**MINUTES OF THE MEETING OF FEBRUARY 27, 2013**

Meeting called to order by Janet Saunders at 7:40 p.m.

**ROLL CALL VOTE:** Present – Janet Saunders, Tom Watkins, Patricia Knapp, Elsa Stonebridge,

Enrica Montemurro, John Waryas, Absent – Valerie D’Ambrosio.

**OPEN MEETING ACT:** Open meeting notice was read, posted and mailed to three newspapers

as required by law.

**PORTION OF THE MEETING OPEN TO THE PUBLIC:** Motion to close meeting made by

Elsa Stonebridge and seconded by Patricia Knapp. Unanimous approval

**MINUTES:** Motion to accept minutes as read made by John Waryas and seconded by

Tom Watkins. Unanimous approval

**LIBRARIAN’S REPORT:** Motion to accept Librarian’s Report as read made by Tom Watkins

and seconded by Elsa Stonebridge. Unanimous approval

**CORRESPONDENCE:**

1. New Jersey Library Trustee invitation for March workshop.
2. Application for New Jersey State Aid FY 2014 (Data 2012) was submitted.
3. Email from Lisa Lum Jorgensen – Thank you for opportunity to participate and

learn from experiences at the library.

1. Shade Tree Commission Flyer – poster contest for Arbor Day.
2. Meeting Room application and flyer for Strock and Tanner – We prefer not

to have private companies use the meeting room.

**OLD BUSINESS:** No Report

**EXPANSION UPDATE:**

1. Security Cameras
2. Glass Door for meeting room – should be installed this month.

**NEW BUSINESS:**

1. Election of Officers for the 2013 year. President – Janet Saunders, Vice President –

Patricia Knapp, Secretary – Elsa Stonebridge, Treasurer- Tom Watkins. Motion made

by John Waryas and seconded by Enrica Montemurro to keep slate of officers as prior

year.  **ROLL CALL VOTE:** Patricia Knapp, yes; Enrica Montemurro, yes; Janet Saunders,

yes; Elsa Stonebridge, yes; John Waryas, yes; Tom Watkins, yes. Absent – Valerie

D’Ambrosio

1. Rotary Club Passaic Valley and Job Sampling Initiative – allow special needs students to

work a few hours a week at the library.

1. Upcoming Library Programs – Shop Rite’s Laura Becker – Eat Right Program, Low Impact

Exercise, Writing for Fun, Story Hours, Knitting Groups – Day and Evening, Arts & Crafts for

Children and Adults, and Family, Family Cake Decorating, Family Movie Night, Book

Discussion – Afternoon and Evening, Wii Game Night, Drop-in Arts and Crafts, Drop-in

Story Hours, Marty McKernan Irish Sing Along and Songs, Rutgers Co-op Program,

AARP Safe Driving Review.

1. 4th Annual Dr. Seuss Read Aloud.
2. Upcoming Meeting Room Use – Girl Scouts – 3/8, Boy Scouts – 3/1 and 3/8, Historical Society-

3/7.

1. New part time employee – Patricia Galese.
2. Shop-Rite Passaic Valley Co-op Initiative.
3. Sunday Openings – Anne will speak to staff.

**FRIENDS OF THE LIBRARY:**

1. White Elephant Sale/Book Sale – April 27th
2. Stitches Fundraising Initiative – Seasonal Bookmarks.

**FOUNDATION:**

1. Circus on May 11, 2013 at the PAL.
2. Tricky Tray to be held at the PAL on June 2, 2013.

**FINANCIAL REPORT:**

1. Motion to accept monthly report made by Patricia Knapp and seconded by John Waryas.

**ROLL CALL VOTE:** Patricia Knapp, yes; Enrica Montemurro, yes; Janet Saunders, yes;

Elsa Stonebridge, yes; John Waryas, yes; Tom Watkins, yes. Absent – Valerie D’Ambrosio.

1. Motion to pay bills awaiting approval made by Elsa Stonebridge and seconded by John

Waryas. **ROLL CALL VOTE:** Patricia Knapp, yes; Enrica Montemurro, yes; Janet Saunders, yes;

Elsa Stonebridge, yes; John Waryas, yes; Tom Watkins, yes. Absent – Valerie D’Ambrosio.

1. Construction Account Summary – No Report.
2. Salary Guide for 2013. Motion made by Patricia Knapp and seconded by John Waryas to

accept salary guide. **ROLL CALL VOTE:** Patricia Knapp, yes; Enrica Montemurro, yes;

Janet Saunders, yes; Elsa Stonebridge, yes; John Waryas, yes; Tom Watkins, yes.

Absent – Valerie D’Ambrosio.

1. 2013 Budget: Motion to approve by John Waryas and seconded by Patricia Knapp.

**ROLL CALL VOTE:** Patricia Knapp, yes; Enrica Montemurro, yes; Janet Saunders, yes;

Elsa Stonebridge, yes; John Waryas, yes; Tom Watkins, yes. Absent – Valerie D’Ambrosio.

1. Motion made by Patricia Knapp and seconded by John Waryas to move $80,000 from

Operating to Reserve Account. **ROLL CALL VOTE:** Patricia Knapp, yes; Enrica Montemurro,

yes; Janet Saunders, yes; Elsa Stonebridge, yes; John Waryas, yes; Tom Watkins, yes.

Absent – Valerie D’Ambrosio.

**ANNOUNCEMENTS:**

1. Next meeting March 27, 2013.
2. 4th Annual Read Aloud is March 5, 2013.

**ADJOURNMENT:** - Motion to adjourn made by Tom Watkins and seconded by Patricia Knapp.

Unanimous approval. Meeting adjourned at 8:50 p.m.

 **Respectfully Submitted,**

 **Elsa Stonebridge**

 **Secretary**