

BOROUGH OF TOTOWA

PASSAIC COUNTY, NEW JERSEY

SUSAN D'AIUTO, CMR
MUNICIPAL REGISTRAR



MUNICIPAL COMPLEX
TOTOWA ROAD AT CHERBA PLACE
TOTOWA, NJ 07512
Phone: 973-956-1008
Fax: 973-956-5668

MINUTES – MARCH 22, 2012

President John Krautheim, Jr. called the Board of Health meeting of Thursday, March 22, 2012 to order at 7:30 P.M. in the Conference Room on the first floor in the Municipal Building.

ROLL CALL:

<u>PRESENT:</u>	President:	John Krautheim, Jr.
	Vice-President:	Greg Luciano
	Commissioners:	Elia, Britting, Corrado, Ward, Daub
	Board Attorney:	Glen Glerum
	Health Officer:	Trevor Weigle
	Borough Nurse:	Darlene Walsh
	Health Inspector:	Steve Shayne
	Board Liaison:	Debbie Andriani
	Board Secretary:	Susan D'Aiuto

CORRESPONDENCE: Letter dated March 1, 2012 from the New Jersey Local Board of Health Association regarding the 2012 annual membership renewal notice.

MINUTES:

Commissioner Britting made a motion to accept the minutes of the February 23, 2012 Board of Health meeting, seconded by Luciano. All Commissioners in attendance voted in the affirmative.

BILLS: NONE

REPORTS:

Commissioner Luciano made a motion to accept the reports submitted, seconded by Corrado. All Commissioners in attendance voted in the affirmative.

OLD BUSINESS: As part of the Reorganizational Meeting, all Commissioners in attendance voted in the affirmative to approve the budget for 2012.

NEW BUSINESS:

Saint James Church will sponsor the annual blood drive on Friday, April 6, 2012 at Saint James Parish Hall.

The annual S.M.A.C. (blood screening) Clinic will be held on Wednesday, May 2, 2012 at the Totowa Community Center.

Health Officer Weigle gave inservice Continuing Education Training for the Board of Health members at the March 22, 2012 meeting.

ADJOURN:

Commissioner Britting made a motion to adjourn the meeting at 8:25 P.M., seconded by Daub. All Commissioners in attendance voted in the affirmative.

Susan D'Aiuto
Board Secretary

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March 27, 2012

THE FOLLOWING BUDGET WAS SUBMITTED TO MAYOR AND COUNCIL FOR THE YEAR 2012.

DEPARTMENT ACCOUNT #124

201- ADMINISTRATION AND OFFICE EXPENSES-	\$ 3,500.00
204- OFFICE SUPPLIES-	1,000.00
205- CONTRACTUAL SERVICES-	1,000.00
206- ANIMAL CONTROL-	15,500.00
221- PATERSON HEALTH CONTRACT-	<u>10,000.00</u>
	\$ 31,000.00



MUNICIPAL BLDG.
Totowa Road at Cherba Place

BOARD OF HEALTH
BOROUGH OF TOTOWA

PASSAIC COUNTY
NEW JERSEY
07512

DARLENE WALSH
PUBLIC HEALTH NURSE
(973) 956-9378

THIS REPORT COVERS THE MONTH OF MARCH 2012

3/1 Thurs. Office. Home visit.
3/2 Fri. Home visit. Office.
3/5 Mon. Home visit v/s check x2. Office. Home visit.
3/6 Tues. Office.
3/7 Wed. Home visit. Office. Home visit.
3/8 Thurs. Office. Home visit.
3/9 Fri. Office. Home visit.
3/12 Mon. Home visit. Office.
3/13 Tues. Office. Home visit. Office.
3/14 Wed. Office. Kiddie Academy for immunization audit. Office.
3/15 Thurs. Home visit. Office.
3/16 Fri. Office.
3/19 Mon. Home visit. Office. Home visit.
3/20 Tues. Blood Pressure Clinic 25 clients 0 referrals. Office.
3/21 Wed. Office. Home visit. Office.
3/22 Thurs. Office. Echo Glenn Preschool for immunization audit. Office.
3/23 Fri. Office. Home visit. Office.
3/26 Mon. Home visit. Office. Little Dreamers Preschool for immunization audit.
3/27 Tues. Office. Home visit. Office.
3/28 Wed. Home visit. Office.
3/29 Thurs. Office. Home visit.
3/30 Fri. Office.

Medical Waste 15.5 lbs. Office Blood Pressures 20

Respectfully submitted

Darlene Walsh

**Totowa Board of Health
Steve Shayne, Health Inspector
Monthly Report
March 2012**

Retail Food Inspection :

- Carnivale inspected, Satisfactory
- Spotless Caterers inspected, Satisfactory
- Kafe Neo inspected, Satisfactory
- B Berry's Yogurt inspected, Satisfactory
- River Kwai inspected, Conditional
- Joey's BBQ inspected, Satisfactory
- River Kwai reinspected, Satisfactory

Complaint Investigations :

None

Administrative :

None

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MONTHLY FINANCIAL REPORT – MARCH 2012

CEMETERY:	\$	<u>226.00</u>
BURIAL PERMIT	\$	<u>2.00</u>
DEATH CERTIFIED COPIES:	\$	<u> </u>
MARRIAGE LICENSE:	\$	<u>112.00</u>
MARRIAGE CERTIFIED COPIES:	\$	<u>130.00</u>
BIRTH CERTIFIED COPIES:	\$	<u>15.00</u>
RETAIL FOOD ESTABLISHMENT LICENSE:	\$	<u>550.00</u>
TEMPORARY FOOD LICENSE:	\$	<u> </u>
MILK LICENSE:	\$	<u> </u>
VENDING MACHINE DISTRIBUTOR'S FEE:	\$	<u>50.00</u>
VENDING MACHINE LICENSE:	\$	<u>225.00</u>
MOBILE CATERERS:	\$	<u>250.00</u>
FOWL LICENSE:	\$	<u>25.00</u>
CASH AMOUNT RECEIVED:	\$	<u>342.00</u>
CHECK AMOUNT RECEIVED:	\$	<u>1243.00</u>
TOTAL RECEIVED:	\$	<u>1,585.00</u>