***DWIGHT D. EISENHOWER PUBLIC LIBRARY***

***537 TOTOWA ROAD***

***TOTOWA, NJ 07512***

**MINUTES OF THE MEETING OF APRIL 26, 2012**

Meeting called to order by Janet Saunders at 7:30 p.m.

**ROLL CALL VOTE:** Present – Janet Saunders, John Waryas, Elsa Stonebridge,

Patricia Knapp, Tom Watkins, Enrica Montemurro. Absent – Valerie D’Ambrosio.

**OPEN MEETING ACT:** Open meeting notice was read, posted and mailed to three

newspapers as required by law.

**PORTION OF THE MEETING OPEN TO THE PUBLIC:** Motion to close meeting made by

Tom Watkins and seconded by Enrica Montemurro. Unanimous approval.

**MINUTES:** Motion to accept minutes as read made by Enrica Montemurro and

seconded by John Waryas. Unanimous approval.

**LIBRARIAN’S REPORT:** Motion to accept Librarian’s Report as read made by Elsa

Stonebridge and seconded by Enrica Montemurro. Unanimous approval.

**CORRESPONDENCE:**

1. Request for exception to New Jersey State Library sent on April 20, 2012.
2. Letter from CUMAC.
3. Annual Trustee Institute Flyer – June 2, 2012.

**OLD BUSINESS:**

1. Circus

**NEW BUSINESS:**

1. Upcoming Library Programs – Low Impact Exercise, Writing For Fun, Story Hours,

Knitting Groups – Day and Evening, Arts & Crafts for Children and Adults, and Family,

Afternoon at the Movies, Adult Game Day, Book Discussion, Shop-Rite Shop Online.

1. Quote from Valley IT for Security Cameras tabled until next meeting.

**Expansion Update**

Joseph Pacelli presented update

**Foundation**

1. Champagne Brunch at Brownstone.
2. Helping with Circus.

**FRIENDS OF THE LIBRARY:**

1. Coffee Machine
2. Sold cupcakes, not very successful.
3. Are going to make wreaths to sell.

**FINANCIAL REPORT:**

1. Motion to accept monthly report made by Patricia Knapp and seconded by Enrica

Montemurro. **ROLL CALL VOTE:** Janet Saunders, yes; Elsa Stonebridge, yes; Patricia

Knapp, yes; John Waryas, yes; Tom Watkins, yes; Enrica Montemurro, yes. Absent –

Valerie D’Ambrosio.

1. Motion to pay bills awaiting approval made by Patricia Knapp and seconded by

Enrica Montemurro. **ROLL CALL VOTE:** Janet Saunders, yes; Elsa Stonebridge, yes;

Patricia Knapp, yes; John Waryas, yes; Tom Watkins, yes; Enrica Montemurro, yes. Absent – Valerie D’Ambrosio.

1. Memorialize Resolutions – 2012-6, 2012-7, 2012-8, 2012-9.
2. 2012-6, Issuing work order to TLC to install 200 AMP circuit breaker. Motion

made by John Waryas and seconded by Enrica Montemurro to increase payment to

TLC from $2,300 to $3,265 for unforeseen circumstances. **ROLL CALL VOTE:**

Janet Saunders, yes; Elsa Stonebridge, yes; John Waryas, yes; Tom Watkins, yes;

Patricia Knapp, yes; Enrica Montemurro, yes. Absent – Valerie D’Ambrosio.

1. 2012-7, Authorizing change order to ML Inc. in the amount of $3,080 for gas line

hook-up connecting old AC unit to new AC unit. **ROLL CALL VOTE:** Janet Saunders,

yes; Elsa Stonebridge, yes; Patricia Knapp, yes; John Waryas, yes; Tom Watkins, yes;

Enrica Montemurro, yes. Absent – Valerie D’Ambrosio.

1. 2012-8, Authorizing change order to ML Inc. in amount of $1,100 to install floor

Drain for new water cooler. **ROLL CALL VOTE:** Janet Saunders, yes; Elsa

Stonebridge, yes; Patricia Knapp, yes; John Waryas, yes; Tom Watkins, yes;

Enrica Montemurro, yes. Absent – Valerie D’Ambrosio.

1. 2012-9, Awarding contract to Valley IT Inc. in the amount of $12,895 to update network infrastructure and install wireless access points as per RFP received on

March 10, 2012. **ROLL CALL VOTE:** Janet Saunders, yes; Elsa Stonebridge, yes;

Patricia Knapp, yes; John Waryas, yes; Tom Watkins, yes; Enrica Montemurro, yes.

Absent – Valerie D’Ambrosio.

**Announcements**

1. Next meeting May 23, 2012
2. Circus, May 12, 2012

**ADJOURNMENT:** Motion to adjourn made by Patricia Knapp and seconded by Tom Watkins.

Unanimous approval. Meeting adjourned at 8:50 p.m.

**Respectfully Submitted,**

**Elsa Stonebridge**

**Secretary**