

BOROUGH OF TOTOWA

PASSAIC COUNTY, NEW JERSEY

SUSAN D'AIUTO, CMR
MUNICIPAL REGISTRAR



MUNICIPAL COMPLEX
TOTOWA ROAD AT CHERBA PLACE
TOTOWA, NJ 07512
Phone: 973-956-1008
Fax: 973-956-5668

MINUTES – MAY 24, 2012

President John Krautheim, Jr. called the Board of Health meeting of Thursday, MAY 24, 2012 to order at 7:30 P.M. in the Conference Room on the first floor in the Municipal Building.

ROLL CALL:

<u>PRESENT:</u>	President:	John Krautheim, Jr.
	Vice-President:	Greg Luciano
	Commissioners:	Elia, Britting, Corrado, Ward
	Board Attorney:	Glen Glerum
	Health Officer:	Trevor Weigle
	Borough Nurse:	Darlene Walsh
	Health Inspector:	Steve Shayne
	Board Liaison:	Debbie Andriani

ABSENT: Commissioner: Thomas Daub
Board Secretary: Susan D'Aiuto

CORRESPONDENCE: NONE

MINUTES:

Commissioner Corrado made a motion to accept the minutes of the March 22, 2012 Board of Health meeting, seconded by Ward. All Commissioners in attendance voted in the affirmative.

BILLS:

Commissioner Luciano made a motion to approve the bills submitted, seconded by Britting. All Commissioners in attendance voted in the affirmative.

REPORTS:

Commissioner Britting made a motion to accept the reports submitted, seconded by Ward. All Commissioners in attendance voted in the affirmative.

OLD BUSINESS: NONE

NEW BUSINESS:

Nurse Walsh reported four cases of pertussis in the Totowa School system. Immediate action was taken by the school, to notify parents.

ADJOURN:

Commissioner Luciano made a motion to adjourn the meeting at 8:05 P.M., seconded by Elia. All Commissioners in attendance voted in the affirmative.

Susan D'Aiuto
Board Secretary



MUNICIPAL BLDG.
Totowa Road at Cherba Place

BOARD OF HEALTH
BOROUGH OF TOTOWA

PASSAIC COUNTY
NEW JERSEY
07512

DARLENE WALSH
PUBLIC HEALTH NURSE
(973) 956-9378

THIS REPORT COVERS THE MONTH OF APRIL 2012

- 4/2 Mon. Home visit v/s check. Office. Home visit.
- 4/3 Tues. Office. Home visit. Office.
- 4/4 Wed. Home visit. Office.
- 4/5 Thurs. Office. Set up for Blood Drive at St. James.
- 4/6 Fri. Off. Good Friday Blood Drive 6:30 am.– 2 pm. 72 registered donors.
- 4/9 Mon. Home visit. Office.
- 4/10 Tues. Office. Home visit.
- 4/11 Wed. Home visit. Office.
- 4/12 Thurs. Office. Home visit.
- 4/13 Fri. Off. Vacation Day # 2.
- 4/16 Mon. Office. Home visit.
- 4/17 Tues. Blood Pressure Clinic. 20 clients 0 referrals. Office.
- 4/18 Wed. Home visit. Office. SMAC pre-registration 5 pm. – 6 pm.
- 4/19 Thurs. Office. SMAC registration. Home visit.
- 4/20 Fri. Home visit. Office. Home visit.
- 4/23 Mon. Office. Home visit. Office.
- 4/24 Tues. Home visit. Office.
- 4/25 Wed. Office. Home visit. Office.
- 4/26 Thurs. Home visit. Office.
- 4/27 Fri. Office.
- 4/30 Mon. Home visit. Office.

Office Blood Pressures 25. Medical Waste 15.5 lbs.

Respectfully submitted,

arlene Walsh R.N.



MUNICIPAL BLDG.
Totowa Road at Cherba Place

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BOROUGH OF TOTOWA

PASSAIC COUNTY
NEW JERSEY
07512

DARLENE WALSH
PUBLIC HEALTH NURSE
(973) 956-9378

THIS REPORT COVERS THE MONTH OF MAY 2012

5/1 Tues. Office. Home visit.
5/2 Wed. SMAC blood screening 6:30 – 9:30. Office.
5/3 Thurs. Home visit. Office.
5/4 Fri. Office. Home visit.
5/7 Mon. Home visit v/s check x 2. Office. Home visit.
5/8 Tues. Office. Home visit.
5/9 Wed. Home visit. Office. Home visit.
5/10 Thurs. Office. Home visit.
5/11 Fri. Home visit v/s check. Office.
/14 Mon. Home visit v/s check x2. Office.
5/15 Tues. Blood Pressure clinic 20 clients 0 referrals. Office.
5/16 Wed. Office.
5/17 Thurs. Home visit. Office.
5/18 Fri. Office. Home visit.
5/21 Mon. Home visit v/s check. Office.
5/22 Tues. Office. Home visit.
5/23 Wed. Home visit. Office.
5/24 Thurs. Office. Meeting in Wayne. PVPHNA – guest speaker on Hansens Disease.
5/25 Fri. Off. Vacation Day # 3.
5/28 Mon. Off. Memorial Day.
5/29 Tues. Office. Home visit.
5/30 Wed. Home visit. Office.
5/31 Thurs. Office.

Medical Waste 15.5 lbs. Office Blood Pressures 20

Respectfully submitted,

Darlene Walsh R.N.

**Totowa Board of Health
Steve Shayne, Health Inspector
Monthly Report
April 2012**

Retail Food Inspections:

- Sahara inspected, Satisfactory
- M&E Caruso inspected, Satisfactory
- Soprano's inspected, Satisfactory
- Bob's Stores inspected, Satisfactory
- Dunkin Donuts (Rt. 46) inspected, Satisfactory
- 46 Meat and Fish market inspected, Satisfactory

Complaint Investigations:

A complaint was investigated at a residents' home because she wanted to have chickens kept in her rear yard. I checked her property for compliance with the borough code and she is in compliance.

**Totowa Board of Health
Steve Shayne, Health Inspector
Monthly Report
May 2012**

Retail Food Inspections :

Washington Park School inspected, Satisfactory
Porcini inspected , Satisfactory
Burgio's Pharmacy inspected, Satisfactory
Memorial School inspected, Satisfactory
San Remo inspected, Satisfactory
Sonic inspected, Satisfactory
Hickory Hill pool inspected, Satisfactory

Complaint Investigation :

None

Administrative :

None

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MONTHLY FINANCIAL REPORT – APRIL 2012

CEMETERY:	\$ <u>70</u> .00
BURIAL PERMIT	\$ <u>60</u> .00
DEATH CERTIFIED COPIES:	\$ <u>50</u> .00
MARRIAGE LICENSE:	\$ <u>140</u> .00
MARRIAGE CERTIFIED COPIES:	\$ <u>65</u> .00
BIRTH CERTIFIED COPIES:	\$ <u>10</u> .00
RETAIL FOOD ESTABLISHMENT LICENSE:	\$ _____
TEMPORARY FOOD LICENSE:	\$ _____
MILK LICENSE:	\$ _____
VENDING MACHINE DISTRIBUTOR'S FEE:	\$ _____
VENDING MACHINE LICENSE:	\$ _____
MOBILE CATERERS:	\$ _____
FOWL LICENSE:	\$ <u>19</u> .00
CASH AMOUNT RECEIVED:	\$ <u>279</u> .00
CHECK AMOUNT RECEIVED:	\$ <u>135</u> .00
TOTAL RECEIVED:	\$ <u>414</u> .00

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MONTHLY FINANCIAL REPORT - *May 2012*

CEMETERY:	\$ _____
BURIAL PERMIT	\$ _____
DEATH CERTIFIED COPIES:	\$ <u>25.00</u>
MARRIAGE LICENSE:	\$ <u>168.00</u>
MARRIAGE CERTIFIED COPIES:	\$ <u>90.00</u>
BIRTH CERTIFIED COPIES:	\$ _____
RETAIL FOOD ESTABLISHMENT LICENSE:	\$ <u>300.00</u>
TEMPORARY FOOD LICENSE:	\$ _____
MILK LICENSE:	\$ _____
VENDING MACHINE DISTRIBUTOR'S FEE:	\$ _____
VENDING MACHINE LICENSE:	\$ <u>425.00</u>
MOBILE CATERERS:	\$ _____
FOWL LICENSE:	\$ _____
CASH AMOUNT RECEIVED:	\$ <u>187.10</u>
CHECK AMOUNT RECEIVED:	\$ <u>821.00</u>
TOTAL RECEIVED:	\$ <u>4,008.00</u>