

**MINUTES OF THE MEETING OF     March 24, 2021**

**MEETING CALLED TO ORDER BY     Janet Saunders     AT     7:05 pm**

**ROLL CALL VOTE---**

**PRESENT----**

Debbie Andriani \_\_\_x\_\_\_ Theresa Bronkowski \_\_\_x\_\_\_ Valerie D'Ambrosio \_\_\_x\_\_\_

Patricia Knapp \_\_\_x\_\_\_ Janet Saunders \_\_\_x\_\_\_ Elsa Stonebridge \_\_\_x\_\_\_

Tom Watkins \_\_\_x\_\_\_

**ABSENT --**

**OPEN MEETING ACT--open meeting notice was read, posted and mailed to three newspapers as required by law.**

**PORTION OF THE MEETING OPEN TO THE PUBLIC---Motion to close meeting made by Valerie D'Ambrosio and seconded by Pat Knapp     unanimous approval**

**MINUTES ---Motion to accept minutes as read made by Valerie D'Ambrosio and seconded by Pat Knapp.     unanimous approval**

**LIBRARIAN'S REPORT—Motion to accept Librarian's Report as read made by: Theresa Bronkowski and seconded by Tom Watkins unanimous approval**

### **CORRESPONDENCE:**

- 1. Email from patron regarding Dr. Seuss Books. Six books in question will be pulled from shelves and put in reference.**
- 2. Citation from Senator Kristin Corrado regarding collecting food for food drive.**
- 3. N.J. Annual Survey Certification completed and sent out March 10, 2021.**
- 4. COVID 19 Pandemic message from Mayor John Coiro regarding Library staff helping people get vaccination appointments.**
- 5. Email from Timothy Tracy, Vice Principal of Washington Park School and from Passaic Valley H.S. thanking for presentation by Diana and Brian.**

### **OLD BUSINESS:**

- 1. New Jersey Library Construction Bond Act waiting for signed contract.**

### **NEW BUSINESS:**

- 1. Library Reopening Plan: Staff is ready to open. Hoping to reopen April 19, 2021 with additional cleaning, limiting computer access and number of computers.**
- 2. Facilities Update: Had another roofer evaluate roof. AC is not functioning. Pipe repaired. Problem with ants.**
- 3. Materials, Outreach, Programming Purchases & Services Update: Diana and Brian have been doing programs. Need to purchase Ipads, receipt printer.**
- 4. PALS Plus: Resolution**
- 5. Personnel & Volunteers: No volunteers at this time.**

**FRIENDS OF THE LIBRARY:**

1. **Spring fundraiser: Would like to have a Bingo fundraiser.**

**FOUNDATION:**

1. **Irish Dinner Recap: sold 435 dinners and made a profit of \$4200.00.**
2. **50/50 at the Totowa Car Show.**
3. **Barbecue Dinner Fundraiser.**

**FINANCIAL REPORT:**

1. **Motion to accept monthly financial report for March made by Valerie D'Ambrosio seconded by Pat Knapp.**

**Roll Call: Debbie Andriani; yes. Theresa Bronkowski; yes.**

**Valerie D'Ambrosio; yes. Patricia Knapp; yes. Janet Saunder; yes.**

**Elsa Stonebridge; yes. Tom Watkins; yes.**

2. **Motion to pay bills for March awaiting approval made by Theresa Bronkowski seconded by Valerie D'Ambrosio..**

**Roll Call: Debbie Andriani; yes. Theresa Bronkowski; yes.**

**Valerie D'Ambrosio; yes. Patricia Knapp; yes. Janet Saunder; yes.**

**Elsa Stonebridge; yes. Tom Watkins; yes.**

3. **2021 Salary Guide & 2021 Budget: Finance committee needs to meet.**

**ANNOUNCEMENTS:**

1. **Shredding event will be in April.**
2. **Farmers Market: Fridays, food trucks, possible local restaurants.  
May 14th- July 29<sup>th</sup>.**
3. **Town Wide Garage Sale September 25, 2021.**
4. **Next Board of Trustee Meeting April 21, 2021.**

**ADJOURNMENT – Motion to adjourn made by Valerie D’Ambrosio and seconded  
by Tom Watkins. Unanimous approval**

**MEETING ADJOURNED AT 8:25 pm.**

**RESPECTFULLY SUBMITTED:**

**ELSA STONEBRIDGE, SECRETARY**