**MINUTES OF THE MEETING OF NOVEMBER 14, 2012**

Meeting called to order by Janet Saunders at 7:30 p.m.

**ROLL CALL VOTE:** Present – Janet Saunders, Patricia Knapp, Elsa Stonebridge, John Waryas.

Absent – Valerie D’Ambrosio, Enrica Montemurro, Tom Watkins

**OPEN MEETING ACT:** Open meeting notice was read, posted and mailed to three newspapers

as required by law.

**PORTION OF THE MEETING OPEN TO THE PUBLIC:** Motion to close meeting made by John Waryas

and seconded by Patricia Knapp. Unanimous approval.

**MINUTES:** Motion to accept minutes as read made by John Waryas and seconded by Patricia

Knapp. Unanimous approval.

**LIBRARIAN’S REPORT:** Motion to accept Librarian’s Report as read made by Elsa Stonebridge

and seconded by Patricia Knapp. Unanimous approval.

 **CORRESPONDENCE:**

1. Tort Claim Notice – Frederic J. Rossi on behalf of Phyllis Kyle.

**OLD BUSINESS:** No Report

**EXPANSION UPDATE:**

Motion made by John Waryas and seconded by Elsa Stonebridge to install safety railings at rear of

building. **ROLL CALL VOTE:** Patricia Knapp, yes; Janet Saunders, yes; Elsa Stonebridge, yes; John

Waryas, yes. Absent – Valerie D’Ambrosio, Enrica Montemurro, Tom Watkins.

**NEW BUSINESS:**

1. Resolution to approve Holiday Schedule for 2013. Motion made by Patricia Knapp and

seconded by Elsa Stonebridge. **ROLL CALL VOTE:** Patricia Knapp, yes; Janet Saunders, yes;

Elsa Stonebridge, yes; John Waryas, yes. Absent – Valerie D’Ambrosio, Enrica Montemurro,

Tom Watkins.

1. Motion made by Elsa Stonebridge and seconded by Patricia Knapp to approve Board of Trustee Meeting dates for 2013. Resolution approved. **ROLL CALL VOTE:** Patricia Knapp, yes;

Janet Saunders, yes; Elsa Stonebridge, yes; John Waryas, yes. Absent – Valerie D’Ambrosio,

yes; Enrica Montemurro, Tom Watkins.

1. Motion made by Elsa Stonebridge and seconded by Patricia Knapp to officially rename the

Board of Trustees of the Dwight D. Eisenhower Library to the Board of Trustees of the Free

Public Library of the Borough of Totowa. Resolution approved. **ROLL CALL VOTE:** Patricia

Knapp, yes; Janet Saunders, yes; Elsa Stonebridge, yes; John Waryas, yes. Absent – Valerie

D’Ambrosio, Enrica Montemurro, Tom Watkins.

1. Motion made by Patricia Knapp and seconded by John Waryas to designate official banking

institutions. Resolution approved. **ROLL CALL VOTE:** Patricia Knapp, yes; Janet Saunders,

yes; Elsa Stonebridge, yes; John Waryas, yes. Absent - Valerie D’Ambrosio, Enrica Montemurro, Tom Watkins.

1. Library Programs: Story Hours, Book Discussion (Day & Evening), Arts & Crafts, AAA Travel,

Knitting Group (Day & Evening), Low Impact Exercise/Move & Groove (Morning & Evening),

AARP Driver Safety, Diabetes Program, Adult Game Day, Movie Afternoon.

**FRIENDS OF THE LIBRARY:** No Report

**FOUNDATION NEWS:**

1. Pasta Dinner set for Martin Luther King Day, January 21, 2013.
2. Holiday Gift Wrapping at the Library.

**FINANCIAL REPORT:**

1. Motion to accept monthly report made by Patricia Knapp and seconded by John Waryas.

**ROLL CALL VOTE:** Patricia Knapp, yes; Janet Saunders, yes; Elsa Stonebridge, yes; John

Waryas, yes. Absent – Valerie D’Ambrosio, Enrica Montemurro, Tom Watkins.

1. Motion to pay bills awaiting approval made by John Waryas and seconded by Patricia Knapp.
2. Signature cards for Highlands Bank changing name to Borough of Totowa Public Library.

**ANNOUNCEMENT:**

1. Open House December 5, 2012
2. Next Board Meeting December 12, 2012

**ADJOURNMENT:** Motion to adjourn made by Patricia Knapp and seconded by John Waryas.

Unanimous approval. Meeting adjourned at 8:30 p.m.

 **Respectfully Submitted,**

 **Elsa Stonebridge**

 **Secretary**