

MINUTES OF THE MEETING OF MAY 22, 2019

Meeting was called to order by Janet Saunders at 7:00 p.m.

ROLL CALL VOTE: Present - Debbie Andriani, Theresa Bronkowski, Valerie D' Ambrosio, Patricia Knapp, Janet Saunders, Elsa Stonebridge, Tom Watkins

ABSENT:

OPEN MEETING ACT: Open meeting notice was read, posted and mailed to three newspapers as required by law.

PORTION OF THE MEETING OPEN TO THE PUBLIC: Motion to close meeting made by Debbie Andriani and seconded by Valerie D'Ambrosio. Unanimous approval

MINUTES: Motion to accept minutes made by Debbie Andriani and Seconded by Theresa Bronkowski. Unanimous approval.

LIBRARIAN'S REPORT: Motion to accept Librarian's Report as read made by Debbie Andriani and seconded by Patricia Knapp. Unanimous approval.

CORRESPONDENCE:

1. New Jersey State Library-Construction Survey.
2. Donation in memory of Ellen Coyle will be used to purchase Audio Books.
3. Library Trustee cards.

OLD BUSINESS:

1. New Jersey Library Construction Bond Act.
2. Town wide Garage Sale 4/27/19 (130 Families). Shredding and Electronic Recycling also. All went well.
3. Photo loan to Lakeland Bank-photos were returned

NEW BUSINESS:

1. Personnel update: Brian is a notary. Anne, Carmen and Annemarie will march in parade
2. Facilities update:
 1. Bees in HVAC.
 2. Looking into replacing shelves.
3. Library Programs

FRIENDS OF THE LIBRARY:

1. Bus Ride to Atlantic City scheduled.

FOUNDATION:

1. Off premise 50/50.
2. Donor Wall.

FINANCIAL REPORT:

1. Motion to accept monthly report for May made by Val D'Ambrosio seconded by Theresa Bronkowski. **ROLL CALL VOTE:** Debbie Adriani, yes; Theresa Bronkowski, yes; Valerie D'Ambrosio, yes; Pat Knapp, yes; Janet Saunders, yes; Elsa Stonebridge, yes; Tom Watkins, yes.
2. Motion to pay bills awaiting approval for May made by Theresa Bronkowski and seconded by Val D'Ambrosio. **ROLL CALL VOTE** Debbie Adriani, yes; Theresa Bronkowski, yes; Val D'Ambrosio, yes; Pat Knapp, yes; Janet Saunders, yes; Elsa Stonebridge, yes; Tom Watkins, yes.
3. 2019 Budget & 2019 Salary Guide

ANNOUNCEMENTS:

1. Rotary Wine Tasting Fund Raiser – June 7, 2019.
2. Totowa Day June 8, 2019
3. Next Board meeting June 19, 2019

ADJOURNMENT - Motion to adjourn made by Tom Watkins and seconded by Theresa Bronkowski. Unanimous approval. Meeting adjourned at 8:00 PM.

Respectfully Submitted,

Elsa Stonebridge

Secretary