

MINUTES OF THE MEETING OF MAY 25, 2016

Meeting called to order by Janet Saunders at 7:30 p.m.

ROLL CALL VOTE: Present – Debra Andriani, Janet Saunders, Patricia Knapp,

Elsa Stonebridge. Absent – Valerie D’Ambrosio, Enrica Montemurro, Tom Watkins

OPEN MEETING ACT: Open meeting notice was read, posted and mailed to three newspapers as required by law.

PORTION OF THE MEETING OPEN TO THE PUBLIC: Motion to close meeting made by Patricia Knapp and seconded by Debra Andriani. Unanimous approval

MINUTES: Motion to accept minutes as read made by Debra Andriani and seconded by Patricia Knapp. Unanimous approval

LIBRARIAN’S REPORT: Motion to accept Librarian’s Report as read made by Patricia Knapp and seconded by Debra Andriani. Unanimous approval

CORRESPONDENCE: None

OLD BUSINESS:

1. Eagle Scout Project – trying to contact scouts to advise that the project is being removed.
2. Meeting Room Policy – to be discussed at next meeting.

NEW BUSINESS:

1. Library’s Annual Audit.
2. Library Programs and Summer Reading Program dates.
3. Library Staff marching in American Legion’s Annual Memorial Day Parade.
4. Facility and equipment update.

FRIENDS OF THE LIBRARY:

1. Friends donated money to purchase Mac computer.

FOUNDATION:

1. Foundation will be presenting a scholarship to a PV student.

FINANCIAL REPORT:

1. Motion to accept monthly report for May made by Patricia Knapp and seconded by Debra Andriani. **ROLL CALL VOTE:** Debra Andriani, yes; Patricia Knapp, yes; Janet Saunders, yes; Elsa Stonebridge, yes. Absent - Valerie D'Ambrosio, Enrica Montemurro, Tom Watkins.
2. Motion to accept bills awaiting approval made by Elsa Stonebridge and seconded by Patricia Knapp. **ROLL CALL VOTE:** Debra Andriani, yes; Patricia Knapp, yes; Janet Saunders, yes; Elsa Stonebridge, yes. Absent - Valerie D'Ambrosio, Enrica Montemurro, Tom Watkins.

ANNOUNCEMENTS:

1. Next meeting - June 22, 2016

ADJOURNMENT: Motion to adjourn made by Patricia Knapp and seconded by Debra Andriani.

Unanimous approval. Meeting adjourned at 8:20 p.m.

Respectfully Submitted,

Elsa Stonebridge

Secretary