***DWIGHT D. EISENHOWER PUBLIC LIBRARY***

***537 TOTOWA ROAD***

***TOTOWA, NJ 07512***

**MINUTES OF THE MEETING OF MARCH 28, 2012**

Meeting called to order by Janet Saunders at 7:35 p.m.

**ROLL CALL VOTE:** Present – Janet Saunders, John Waryas, Elsa Stonebridge,

Enrica Montemurro. Absent – Patricia Knapp, Valerie D’Ambrosio, and Tom

Watkins.

**OPEN MEETING ACT:** Open meeting notice was read, posted and mailed to three

newspapers as required by law.

**PORTION OF THE MEETING OPEN TO THE PUBLIC:** Motion to close meeting made by

Elsa Stonebridge and seconded by John Waryas. Unanimous approval.

**MINUTES:** Motion to accept March minutes as read made by Enrica Montemurro and seconded by John Waryas. Unanimous approval. (Please check, 1 page of minutes appears to be missing.)

**LIBRARIAN’S REPORT:** Motion to accept Librarian’s Report as read made by John Waryas

and seconded by Enrica Montemurro. Unanimous approval.

**CORRESPONDENCE:**

1. NJLTA Membership cards.
2. Resignation letter from Denise Zarek.
3. Invitation from American Legion to participate in annual Memorial Day

Parade on May 27, 2012.

1. Invitation from Totowa Fire Department to participate 9/11 Dedication

Ceremony on March 25, 2012.

1. NJALA Conference invitation.
2. 2nd Quarter Allotment Check Request.

**OLD BUSINESS:**

1. Expansion Update
   1. Motion to award contract for data/cable installation to Valley IT for

$12,895.00 made by John Waryas and seconded by Enrica Montemurro.

**ROLL CALL VOTE:** Janet Saunders, yes; John Waryas, yes; Enrica Montemurro,

yes; Elsa Stonebridge, yes. Absent – Patricia Knapp, Valerie D’Ambrosio and Tom Watkins.

* 1. Motion made by John Waryas and seconded by Enrica Montemurro to issue

work order to TLC to install 200 amp circuit breaker for no more than $2,300.00.

**ROLL CALL VOTE:** Janet Saunders, yes; John Waryas, yes; Enrica Montemurro,

yes; Elsa Stonebridge, yes. Absent – Patricia Knapp, Valerie D’Ambrosio, and

Tom Watkins.

* 1. Motion made by John Waryas and seconded by Elsa Stonebridge to authorize

a change order to ML Inc. in the amount of $3,080.00 for the 1½” gas line to the

RTU. **ROLL CALL VOTE:** Janet Saunders, yes; John Waryas, yes; Enrica

Montemurro, yes; Elsa Stonebridge, yes. Absent – Patricia Knapp, Valerie

D’Ambrosio, Tom Watkins.

1. Circus update

**NEW BUSINESS:**

1. RFP Proposals for technology/data upgrade.
2. Library Programs – Totowa Fire Department 9/11 Dedication Ceremony- 3/25/12,

Low Impact Exercise, Writing for Fun, Story Hours, Knitting Groups, Arts and Crafts

for all ages, Afternoon at the Movies for all ages, Game Day, Healthy Snacks for Kids

with Shop Rite’s Laura Becker, Kids Exercise, Drug Awareness.

1. New Employee – Rosemarie Carr hired as part time employee on 2/29/2012 to

replace Denise Zarek at a rate of $13.13 per hour.

**FRIENDS OF THE LIBRARY:** No Report

**FINANCIAL REPORT:**

1. Motion to accept monthly report made by Elsa Stonebridge and seconded by Enrica

Montemurro. **ROLL CALL VOTE:** Janet Saunders, yes; John Waryas yes; Enrica Montemurro, yes; Elsa Stonebridge, yes. Absent – Patricia Knapp, Valerie D’Ambrosio, and Tom Watkins.

1. Motion to pay bills awaiting approval made by John Waryas and seconded by Enrica

Montemurro. **ROLL CALL VOTE:** Janet Saunders, yes; John Waryas, yes; Enrica

Montemurro, yes; Elsa Stonebridge, yes. Absent – Patricia Knapp, Valerie D’Ambrosio,

and Tom Watkins.

1. Motion made by John Waryas and seconded by Enrica Montemurro to accept 2012

Budget as presented. **ROLL CALL VOTE:** Janet Saunders, yes; John Waryas, yes;

Enrica Montemurro, yes; Elsa Stonebridge, yes. Absent – Patricia Knapp, Valerie

D’Ambrosio, and Tom Watkins.

**ADJOURNMENT:** Motion to adjourn made by John Waryas and seconded by Elsa Stonebridge.

Unanimous approval. Meeting adjourned at 8:50 p.m.

**Respectfully Submitted,**

**Elsa Stonebridge**

**Secretary**