

## **MINUTES OF THE MEETING OF SEPTEMBER 28, 2017**

Meeting called to order by Janet Saunders at 7:35 p.m.

**ROLL CALL VOTE:** Present – Patricia Knapp, Janet Saunders, Tom Watkins,

Elsa Stonebridge. Absent - Valerie D'Ambrosio, Debra Andriani, Enrica

Montemurro. Valerie D'Ambrosio arrived at 7:45 p.m.

**OPEN MEETING ACT:** Open meeting notice was read, posted and mailed to three newspapers as required by law.

**PORTION OF THE MEETING OPEN TO THE PUBLIC:** Motion to close meeting made by Tom Watkins and seconded by Patricia Knapp. Unanimous approval.

**MINUTES:** Motion to accept minutes as read made by Tom Watkins and seconded by Patricia Knapp. Unanimous approval.

**LIBRARIAN'S REPORT:** Motion to accept Librarian's Report as read made by Patricia Knapp and seconded by Tom Watkins. Unanimous approval.

### **CORRESPONDENCE:**

1. Request for Fourth Quarter Allotment.
2. Audit received for year ending December 31, 2016.

### **OLD BUSINESS:**

1. Dr. Martin donated the charging stations and a thank you was sent out to him.

### **NEW BUSINESS:**

1. Upcoming Library Programs.
2. Summer Reading Program Recap "Build a Better World".
3. PALS Plus Trustee Workshop.
4. Personnel Update - Rose Carr is no longer working here.
5. Facility Update - Meeting planned with Jim Niland to renovate the second floor bathrooms.

**FRIENDS OF THE LIBRARY:**

1. Trip to Bethlehem, Pennsylvania - Tuesday, November 14, 2017.

**FOUNDATION:**

1. Italian Family Style Dinner - January 15, 2018.

**FINANCIAL REPORT:**

1. Motion to accept monthly report for July made by Valerie D'Ambrosio and seconded by Patricia Knapp. **ROLL CALL VOTE:** Valerie D'Ambrosio, yes; Patricia Knapp, yes; Janet Saunders, yes; Elsa Stonebridge, yes; Tom Watkins, yes. Absent - Debra Andriani, Enrica Montemurro.
2. Motion to accept bills awaiting approval made by Elsa Stonebridge and seconded by Valerie D'Ambrosio. **ROLL CALL VOTE:** Valerie D'Ambrosio, yes; Patricia Knapp, yes; Janet Saunders, yes; Elsa Stonebridge, yes; Tom Watkins, yes. Absent - Debra Andriani, Enrica Montemurro.

**ANNOUNCEMENTS:**

Next meeting is on October 25, 2017 at 7:00 p.m.

**ADJOURNMENT** - Motion to adjourn made by Tom Watkins and seconded by Patricia Knapp. Unanimous approval. Meeting adjourned at 8:45 p.m.

**Respectfully Submitted,**

**Elsa Stonebridge**

**Secretary**