**MINUTES OF THE MEETING OF DECEMBER 12, 2012**

Meeting called to order by Janet Saunders at 7:30 p.m.

**ROLL CALL VOTE:** Present - Valerie D’Ambrosio, Janet Saunders, Tom Watkins, Patricia Knapp,

Elsa Stonebridge, John Waryas. Absent – Enrica Montemurro (Came in late).

**OPEN MEETING ACT:** Open meeting notice was read, posted and mailed to three newspapers

as required by law.

**PORTION OF THE MEETING OPEN TO THE PUBLIC:** Motion to close meeting made by Tom

Watkins and seconded by Elsa Stonebridge. Unanimous approval

**MINUTES:** Motion to accept minutes as read made by John Waryas and seconded by Patricia

Knapp. Unanimous approval

**LIBRARIAN’S REPORTS:** Motion to accept Librarian’s Report as read made by Valerie D’Ambrosio

and seconded by Tom Watkins. Unanimous approval

**CORRESPONDENCE:**

1. Request to use meeting room from Gail Di Pane – Elizabeth M. Boggs Center for Disabilities.

Board suggested they contact the North Jersey Developmental Center.

1. Letter from Louise Capra – a commentary on Nancy Tiritilli piano performance.

**OLD BUSINESS:**

1. Memorialize Resolution No. 2013.5 – authorizing change orders to ML Inc. in the amount

of $10,627,16. Motion made by Patricia Knapp and seconded by Tom Waryas.

**ROLL CALL VOTE:** Valerie D’Ambrosio, yes; Patricia Knapp, yes; Janet Saunders, yes;

Elsa Stonebridge, yes; John Waryas, yes; Tom Watkins, yes. Absent – Enrica Montemurro

1. Memorialize Resolution No. 2013.7 to approve the fabrication and installation of aluminum

handrails to North Jersey Metal Fabricators in the amount of $2,244.00. Motion made by

John Waryas and seconded by Patricia Knapp. **ROLL CALL VOTE:** Valerie D’Ambrosio, yes; Patricia Knapp, yes; Janet Saunders, yes; Elsa Stonebridge, yes; John Waryas, yes; Tom Watkins, yes. Absent - Enrica Montemurro

1. Memorialize Resolution No. 2013.6 to approve the fabrication and installation of alumimun

handrails to North Jersey Metal Fabricators in the amount of $5,176.00. Motion made by

Tom Watkins, and seconded by Elsa Stonebridge. **ROLL CALL VOTE:** Valerie D’Ambrosio, yes; Patricia Knapp, yes; Janet Saunders, yes; Elsa Stonebridge, yes; John Waryas, yes; Tom

Watkins, yes. Absent - Enrica Montemurro.

**NEW BUSINESS:**

Enrica Montemurro arrived at 7:45 p.m.

1. Donation received from Mr. & Mrs. Amos Saunders in the amount of $10,000 in memory of

Amos Saunders Jr. Donation to be used for new Children’s Room furnishings.

1. Donation in the amount of $1,500 from the American Legion.
2. Donation in the amount of $50 from the La Paglia family.
3. Upcoming Library Programs – Low Impact Exercise, Writing For Fun, Story Hours, Knitting Groups – Day & Evening, Arts & Crafts For Children & Adults and Family, Family Cake

Decorating, Family Movie Night.

1. New Flame Retardent – Room Darkening Drape purchase for the Eisenhower Community Room by Sagnella Designs in amount of $3,100 for large picture window and room entrance window.
2. New temporary part-time employee – Arianna Bernardo as Library Page at a rate of $9.56 per hour to assist in Children’s Room in evening approximately 9 – 12 hours per week.

**FRIENDS OF THE LIBRARY:**

1. The Totowa Bookmark – Vol. 4, Issue 5, Winter 2012 circulated in November.
2. Meeting to be held in January 2013.

**FINANCIAL REPORT:**

1. Motion to accept monthly report made by Patricia Knapp and seconded by Enrica

Montemurro. **ROLL CALL VOTE:** Valerie D’Ambrosio, yes; Patricia Knapp, yes; Enrica

Montemurro, yes; Janet Saunders, yes; Elsa Stonebridge, yes; John Waryas, yes;

Tom Watkins, yes.

1. Motion to close the Valley National Account and Consolidate with Highlands Bank

Construction Account made by John Waryas and seconded by Enrica Montemurro.

**ROLL CALL VOTE:** Valerie D’Ambrosio, yes; Patricia Knapp, yes; Enrica Montemurro,

yes; Janet Saunders, yes; Elsa Stonebridge, yes; John Waryas, yes; Tom Watkins, yes.

1. Motion made by Valerie D’Ambrosio and seconded by John Waryas to pay bills awaiting

approval. **ROLL CALL VOTE:** Valerie D’Ambrosio, yes; Patricia Knapp, yes; Enrica

Montemurro, yes; Janet Saunders, yes; Elsa Stonebridge, yes; John Waryas, yes;

Tom Watkins, yes.

**ADJOURNMENT:** Motion to adjourn made by Valerie D’Ambrosio and seconded by Patricia Knapp.

Unanimous approval. Meeting adjourned at 8:35 p.m.

 **Respectfully Submitted,**

 **Elsa Stonebridge**

 **Secretary**