

## **BOROUGH OF TOTOWA**

### **MINUTES OF THE MAYOR AND COUNCIL**

**December 12, 2023**

**PRESENT:** Mayor John Coiro, presiding, Councilman Anthony Picarelli, Councilman William Bucher, Councilman John Capo, Councilman Patrick Fierro, Councilman Sanders Reynoso, Municipal Clerk Joseph Wassel and Municipal Attorney Kristin Corrado.

**ABSENT:** Council President Lou D'Angelo.

Mayor John Coiro called the meeting to order and asked the Municipal Clerk to call the roll.

Municipal Clerk Wassel recited the Prayer of the Meeting followed with the Pledge of Allegiance to the Flag with the public participating.

Mayor Coiro asked the Clerk to read the statement of the meeting.

Municipal Clerk Wassel read the following statement: This meeting of the Mayor and Council held on this day is being held in accordance with Chapter 231, P.L. 1975 of the State of New Jersey as amended. The agenda for this meeting has been prepared and distributed to the Mayor and Council and a copy has been on file in the Office of the Municipal Clerk.

Mayor Coiro asked if any members of the Council, the Municipal Clerk or the Municipal Attorney wished to address the Council.

There were no reports.

**CITIZENS HEARD:**

There were no citizens who wished to be heard.

There was a motion by Councilman Picarelli, seconded by Councilman Bucher to approve the Minutes of the Mayor and Council for the meeting of November 28, 2023. On roll call vote, all members of the Council present voted in the affirmative.

COMMITTEE ON FINANCE:

There was a motion by Councilman Picarelli, seconded by Councilman Capo to approve Resolution No. 2023-25 for the payment of bills. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman Picarelli, seconded by Councilman Capo to approve Resolution No. 2023-26 Authorizing Transfer Of 2023 Budget Appropriations. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman Picarelli, seconded by Councilman Capo to adopt the following Resolution Authorizing Cancellation Of Outstanding Checks. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 114-2023

RESOLUTION AUTHORIZING CANCELLATION OF OUTSTANDING CHECKS

WHEREAS, there exists numerous, old, outstanding checks on the bank reconciliations of the General and Net Payroll bank accounts; and

WHEREAS, the old, outstanding checks have been investigated by the Chief Financial Officer/Treasurer and it has been determined that these old, outstanding checks should be cancelled.

NOW, THEREFORE, BE IT RESOVLED, by the Governing Body of the Borough of Totowa that the following old, outstanding checks in the amount of \$27,888.17 in the General and Net Payroll bank accounts be and the same are hereby cancelled.

<u>Bank Account</u>	<u>Amount Cancelled</u>
General Account	\$26,936.80
Net Payroll Account	<u>951.37</u>

\$27,888.17 (A)

- (A) A detailed listing of the outstanding checks to be cancelled will be retained on file in the Office of the Borough Clerk.

There was a motion by Councilman Picarelli, seconded by Councilman Capo to accept the following bids for Solid Waste Collection Services. On roll call vote, all members of the Council present voted in the affirmative.

<u>Company</u>	<u>Amount Bid</u>
	<u>Base Bid</u>
Gaeta Recycling Co., Inc. 278-282 Railway Avenue Paterson, NJ 07503	One Year \$ 624,000.
	Three Years \$1,872,000.
	Five Years \$3,015,480.
	<u>Alternate A</u>
	One Year \$ 30,000.
	Three Years \$ 88,000.
	Five Years \$ 132,000.
	<u>Alternate B</u>
	One Year \$ 6,000.
	Three Years \$ 16,000.
	Five Years \$ 27,500.

Upon the recommendation of the Committee, there was a motion by Councilman Picarelli, seconded by Councilman Capo to adopt the following resolution to award the contract for Solid Waste Collection Services. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 115-2023

RESOLUTION AWARDING CONTRACT FOR SOLID WASTE COLLECTION SERVICES FOR THE BOROUGH OF TOTOWA

WHEREAS, the Mayor and Council of the Borough of Totowa did advertise for receipt of sealed bids for residential and municipal solid waste collection services in accordance with its specifications entitled "Specifications and Proposal for Solid Waste Collection Services in the Borough of Totowa, County of Passaic, New Jersey 2023"; and

WHEREAS, the Borough of Totowa did receive bids at its Municipal Building on December 7, 2023; and

WHEREAS, the Mayor and Council of the Borough of Totowa on December 12, 2023 did examine all bids for the collection services called for in the specifications; and

WHEREAS, the apparent low bid was submitted by Gaeta Recycling Co., Inc., 278-282 Railway Avenue, Paterson, New Jersey 07503 with a bid in the amount of \$3,015,480.00 for the period of January 1, 2024 through December 31, 2028; and

WHEREAS, the Mayor and Council of the Borough of Totowa have determined that the bid submitted by Gaeta Recycling Co., Inc. be accepted as the lowest responsible bid.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby accept the bid of Gaeta Recycling Co., Inc. for solid waste collection services for the total sum of \$3,015,480.00 for the period of January 1, 2024 through December 31, 2028.

BE IT FURTHER RESOLVED, that the Municipal Council of the Borough of Totowa does hereby authorize the Mayor and Municipal Clerk to execute any and all necessary instruments relating thereto.

There was a motion by Councilman Picarelli, seconded by Councilman Capo to adopt the following Resolution Authorizing Purchase Of Various Items Through State, County, North Jersey Wastewater And Educational Services Commission Cooperative Contracts. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 116-2023

RESOLUTION AUTHORIZING PURCHASE OF VARIOUS ITEMS  
THROUGH STATE, COUNTY, NORTH JERSEY WASTEWATER AND  
EDUCATIONAL SERVICES COMMISSION COOPERATIVE CONTRACTS

WHEREAS, the different Borough of Totowa Departments have requisitioned various goods and services for 2023 pursuant to the following New Jersey State Contracts, Passaic County Cooperative Contracts, Morris County Cooperative Contracts, Bergen County Cooperative Contracts, North Jersey Wastewater Pricing Cooperative Contracts and/or Educational Services Commission of New Jersey Cooperative Contracts; and

VENDOR  
Jen Electric, Inc.

STATE/PCC/MCC/BCC/ESCNJ CONTRACT  
Morris County Cooperative Contract

Morton Salt, Inc.	Passaic County Cooperative Contract
Precision Electric Motor Works	North Jersey Wastewater Cooperative Contract
Rachles/Michele's Oil Company	New Jersey State Contract
Rio Supply, Inc.	Morris County Cooperative Contract

WHEREAS, the Mayor and Council of the Borough of Totowa is desirous of approving said purchases in accordance with the terms of the various State Contracts, County Contracts, North Jersey Wastewater Contracts and Educational Services Commission of New Jersey Contracts; and

WHEREAS, the Mayor and Council is also desirous of authorizing these purchases from the State Contracts, County Contracts, North Jersey Wastewater Contracts and Educational Services Commission of New Jersey Contracts throughout calendar year 2023, subject to appropriate procurement controls and availability of funds; and

WHEREAS, the Finance and Administration Committee has considered this matter and recommended this resolution to the Mayor and Council for adoption.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Totowa that it hereby authorizes the purchase of the goods and/or services described above in accordance with the terms of the applicable State Contracts, County Contracts, North Jersey Wastewater Contracts or Educational Services Commission of New Jersey Contracts.

BE IT FURTHER RESOLVED, that the Municipal Clerk and all other necessary officers and employees be and hereby are authorized and directed to take such further actions and sign such documents as are necessary to effectuate the purpose of this resolution, including but not limited to issuance of an appropriate Purchase Order.

There was a motion by Councilman Picarelli, seconded by Councilman Capo to adopt the following Resolution Approving Disposal Services For Vegetative Waste Recycling. On roll call vote, all members of the Council present voted in the affirmative.

#### RESOLUTION NO. 117-2023

#### RESOLUTION APPROVING DISPOSAL SERVICES FOR VEGETATIVE WASTE RECYCLING

WHEREAS, the Mayor and Council of the Borough of Totowa need to dispose of the Borough's residential and municipal vegetative waste at a facility that is licensed and permitted by the State of New Jersey Department of Environmental Protection ("DEP"); and

WHEREAS, the Borough of Totowa solicits proposals from licensed and permitted disposal facilities that will dispose of vegetative materials including but not limited to leaves, brush, tree parts, stumps, wood chips and grass; and

WHEREAS, RER Supply, LLC, 4 South Corporate Drive, Riverdale, New Jersey 07457 has submitted a proposal to dispose of vegetative waste at their facility in accordance with their Municipal Rate Schedule, a copy of which is on file in the office of the Borough of Totowa Municipal Clerk; and

WHEREAS, these services were utilized during the year 2023; and

WHEREAS, pursuant to the applicable New Jersey State laws, the authorization of this service may be authorized as an exception to public bidding in accordance with the Local Public Contract Law as set forth in N.J.S.A 40A:11-5, et seq.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby authorize the Borough of Totowa to utilize RER Supply, LLC for the disposal of vegetative waste for the Borough of Totowa in accordance with the Fee Schedule set forth in their proposal.

BE IT FURTHER RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby authorize the Municipal Clerk to execute any and all necessary instruments relating thereto.

COMMITTEE ON PUBLIC SAFETY:

There was a motion by Councilman Capo, seconded by Councilman Bucher to adopt the following Resolution Authorizing The Purchase And Installation Of A Dash Cam System For The Police Department Fleet. On roll call vote, all members of the Council present voted in the affirmative.

RESOLUTION NO. 118-2023

RESOLUTION AUTHORIZING THE PURCHASE AND INSTALLATION OF  
A DASH CAM SYSTEM FOR THE POLICE DEPARTMENT FLEET

WHEREAS, the Borough of Totowa Police Chief has requested that a dash cam system be purchased for the Police Department fleet; and

WHEREAS, more specifically, the Police Chief has requested the purchase of a Fleet 3 Advanced dash cam system which will be installed in each of the fleet patrol vehicles and will provide expanded license plate reading capabilities; and

WHEREAS, the Mayor and Council of the Borough of Totowa have determined that there is a need for a dash cam system; and

WHEREAS, the Mayor and Council of the Borough of Totowa desire to authorize the purchase and installation of the Fleet 3 Advanced dash cam system; and

WHEREAS, State of New Jersey Contract No. 17-Fleet-00738 has been awarded to Axon Enterprise, Inc., 17800 North 85<sup>th</sup> Street, Scottsdale, Arizona 85255 for the purchase and installation of police car dash cam systems including all related equipment and software support; and

WHEREAS, pursuant to the applicable New Jersey State laws, the purchase of the police car dash cam system may be authorized without public bidding.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby authorize the purchase and installation of a Fleet 3 Advanced dash cam system from Axon Enterprise, Inc. in the amount of \$109,919.40.

BE IT FURTHER RESOLVED, that Axon Enterprise, Inc. will provide all integration and support services for a 5-year period effective January 1, 2024 through December 31, 2028.

BE IT FURTHER RESOLVED, that the Mayor and Municipal Council of the Borough of Totowa do hereby authorize the Municipal Clerk and Police Chief to execute any and all instruments relating thereto.

#### COMMITTEE ON PUBLIC WORKS:

Upon the recommendation of DPW Superintendent Jim Niland, there was a motion by Councilman Bucher, seconded by Councilman Fierro to approve a grade increase for DPW Laborer Domenick Coiro from Grade 1-C to Grade 1-B. On roll call vote, all members of the Council present voted in the affirmative.

Upon the recommendation of DPW Superintendent Jim Niland, there was a motion by Councilman Bucher, seconded by Councilman Fierro to approve a grade increase for DPW Laborer Josko Huljev from Grade 1-B to Grade 1-A. On roll call vote, all members of the Council present voted in the affirmative.

A letter from the Passaic Valley Water Commission advising that they are increasing wholesale water rates by 6% for 2024 was received and filed.

#### COMMITTEE ON ENGINEERING & PUBLIC PROPERTY:

There was a motion by Councilman Capo, seconded by Councilman Reynoso to approve Payment Estimate No. 5 in the amount of \$350,628.37 to Pact Two, LLC for the William Place Pump Station Improvements. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman Capo, seconded by Councilman Reynoso to approve payment in the amount of \$8,709.64 to the Borough of Woodland Park for emergency repairs to the shared 24" Sanitary Sewer Main on October 1, 2023. On roll call vote, all members of the Council present voted in the affirmative.

#### COMMITTEE ON LIAISON & INSPECTION:

There was a motion by Councilman Reynoso, seconded by Councilman Bucher to approve Change Order No. 1 in the amount of \$2,000.00 and Payment Estimate No. 1 in the amount of \$15,500.00 to A-Plus Construction, Inc. for The Borough Of Totowa Home Improvement Program for 166 Winifred Drive. On roll call vote, all members of the Council present voted in the affirmative.

#### COMMITTEE ON LEGISLATION & ORDINANCES:

There was a motion by Councilman Fierro, seconded by Councilman Picarelli to approve Raffle License Application No. 2348 for the Macedonian Orthodox Church – St. Nikola for a Tricky Tray to be held on March 2, 2024. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman Fierro, seconded by Councilman Picarelli to approve Raffle License Application No. 2349 for the BPOE #2111 Passaic Valley Elks for an On-Premise 50/50 to be held on January 20, 2024. On roll call vote, all members of the Council present voted in the affirmative.

There was a motion by Councilman Fierro, seconded by Councilman Picarelli to approve Raffle License Application No. 2350 for the BPOE #2111 Passaic Valley Elks for an On-Premise 50/50 to be held on January 21, 2024. On roll call vote, all members of the Council present voted in the affirmative.

Mayor Coiro announced that this will be the last meeting of the year and wished everyone a Merry Christmas, enjoy the holidays with your families and we'll see everyone here on New Year's Day.

There being no further business to come before the Council, there was a motion by Councilman Picarelli, seconded by Councilman Bucher that the meeting be adjourned. On roll call vote, all members of the Council present voted in the affirmative.

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Joseph Wassel, RMC  
Municipal Clerk