

MINUTES OF THE MEETING OF May 26, 2021

MEETING CALLED TO ORDER BY Janet Saunders AT 7:10 pm

ROLL CALL VOTE---

PRESENT----

Debbie Andriani ___x___ Theresa Bronkowski ___x___ Janet Saunders ___x___ Elsa Stonebridge ___x___
_Tom Watkins ___x___ Pat Knapp ___x___

ABSENT -- Valerie D'Ambrosio

OPEN MEETING ACT--open meeting notice was read, posted and mailed to three newspapers as required by law.

PORTION OF THE MEETING OPEN TO THE PUBLIC---Motion to close meeting made by Debbie Andriani and seconded by Theresa Bronkowski

Unanimous approval

MINUTES ---Motion to accept minutes as read made by Debbie Andriani and seconded by Theresa Bronkowskiunanimous approval

LIBRARIAN'S REPORT—Motion to accept Librarian's Report as read made by: Theresa Bronkowski and seconded by Pat Knappunanimous approval

CORRESPONDENCE:

1. OPRA Request- Ok to provide report to requester.
2. 2020 Audit letter to Corrado & Corrado asking if there was any litigation against the library.
There has been no response.
3. Card from Mary Zanfino – thank you to library staff for all they do.

OLD BUSINESS:

1. Renovation project update- suggestion was made to mix carpet and tiles for floors.
2. Repository for the Taft Road project.

NEW BUSINESS:

1. Facilities update: now open, continuing to wear masks.
2. Materials, Outreach, Programming, Purchases and Services update: Purchased active TV, art classes started, exercise classes started, summer kickoff is June 24,. Farmers Market is doing great. Celeste Mancini put on show. Closing Saturday May 29th for holiday.
3. PALS PLUS Updates: none
4. Personnel & Volunteers update: staff development day June 9th. Library will close for presentation, demonstration, speakers.

FRIENDS OF THE LIBRARY:

1. Made donation toward Active TV.

FOUNDATION:

1. Barbecue Dinner Fundraiser: Working on it

FINANCIAL REPORT:

1. Motion to accept monthly financial report for May made by Theresa Bronkowski seconded by Pat Knapp.

Roll Call: Debbie Andriani__x__ Theresa Bronkowski__x__ Pat Knapp__x__

Janet Saunders__x__ Elsa Stonebridge__x__ Tom Watkins__x__

ABSENT -- Valerie D'Ambrosio

2. Motion to pay bills for April awaiting approval made by Pat Knapp and seconded by Debbie Andriani.

Roll Call: Debbie Andriani__x__ Theresa Bronkowski__x__ Pat Knapp__x__

Janet Saunders__x__ Elsa Stonebridge__x__ Tom Watkins__x__

ABSENT -- Valerie D'Ambrosio

3. 2021 Salary Guide & 2021 Budget.

ANNOUNCEMENTS:

1. Next Board of Trustee Meeting June 23, 2021.

ADJOURNMENT – Motion to adjourn made by Tom Watkins seconded by Pat Knapp

Unanimous approval.

MEETING ADJOURNED AT 8:03 pm.

RESPECTFULLY SUBMITTED:

ELSA STONEBRIDGE, SECRETARY