



**BOARD OF TRUSTEES OF THE FREE PUBLIC LIBRARY OF  
THE BOROUGH OF TOTOWA**

537 Totowa Road Totowa NJ, 07512 | 973-790-3265 | fax 973-790-0306 | totowapl.org

**Agenda for Meeting**

Wednesday, September 27, 2023 at 7:00 pm  
Reading Room

- I. Call to order  
Open Public Meeting Act (Sunshine Law) In accordance with the Open Public Meetings Act, this meeting was advertised by annual legal notices in *The Record & The Herald News* as well as posting said information in the Library and Borough Hall.
- II. Portion of Meeting Open to Public
- III. Roll Call
- IV. Approval of Board Meeting Minutes
- V. Correspondence
  - Elevator Account Renewal
  - Third Quarter Allotment Request
  - Letter to NJ State Librarian regarding the project completion
  - Letter from Chief Carmen Veneziano regarding letters from Gabi's creation station participants
  - Email from Alex Swetlitschnyj
  - Invitation from PACOPAD
  - Note from Judy Defeo
  - Letter from Mother Mary Thomas regarding closing of St. Joseph's Home for the Elderly
- VI. Director's Report
  - Facilities update
  - Materials & Services
  - Outreach & Programming
  - PALS Plus update
  - Personnel
  - Statistics
  - Volunteer(s)



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VII. Committee Reports

- Budget & Finance
- Building & Grounds
- Personnel & Policy
- Strategic Planning

VIII. Old Business

- Summer @ the Totowa Library Recap
  - 2022 Audit
  - PALS Plus Funding Formula proposal update

IX. New Business

- Video featuring Helen Cherba
- Future Planning Survey

X. Friends of the Library

XI. Foundation

XII. Financial Report

- Monthly Report
- Bills Awaiting Approval
- Certificate of Deposit
- 2023 Salary Guide with proposed raises and changes

XIII. Announcements

- Next Board of Trustee Meeting 10.25.2023

XIV. Adjournment