

BOROUGH OF TOTOWA PUBLIC LIBRARY

537 Totowa Road | Totowa NJ, 07512

973-790-3265 | fax 973-790-0306 | www.totowapl.org

Agenda for Meeting Wednesday, June 28, 2023 at 7:00 pm Upper Level – Reading Room

I. Call to order

Open Public Meeting Act (Sunshine Law) In accordance with the Open Public Meetings Act, this meeting was advertised by annual legal notices in *The Record & The Herald News* as well as posting said information in the Library and Borough Hall.

II. Portion of Meeting Open to Public

III. Roll Call

IV. Approval of Board Meeting Minutes

V. Correspondence

- Letter from NJ State Librarian Jennifer Nelson with regards to Grant Agreement Amendment
- Letter from Totowa Schools Superintendent Patricia Capitelli with regards to the Eight Grade Graduation Ceremony
- Letter from Lerch Vinci & Bliss with regards to 2022 Audit

VI. Directors Report

- Facilities Update
- Materials & Services
- Outreach & Programming
- Pals Plus
- Personnel
- Statistics
- Volunteer Update

VII. Committee Reports

- Budget & Finance
- Building & Grounds
- Personnel & Policy
- Strategic Planning

VIII. Old Business

- HVAC Remedy Update
- Memorial Day Parade Recap
- Totowa Day Recap
- Staff Development Day Recap
- Summer Library Quest Recap

IX. New Business

- Resolution #2023 No. 7

X. Friends of the Library

XI. Foundation

XII. Financial Report

- Monthly Report
- Bills Awaiting Approval

XIII. Announcements

- Next Board of Trustee Meeting 9.27.23

XIV. Adjournment

June 1, 2023

Mayor John Coiro and Council
Municipal Complex
Totowa Road & Cherba Place
Totowa, NJ 07512

Honorable Mayor and Council,

Please accept this letter as a formal request for transfer of our Quarterly Budget Allotment for the third quarter of 2023.

Thank you for your attention to this matter.

Very truly yours,

Anne D. Krautheim
Director

ADK/lmt