

MINUTES OF THE MEETING OF JUNE 28, 2017

Meeting called to order by Janet Saunders at 6:00 p.m.

ROLL CALL VOTE: Present - Valerie D'Ambrosio, Debra Andriani, Patricia Knapp, Janet Saunders, Elsa Stonebridge, Tom Watkins. Absent - Enrica Montemurro

OPEN MEETING ACT: Open meeting notice was read, posted and mailed to three newspapers as required by law.

PORTION OF THE MEETING OPEN TO THE PUBLIC: Motion to close meeting made by Patricia Knapp and seconded by Tom Watkins. Unanimous approval.

MINUTES: Motion to accept minutes as read made by Valerie D'Ambrosio and seconded by Debra Andriani. Unanimous approval.

LIBRARIAN'S REPORT: Motion to accept Librarian's Report as read made by Patricia Knapp and seconded by Valerie D'Ambrosio. Unanimous approval.

CORRESPONDENCE:

1. Request for Third Quarter Allotment.
2. Thank you note from CASA.
3. Police report for trip and fall June 1, 2017 by Joette De Lorenzo.

OLD BUSINESS: No Report

NEW BUSINESS:

1. Upcoming Library Programs for summer.
2. Summer Reading Program – Calendar of Events. This year's theme is "Build a Better World".
3. Great Library Road Trip.
4. Summer help and volunteer update.
5. Passaic County Fair - August 17, 2017 – August 20, 2017.
6. Health Fair is scheduled for October 21, 2017.
7. Library 60th Anniversary - September 7, 2017.
8. Dr. Cardillo would like a few members to meet July 17, 2017 or July 19, 2017 at 6:00 p.m. to view her vision for Passaic Valley.

9. New service from T Mobile Hot Spot \$8.00 per device.
10. Approval to reimburse staff \$49.00 that they paid for advertisement in for Saint Francis Dinner Program.

FOUNDATION:

1. Meeting in July.

FRIENDS OF THE LIBRARY:

1. Members have some ideas for trips.
2. Members selling refreshments at the concert.

FINANCIAL REPORT:

1. Motion to accept monthly report for June made by Patricia Knapp and seconded by Valerie D'Ambrosio. **ROLL CALL VOTE:** Valerie D'Ambrosio, yes; Debra Andriani, yes; Patricia Knapp, yes; Janet Saunders, yes; Elsa Stonebridge, yes; Tom Watkins, yes. Absent – Enrica Montemurro.
2. Motion to accept bills awaiting approval made by Elsa Stonebridge and seconded by Debra Andriani. **ROLL CALL VOTE:** Valerie D'Ambrosio, yes; Debra Andriani, yes; Patricia Knapp, yes; Janet Saunders, yes; Elsa Stonebridge, yes; Tom Watkins, yes. Absent – Enrica Montemurro.
3. Motion to accept 2017 Budget as presented made by Patricia Knapp and seconded by Valerie D'Ambrosio. **ROLL CALL VOTE:** Valerie D'Ambrosio, yes; Debra Andriani, yes; Janet Saunders, yes; Elsa Stonebridge, yes; Tom Watkins, yes. Absent - Enrica Montemurro.
4. Motion to accept 2017 Salary Guide made by Patricia Knapp and seconded by Valerie D'Ambrosio. **ROLL CALL VOTE:** Valerie D'Ambrosio, yes; Debra Andriani, yes; Patricia Knapp, yes; Janet Saunders, yes; Elsa Stonebridge, yes; Tom Watkins, yes. Absent - Enrica Montemurro.

ANNOUNCEMENTS: Next meeting September 27, 2017 at 7:30 p.m.

ADJOURNMENT - Motion to adjourn made by Tom Watkins and seconded by Debra Andriani.

Unanimous approval. Meeting adjourned at 6:55 p.m.

Respectfully Submitted,

Elsa Stonebridge

Secretary