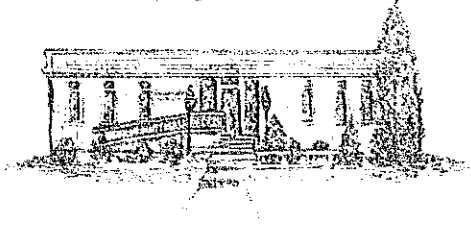


**Board of Trustees of
The Free Public Library of The Borough of Totowa**



537 Totowa Road • Totowa, NJ 07512
973-790-3265 • fax 973-790-0306 • www.totowapl.org

MINUTES OF THE MEETING OF January 27, 2021

MEETING CALLED TO ORDER BY Janet Saunders **AT** 7:00 pm

ROLL CALL VOTE---

PRESENT----

Debbie Andriani x Theresa Bronkowski x Valerie D'Ambrosio x
Patricia Knapp x Janet Saunders x Elsa Stonebridge x
Tom Watkins x

ABSENT --

OPEN MEETING ACT: open meeting notice was read, posted and mailed to three newspapers as required by law.

1. Oath of Office – Valerie D'Ambrosio and Debbie Andriani
2. Janet Saunders presented slate of officers as current slate. All in favor

PORTION OF THE MEETING OPEN TO THE PUBLIC: Motion to close meeting made by: Valerie D'Ambrosio and seconded by Theresa Bronkowski. Unanimous approval.

MINUTES: Motion to accept minutes as read made by: Valerie D'Ambrosio and seconded by: Theresa Bronkowski. Unanimous approval

LIBRARIAN'S REPORT—Motion to accept Librarian's Report as read made by:

Pat Knapp and seconded by: Theresa Bronkowski. Unanimous approval

CORRESPONDENCE:

- 1) **Fourth quarter allotment**
- 2) **Letter from State Librarian Mary Chute regarding the N.J. Library Construction Bond Act (LCBA) being reviewed**
- 3) **2020 Annual Report to the Community sent to Mayor and Council**
- 4) **Application for State Library Aid (per capita) State FY2020 (Data 2020)**
- 5) **Audit for December 31, 2019 & 2018.**
- 6) **Donation from Mrs. Janet Saunders, Mrs. Theresa Bronkowski, Catherine Cavallo, American Legion Post 227, John and Grace Soldoveri foundation, Wells Family.**
- 7) **Note from Judy Bradley : grateful for Library**
- 8) **Donations in memory of Joan Krautheim- approx. \$6000.**
- 9) **2021 Annual Survey (2020 Data Year)**
- 10) **Thank you from Krautheim Family**
- 11) **Resignation Letter from Dylan Kleinsorge**
- 12) **Letter from Patricia Van Orden thanking for dinners and all the library does**

OLD BUSINESS:

- 1) **N.J. Library Construction Bond Act and interior update**

NEW BUSINESS:

- 1) **Facilities update: roof is leaking, clog in new bathroom fixed, heating valve in downstairs room broken, water coolers received, upgraded faucets, planning history room**
- 2) **Pals Plus: credit cards now accepted for fines**

- 3) **Materials & Services: more E-Books ordered**
- 4) **Personnel update: no update at this time**
- 5) **Outreach, Programming & Services: started food collection, possibly partner with Woodland Park for Farmers market**
- 6) **Volunteer update: nothing new at this time. Limiting volunteers during pandemic.**
- 7) **Plans for 2021: Facility renovation**

FRIENDS OF THE LIBRARY:

FOUNDATION:

1. **Italian Family Style Dinner update: 360 dinners- went very well and had many volunteers**
2. **Will be having St. Patrick's Dinner with Read Aloud**
3. **Cookbook can be purchased**

FINANCIAL REPORT:

- 1) **Motion to accept monthly financial report for October through January made by: Val D'Ambrosio and seconded by: Tom Watkins**

Roll call:

Debbie Andriani__yes_ Theresa Bronkowski__yes_ Valerie D'Ambrosio __yes__

Patricia Knapp__yes_ Janet Saunders__yes_ Elsa Stonebridge__yes__

Tom Watkins __yes

2) Motion to pay bills awaiting approval for October through January made

by: Tom Watkins and seconded by: Pat Knapp

3) Roll call:

Debbie Andriani __yes_ Theresa Bronkowski __yes__

Valerie D'Ambrosio __yes__ Patricia Knapp __yes__

Janet Saunders __yes__ Elsa Stonebridge __yes__

Tom Watkins __yes__

4) 2021 Budget Update

ANNOUNCEMENTS: Next Board of Trustee Meeting 2/24/21

ADJOURNMENT – Motion to adjourn made by: Tom Watkins and seconded by:

Pat Knapp Unanimous approval

MEETING ADJOURNED AT 8:20

RESPECTFULLY SUBMITTED:

ELSA STONEBRIDGE, SECRETARY