

## **MINUTES OF THE MEETING OF JUNE 27, 2018**

Meeting called to order by Janet Saunders at 7:25 p.m.

**ROLL CALL VOTE:** Present – Valerie D’Ambrosio, Patricia Knapp, Janet Saunders, Tom Watkins. Absent - Elsa Stonebridge, Debbie Andriani.

**OPEN MEETING:** Open meeting notice was read, posted and mailed to three newspapers as required by law.

**PORTION OF THE MEETING OPEN TO THE PUBLIC:** Motion to close meeting made by Patricia Knapp and seconded by Janet Saunders. Unanimous approval.

**MINUTES:** Motion to accept minutes as read made by Patricia Knapp and seconded by Janet Saunders. Unanimous approval.

**LIBRARIAN’S REPORT:** Motion to accept Librarian’s Report as read made by Patricia Knapp and seconded by Tom Watkins. Unanimous approval.

### **CORRESPONDENCE:**

1. Kick- off party - Received thank you from magician Michael Healey.

### **OLD BUSINESS:**

1. Computer Purchase – not received yet. We purchased software – anxiously awaiting them.
2. Copy Machine Lease - 1-lease up in January – would like to buy 1 and still lease 2, with a dollar buy out on 1 lease. Everyone voted to move forward and do buy out.
3. Memorial Day Parade - Marched, gave out fans, weather wasn’t great, but all enjoyed the day.
4. Capital Improvements - Work needs to be done upstairs. Anne met with Steve Coppa for price for a reading room. Waiting for an amount for windows upstairs, and new carpeting.

### **NEW BUSINESS:**

1. Brian’s programs – many programs in July. Brian is doing a family yoga class and we are bringing in music performers with instruments. Brian held a field good class.

2. Summer programming updates - "Libraries Rock" schedule of summer events.
3. Library Link Update – Governor's budget not favorable to State Library.
4. Personnel update - Table to Financial.

**FRIENDS OF THE LIBRARY:**

Concert cancelled - Friends of the Library bought ice cream.

**FOUNDATION:**

\$1,185.00 - from the 50/50 raffle

**FINANCIAL REPORT:**

1. Motion to accept monthly report made by Patricia Knapp and seconded by Tom Watkins. **ROLL CALL VOTE:** Janet Saunders, yes; Patricia Knapp, yes; Valerie D'Ambrosio, yes; Tom Watkins, yes. Absent - Elsa Stonebridge, Debbie Andriani.
2. Motion to accept bills awaiting approval made by Patricia Knapp and seconded by Tom Watkins. **ROLL CALL VOTE:** Janet Saunders, yes; Patricia Knapp, yes; Valerie D'Ambrosio, yes; Tom Watkins, yes. Absent - Elsa Stonebridge, Debbie Andriani.
3. Motion to accept 2018 salary guide made by Patricia Knapp and seconded by Tom Watkins, yes. Promotions for Lynn Tedeschi, Doreen Makoujy, and Brian Sedita. **ROLL CALL VOTE:** Janet Saunders, yes; Patricia Knapp, yes; Valerie D'Ambrosio, yes; Tom Watkins. Absent - Elsa Stonebridge, Debbie Andriani.
4. Motion to accept 2018 budget made by Patricia Knapp and seconded by Tom Watkins. **ROLL CALL VOTE:** Janet Saunders, yes; Patricia Knapp, yes; Valerie D'Ambrosio, yes; Tom Watkins, yes. Absent - Elsa Stonebridge, Debbie Andriani.

**ANNOUNCEMENTS:**

1. Next meeting - September 26, 2018

**ADJOURNMENT:** - Motion to adjourn made by Tom Watkins and seconded by Patricia Knapp. Unanimous approval. Meeting adjourned at 8:23 p.m.

**Respectfully Submitted,**

**Valerie D'Ambrosio**