

MINUTES OF THE MEETING OF SEPTEMBER 28, 2016

Meeting was called to order by Janet Saunders at 7:45 p.m.

ROLL CALL VOTE: Present - Valerie D'Ambrosio, Debra Andriani, Patricia Knapp, Janet Saunders, Elsa Stonebridge. Absent - Enrica Montemurro, Tom Watkins.

OPEN MEETING ACT: Open meeting notice was read, posted and mailed to three newspapers as required by law.

PORTION OF THE MEETING OPEN TO THE PUBLIC: Motion to close meeting made by Patricia Knapp and seconded by Debra Andriani. Unanimous approval

MINUTES: Motion to accept minutes as read made by Patricia Knapp and seconded by Debra Andriani. Unanimous approval

LIBRARIAN'S REPORT: Motion to accept Librarian's Report as read made by Patricia Knapp and seconded by Debra Andriani. Unanimous approval

CORRESPONDENCE:

1. Request for Fourth Quarter Allotment.
2. Audit received for year ending December 31, 2015

OLD BUSINESS:

1. Phyllis Kyle – lawsuit settled

NEW BUSINESS:

1. Upcoming Library Programs
2. Summer Reading Program Recap "Ready, Set, Read".
3. National Library Card Sign-up Month.
4. New Jersey Library Trustee Academy – Patricia Knapp and Janet Saunders attended and commented that Anne is on top of everything that we discussed. Satisfied CE
5. Personnel Update
6. Facility Update
7. Strategic Plan Update - Form committee to conduct survey.

FRIENDS OF THE LIBRARY: No Report

FOUNDATION:

1. Italian Family Style Dinner and Library's 60th Anniversary – January 16, 2017.
2. Sponsored the Health Fair.

FINANCIAL REPORT:

1. Motion to accept monthly report for September made by Valerie D'Ambrosio and seconded by Patricia Knapp. **ROLL CALL VOTE:** Debra Andriani, yes; Valerie D'Ambrosio, yes; Patricia Knapp, yes; Janet Saunders, yes; Elsa Stonebridge, yes. Absent – Enrica Montemurro, Tom Watkins
2. Motion to accept bills awaiting approval made by Patricia Knapp and seconded by Elsa Stonebridge. **ROLL CALL VOTE:** Debra Andriani, yes; Valerie D'Ambrosio, yes; Patricia Knapp, yes; Janet Saunders, yes; Elsa Stonebridge, yes. Absent - Enrica Montemurro, Tom Watkins

ANNOUNCEMENTS:

1. Next meeting October 26, 2016 at 7:30 p.m.

ADJOURNMENT - Motion to adjourn made by Debra Andriani and seconded by Valerie D'Ambrosio. Unanimous approval. Meeting adjourned at 9:10 p.m.

Respectfully Submitted,

Elsa Stonebridge

Secretary