

MINUTES OF THE MEETING OF APRIL 25, 2018

Meeting called to order by Patricia Knapp at 7:05 p.m.

ROLL CALL VOTE: Present – Valerie D’Ambrosio, Patricia Knapp, Elsa Stonebridge,

Tom Watkins. Absent - Debra Andriani, Enrica Montemurro, Janet Saunders

Janet Saunders arrived at 7:20 p.m.

OPEN MEETING ACT: Open meeting notice was read, posted and mailed to three newspapers as required by law.

PORTION OF THE MEETING OPEN TO THE PUBLIC: Motion to close meeting made by Patricia Knapp and seconded by Tom Watkins. Unanimous approval.

MINUTES: Motion to accept minutes as read made by Tom Watkins and seconded by Valerie D’Ambrosio. Unanimous approval.

LIBRARIAN’S REPORT: Motion to accept Librarian’s Report as read made by Valerie D’Ambrosio and seconded by Tom Watkins. Unanimous approval.

2018 Report to the community was distributed.

CORRESPONDENCE:

1. NJLTA cards.
2. Resignation from Enrica Montemurro.

OLD BUSINESS:

1. Nextiva phone system update-installed and working well.
2. Town wide Garage Sale - April 28, 2018 and Shredding and Recycling event – 131 homes registered, will do it again next year, very good response.

NEW BUSINESS:

1. Field Goods – fresh vegetables being ordered and delivered to library for families, \$2.00 charge as donation to the library.
2. Annual Financial Disclosures.
3. Library Programs.
4. New Jersey State Library Annual Survey.

FRIENDS OF THE LIBRARY:

1. Casino Trip

FOUNDATION:

1. Off premise 50/50

FINANCIAL REPORT:

1. Motion to accept monthly report for March made by Patricia Knapp and seconded by Valerie D'Ambrosio. **ROLL CALL VOTE:** Valerie D'Ambrosio, yes; Patricia Knapp, yes; Janet Saunders, yes; Elsa Stonebridge, yes; Tom Watkins, yes. Absent – Debra Andriani, Enrica Montemurro.
2. Motion to accept monthly report for April made by Valerie D'Ambrosio and seconded by Patricia Knapp. **ROLL CALL VOTE:** Valerie D'Ambrosio, yes; Patricia Knapp, yes; Janet Saunders, yes; Elsa Stonebridge, yes; Tom Watkins, yes. Absent - Debra Andriani, Enrica Montemurro.
3. Motion to approve bills for March and April made by Valerie D'Ambrosio and seconded by Patricia Knapp. **ROLL CALL VOTE:** Valerie D'Ambrosio, yes; Patricia Knapp, yes; Janet Saunders, yes; Elsa Stonebridge, yes; Tom Watkins, yes. Absent - Debra Andriani, Enrica Montemurro.
4. Computer Purchase - Cost is \$10,000 for 11 computers. The Foundation is donating \$5,000. Motion made by Tom Watkins and seconded by Patricia Knapp to purchase. **ROLL CALL VOTE:** Valerie D'Ambrosio, yes; Patricia Knapp, yes; Janet Saunders, yes; Elsa Stonebridge, yes; Tom Watkins, yes. Absent - Debra Andriani, Enrica Montemurro.
5. Copy Machine Lease
6. 2018 Budget and 2018 Salary Guide to be discussed at the next meeting.

ANNOUNCEMENTS:

1. Poetry Reading
2. Rotary Wine Tasting Fundraiser – May 18, 2018
3. Next Board of Trustee Meeting - May 23, 2018

ADJOURNMENT - Motion to adjourn made by Valerie D'Ambrosio and seconded by Patricia Knapp. Unanimous approval.

Respectfully Submitted,

Elsa Stonebridge

Secretary