

MINUTES OF THE MEETING OF September 23, 2020

MEETING CALLED TO ORDER BY Janet Saunders at 7:00 pm

ROLL CALL VOTE-

PRESENT---

Debbie Andriani __x__ Theresa Bronkowski __x__ Valerie D'Ambrosio __x__ Patricia Knapp __x__

Janet Saunders __x__ Elsa Stonebridge __x__

Tom Watkins __x__

ABSENT --

OPEN MEETING ACT--open meeting notice was read, posted and mailed to three newspapers as required by law.

PORTION OF THE MEETING OPEN TO THE PUBLIC---Motion to close meeting made by

Theresa Bronkowski and seconded by Valerie D'Ambrosio unanimous approval

MINUTES ---Motion to accept minutes as read made by Theresa Bronkowski and seconded by

Valerie D'Ambrosio unanimous approval

LIBRARIAN'S REPORT—Motion to accept Librarian's Report as read made by Patricia Knapp and

seconded by Tom Watkins unanimous approval

CORRESPONDENCE—

1. NJ Construction Band and Grand Application completed and submitted.
2. Request for 4th quarter allotment.
3. Copy of June 15, 1966 deed.
4. 2019 Accuracy Certification.
5. Correspondence to Mayor and Council:
 - a) Use of side parking lot
6. Correspondence from patrons.
7. A patron received a disturbing phone call saying it was from the library, which it was not.

OLD BUSINESS—

1. **NJ Library Construction Bond Act.**

NEW BUSINESS—

1. **Motion to give a bonus day off to staff members for all their hard work through the pandemic.**

Motion made by: Theresa Bronkowski and Seconded by: Patricia Knapp.

Roll Call: Debbie Andriani: yes, Theresa Bronkowski: yes, Valerie D'Ambrosio: yes,

Patricia Knapp: yes, Janet Saunders: yes, Elsa Stonebridge: yes, Tom Watkins: yes

2. **Motion made to accept Pandemic Reopening Policies for both public and staff.**

Motion made by: Tom Watkins and Seconded by Theresa Bronkowski

Roll Call: Debbie Andriani: yes, Theresa Bronkowski: yes, Valerie D'Ambrosio: yes,

Patricia Knapp: yes, Janet Saunders: yes, Elsa Stonebridge: yes, Tom Watkins: yes

3. **Facilities update: bathroom fixtures, moving furniture, cleaning every day and cleaning ducts.**

4. **Pals Plus update: 11 Libraries have reopened.**

5. **Personnel update: All employees but one are back.**

6. **Outreach, programming, materials, and services update: Farmers Market, Programs with PV, considering tool library.**

7. **Volunteer update: No volunteers at this time.**

8. **Summer Reading Program recap.**

9. **Library Programs Recap.**

10. **Reestablishment of the Sunshine Fund.**

FRIENDS OF THE LIBRARY –

1. **Farmers Market.**

FOUNDATION-

1. **Nothing at this time.**

FINANCIAL REPORT –

1. **Motion to accept monthly financial report for February to September.**

Motion made by: Valerie D'Ambrosio Seconded by: Theresa Bronkowski

Roll Call: Debbie Andriani: yes, Theresa Bronkowski: yes, Valerie D'Ambrosio: yes,

Patricia Knapp: yes, Janet Saunders: yes, Elsa Stonebridge: yes, Tom Watkin: yes

2. **Motion to pay bills awaiting approval for February to September.**

Motion made by: Elsa Stonebridge Seconded by: Patricia Knapp

Roll Call: Debbie Andriani: yes, Theresa Bronkowski: yes, Valerie D'Ambrosio: yes,

Patricia Knapp: yes, Janet Saunders: yes, Elsa Stonebridge: yes, Tom Watkin: yes

3. **2020 Budget.**

ANNOUNCEMENTS:

1. **Town wide garage sale 9/26/20.**
2. **Shredding and clothing drive 9/26/20.**
3. **Used Bicycle and sewing machine collection 9/26/20.**
4. **Next Board of Trustee meeting 10/28/20.**

ADJOURNMENT – Motion to adjourn made by: Tom Watkins and seconded by Patricia Knapp.

Unanimous approval

MEETING ADJOURNED AT 8:30pm.

RESPECTFULLY SUBMITTED:

ELSA STONEBRIDGE, SECRETARY