

MINUTES OF THE MEETING OF September 25, 2019

Meeting was called to order by Pat Knapp at 7:10 p.m.

ROLL CALL VOTE: Present - Debbie Andriani, Theresa Bronkowski, Valerie D'Ambrosio, Patricia Knapp, Elsa Stonebridge, Tom Watkins

ABSENT: Janet Saunders

OPEN MEETING ACT: Open meeting notice was read, posted and mailed to three newspapers as required by law.

PORTION OF THE MEETING OPEN TO THE PUBLIC: Motion to close meeting made by Tom Watkins and seconded by Elsa Stonebridge. Unanimous approval

MINUTES: Motion to accept minutes made by Tom Watkins and seconded by Theresa Bronkowski. Unanimous approval

LIBRARIAN'S REPORT: Motion to accept Librarian's Report as read made by Valerie D'Ambrosio and seconded by Tom Watkins. Unanimous approval.

CORRESPONDENCE:

1. Request for 4th quarter allotment.
2. Request from Little Dreamers- for use in emergencies.
3. Letter from Amazon-magazine delivery.
4. Letter from Michael Burgos-Thank you for Foundation scholarship.
5. Letter from Tom Chan of Elite Aquariums- Mr. Chan is retiring and we hired a new service.
6. Audit received for year ending December 31, 2018.
7. Thank you from magician.
8. Donation for \$50 from Sarah Goldstein.

OLD BUSINESS:

1. New Jersey Library Construction Bond Act.
2. Mural from PVHS Art Honor Society Students has been completed.

NEW BUSINESS:

1. Facilities update:
 - a) Looking into putting in mechanical handicap access button.
 - b) Sidewalks need repair.
 - c) Request from Yoga group for fans to be installed.
 - d) Purchased and installed new microwave

2. Materials update:
 - a) Getting magazines again.
3. PALS Plus update:
 - a) New member joined. This will lower costs
4. Personnel update:
 - a) Someone from prosecutors' office coming to speak about emergencies.
 - b) Need to start looking for new page hires.
5. Volunteer update:
 - a) Handicap, high school, college volunteers working very well.
6. Summer Reading recap:
 - a) Many books were read
 - b) Children voted for Mrs. Capitelli to dress as Elsa from Frozen.
7. Library Programs:
 - a) Community Health Fair
 - b) Shredding and Clothing collection.
8. Surveillance camera footage request: FBI requested footage & computer access.
9. Fine Free Fridays: First Fridays of the month are fine free.

FRIENDS OF THE LIBRARY:

1. Shredding and clothing collection 10/5/19.
2. Planning another Bus Ride.

FOUNDATION:

1. Italian Family Style Dinner 1/20/20.
2. Turkey Trot 11/24/19.

FINANCIAL REPORT:

1. Motion to accept monthly report for June, July, August & September made by Valerie D'Ambrosio and seconded by Debbie Andriani. **ROLL CALL VOTE:** Debbie Andriani; yes, Theresa Bronkowski; yes, Valerie D'Ambrosio; yes, Pat Knapp; yes, Elsa Stonebridge; yes, Tom Watkins; yes. Absent Janet Saunders.
2. Motion to pay bills awaiting approval for June, July, August & September made by Debbie Andriani and seconded by Valerie D'Ambrosio. **ROLL CALL VOTE:** Debbie Andriani; yes, Theresa Bronkowski; yes, Valerie D'Ambrosio; yes, Pat Knapp; yes, Elsa Stonebridge; yes, Tom Watkins; yes. Absent Janet Saunders.
3. 2020 Budget:
4. Nothing to report at this time.

ANNOUNCEMENTS:

1. Shredding and household goods and clothing collection 10/5/19.
2. Community Health & Wellness Fair 10/19/19
3. Next Board meeting October 23, 2019.

ADJOURNMENT - Motion to adjourn made by Tom Watkins and seconded by Valerie D'Ambrosio. Unanimous approval. Meeting adjourned at 8:20 PM.

Respectfully Submitted,

Elsa Stonebridge

Secretary