asked Council President Lou D'Angelo, Chairman of the Public Safety Committee and Police Chief Robert Coyle to join him. Mayor Coiro stated that at Council Meetings sometimes you get the good and the bad, but it is always good when we can appoint new, young officers to join our Police Department. Said that he only met Matt about two months ago who was a Paterson police officer for about a year and a half, but has known Damian for most of his life having actually lived next door to him for about eight years.

Mayor John Coiro then asked Damiano Dilorio and Matthew Cossari to approach the dais to take the Oath of Allegiance and Office for Patrol Officer.

Mayor John Coiro administered the Oath of Allegiance and Office to Patrol Officer Damiano Dilorio, with his Mom Debbie holding the Bible and his father Dan by his side and Patrol Officer Matthew Cossari, with his Mom Lucy holding the Bible and his Dad Micky by his side.

Councilman D'Angelo welcomed and congratulated both and said that he only met Matt about a week ago, but coached Damian is baseball when he was younger and told them to lean on their brothers and sister in the department for support and to be safe.

Police Chief Coyle thanked the Mayor and Council, Borough Clerk Wassel, Borough Attorney (Senator) Corrado and the administration for moving forward with these appointments because they are much needed with the impending retirement of Captain Carl Cifaldi. He thanked Captain Carmen Veneziano and Detective Nick Varcadipane for getting both officers set up and then acknowledged and thanked all the members of the Totowa Police Department for being here. Chief Coyle also acknowledged and recognized the many family and friends in attendance. Chief Coyle then proceeded to provide a little background information on Damian and Matt.

A badge symbolic to the rank of Patrol Officer was presented to Patrol Officer Damiano Dilorio and Patrol Officer Matthew Cossari by Police Chief Robert Coyle.

Patrol Officer Dilorio on behalf of himself and Patrol Officer Cossari thanked the Mayor and Council for the opportunity, Chief Coyle for his speech, the members of the Police Department for welcoming them and all of their family and friends for all of their support.

Congratulations were extended to Patrol Officer Damiano Dilorio and Patrol Officer Matthew Cossari by the rest of the Council, the Borough Clerk and Borough Attorney.

Mayor Coiro called for a recess, so all in attendance could also offer their congratulations to our new Patrol Officers.

Municipal Clerk Wassel announced that Ordinance No. 13-2019 has been advertised for public hearing for Tuesday, September 10, 2019.

Municipal Clerk Wassel read the legal notice and the title of Ordinance No. 13-2019.

There was a motion by Councilman D'Angelo, seconded by Councilwoman Andriani to open the public hearing. On roll call vote, all members of the Council present voted in the affirmative.

Mayor Coiro asked if any citizens wished to be heard on Ordinance No. 13-2019.

CITIZENS HEARD:

There were no citizens who wished to be heard.

There was a motion by Councilman D'Angelo, seconded by Councilwoman Andriani to close the public hearing. On roll call vote, all members of the Council present voted in the affirmative.

Municipal Clerk Wassel read Ordinance No. 13-2019 by title:

**ORDINANCE NO. 13-2019**

**AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF TOTOWA  
CHAPTER 398 ENTITLED "VEHICLES AND TRAFFIC", ARTICLE II, "PARKING",  
SECTION 6, "PARKING PROHIBITED AT ALL TIMES", AND ARTICLE XIII,  
"SCHEDULES", SECTION 45, "SCHEDULE I: NO PARKING"**

There was a motion by Councilman D'Angelo, seconded by Councilwoman Andriani to adopt Ordinance No. 13-2019 on second and final reading. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman D'Angelo, seconded by Councilwoman Andriani to revert to the regular order of business. On roll call vote, all members of the Council present voted in the affirmative.

Mayor Coiro asked if any members of the Council, the Municipal Clerk or the Municipal Attorney wished to address the Council.

There were no reports.

**CITIZENS HEARD:**

There were no citizens who wished to be heard.

There was a motion by Councilman D'Angelo, seconded by Councilwoman Andriani to approve the Minutes of the Mayor and Council for the meeting of August 27, 2019. On roll call vote, all members of the Council present voted in the affirmative.

**COMMITTEE ON FINANCE:**

There was a motion by Councilman Picarelli, seconded by Councilman D'Angelo to approve Resolution No. 2019-19 for the payment of bills. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman Picarelli, seconded by Councilman D'Angelo to adopt the following resolution authorizing the Treasurer to issue refunds to various property owners due to overpayment of 1<sup>st</sup> & 2<sup>nd</sup> Quarter 2019 taxes. On roll call vote, all members of the Council present voted in the affirmative.

#### RESOLUTION

WHEREAS, there has been an overpayment of 1<sup>st</sup> & 2<sup>nd</sup> Quarter 2019 taxes on the property listed below; and

WHEREAS, the credit card servicing company, FIS, is entitled to a refund; and

WHEREAS, the chart sets forth the refund as follows:

Block	Lot	Qual	Property Owner	Payable To:	Overpayment
9.13	88	C0902	Farhad Sedarati	FIS Accounting Department PO Box 4535 Carol Stream, IL 60197-4535	\$5,838.03

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Totowa that the overpayment shall be refunded to the Credit Card Processing Company, as stated above, and the Treasurer is authorized to issue a check for the refund, which shall be paid to the stated Credit Card Processing Company. (See attached)

Upon the recommendation of the Committee, there was a motion by Councilman Picarelli, seconded by Councilman D'Angelo to appoint Lisa Nash as Deputy Tax Collector. On roll call vote, all members of the Council present voted in the affirmative.

#### MAYOR'S APPOINTMENT

I, Mayor John Coiro, with the advice and consent of the Council do hereby appoint Lisa Nash as Deputy Tax Collector for a term of one year expiring December 31, 2019.

There was a motion by Councilman Picarelli, seconded by Councilman D'Angelo to confirm the appointment. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman Picarelli, seconded by Councilman D'Angelo to authorize the Borough Clerk and Borough Attorney to prepare the bid package and advertise for the receipt of bids for Solid Waste Disposal Services. On roll call vote, all members of the Council present voted in the affirmative.

#### COMMITTEE ON PUBLIC SAFETY:

Upon the recommendation of the Committee, there was a motion by Councilman D'Angelo, seconded by Councilman Bucher to appoint Karen Giannasio as a School Crossing Guard. On roll call vote, all members of the Council present voted in the affirmative.

#### MAYOR'S APPOINTMENT

I, Mayor John Coiro, with the advice and consent of the Council do hereby appoint Karen Giannasio as a School Crossing Guard for a one year term expiring December 31, 2019.

There was a motion by Councilman D'Angelo, seconded by Councilman Bucher to confirm the appointment. On roll call vote, all members of the Council present voted in the affirmative.

#### COMMITTEE ON PUBLIC WORKS:

There was a motion by Councilman Bucher, seconded by Councilwoman Palazzo to adopt the following Resolution Approving Water Refund On 2019 Period 1 Billing For Sombrero Tacoria Located At 330-332 Union Boulevard. On roll call vote, all members of the Council present voted in the affirmative.

#### RESOLUTION NO. 107-2019

#### RESOLUTION APPROVING WATER REFUND ON 2019 PERIOD 1 BILLING FOR SOMBRERO TACORIA LOCATED AT 330-332 UNION BOULEVARD

WHEREAS, the Borough of Totowa Water Department bills its customers based on three cycles, four times a year; and

WHEREAS, the first quarter billing period for Cycle 2 for 2019 is February 1, 2019 to April 30, 2019; and

WHEREAS, Sombrero Tacoria, Block 105, Lot 12 is located in Cycle 2; and

WHEREAS, the meter reader incorrectly read the meter as 102,000 gallons of consumption on Account ID #1839-1 for Sombrero Tacoria and was billed \$785.26; and

WHEREAS, Sombrero Tacoria paid the \$785.26 bill in full, but requested that the meter be re-read for accuracy; and

WHEREAS, the meter reader re-read the meter and confirmed the correct reading as 2,000 gallons of consumption; and

WHEREAS, the Water Registrar has adjusted the meter reading to reflect the correct reading of 2,000 gallons and billed their account \$28.45 for 2019 Period 1; and

WHEREAS, Account ID #1839-1 has been subsequently billed for 2019 Period 2 at 10,000 gallons for an amount of \$65.40, reflecting a credit balance of \$691.41; and

WHEREAS, Sombrero Tacoria has requested that the Borough of Totowa issue a refund for the overpayment; and

WHEREAS, the Water Registrar has determined that a water refund should to be issued to Sombrero Tacoria in the amount of \$691.41 for the overpayment.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby approve the water refund in the amount of \$691.41 to Sombrero Tacoria.

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Totowa that the Borough Clerk send a copy of this resolution to the Water Registrar.

There was a motion by Councilman Bucher, seconded by Councilwoman Palazzo to approve Change Order No. 1 for a net increase of \$89,263.05 and Payment Estimate No. 3 in the amount of \$182,687.68 to John Garcia Construction Co., Inc. for the Furler Street Improvements. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman Bucher, seconded by Councilwoman Palazzo to accept the following bids for the DPW Garage And Shepherds Lane Pump Station Generator Improvements. On roll call vote, all members of the Council present voted in the affirmative.

<u>Company</u>	<u>Bid Amount</u>
Manor II Electric, Inc. Holmdel, NJ 07733	\$248,048.00

Upon the recommendation of the Committee, there was a motion by Councilman Bucher, seconded by Councilwoman Palazzo to adopt the following resolution to award the contract for the DPW Garage And Shepherds Lane Pump Station Generator Improvements. On roll call vote, all members of the Council present voted in the affirmative.

#### RESOLUTION NO. 108-2019

#### RESOLUTION AUTHORIZING CONTRACT FOR THE DEPARTMENT OF PUBLIC WORKS GARAGE AND SHEPHERDS LANE PUMP STATION GENERATOR IMPROVEMENTS

WHEREAS, the Borough of Totowa Department of Public Works (“DPW”) Superintendent has recommended that generators be installed at both the DPW Garage and Shepherds Lane Pump Station (“SLPS”); and

WHEREAS, by Resolution No. 88-2018 dated August 14, 2018, the Mayor and Council of the Borough of Totowa authorized Richard A. Alaimo Engineering Associates to provide design services, prepare bid documents, assist in the bidding process and supervise installation of the DPW and SLPS Generators; and

WHEREAS, the Mayor and Council of the Borough of Totowa did advertise for receipt of sealed bids in accordance with the specifications entitled “Borough of Totowa, DPW Garage And Shepherds Lane Generator Improvements, Contract No. 2018-4”; and

WHEREAS, the Borough of Totowa did receive sealed bids at its Municipal Building on August 29, 2019; and

WHEREAS, the lone bid was submitted by Manor II Electric, Inc., 3 Ardsley Court, Holmdel, New Jersey 07733 in the amount of \$248,048.00, a copy of which is on file in the office of the Borough of Totowa Municipal Clerk; and

WHEREAS, the Mayor and Council of the Borough of Totowa have determined that the bid submitted by Manor II Electric, Inc. be accepted as the lowest responsible bid.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby accept the bid by Manor II Electric, Inc. for the DPW and SLPS Generator Improvements as the lowest responsible bid for the total sum of \$248,048.00.

BE IT FURTHER RESOLVED, that the Municipal Council of the Borough of Totowa does hereby authorize the Mayor and Municipal Clerk to execute any and all necessary instruments relating thereto.

#### COMMITTEE ON ENGINEERING & PUBLIC PROPERTY:

A letter was received from the Passaic Valley Elks Lodge #2111 BPOE requesting permission to have Fellner Place – in front of their premises – closed for a fundraiser on Sunday, September 29, 2019. There was a motion by Councilwoman Andriani, seconded by Councilman D'Angelo to approve their request. On roll call vote, all members of the Council present voted in the affirmative.

#### STREET CLOSING AUTHORIZED BY THE MAYOR

Under the authority vested in me as Mayor of the Borough of Totowa, County of Passaic, State of New Jersey, by virtue of N.J.S.A. 40A:60-3 and the Code of the Borough of Totowa Chapter No. 398-42, I, Mayor John Coiro, do hereby order and direct that Fellner Place in front of Passaic Valley Elks Lodge #2111 – from Cumberland Avenue to Shepherds Lane – be closed to vehicular traffic from 9:00 a.m. to 7:00 p.m. on Sunday, September 29, 2019. I further direct that proper signs and barriers be erected at both ends of the street and that the Totowa Police Department control and regulate, as well as enforce, this regulation.

#### COMMITTEE ON LIAISON & INSPECTION:

There was no report.

## COMMITTEE ON LEGISLATION & ORDINANCES:

There was a motion by Councilwoman Palazzo, seconded by Councilman Picarelli to approve the Application For Social Affair Permit from the State Of New Jersey Division Of Alcoholic Beverage Control for the Passaic Valley Elks Lodge #2111 BPOE to be held on September 29, 2019 from 9:00 a.m. – 11:00 p.m. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilwoman Palazzo, seconded by Councilman Picarelli to approve Raffle License Application Nos. 2170 & 2171 for America's Special Kidz for a Tricky Tray and On-Premise 50/50 to be held on September 27, 2019 at The Passaic Valley Elks Lodge #2111. On roll call vote, all members of the Council present voted in the affirmative.

There being no further business to come before the Council, there was a motion by Councilman D'Angelo, seconded by Councilwoman Andriani that the meeting be adjourned. On roll call vote, all members of the Council present voted in the affirmative.

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Joseph Wassel, RMC  
Municipal Clerk