

MINUTES OF THE MEETING OF November 17, 2021

MEETING CALLED TO ORDER BY Janet Saunders **AT** 7:00 pm

ROLL CALL --

PRESENT----

Debbie Andriani__x__ Theresa Bronkowski__x__ Valerie D'Ambrosio__x__ Pat Knapp__x__

Janet Saunders__x__ Elsa Stonebridge__x__

ABSENT --

OPEN MEETING ACT--open meeting notice was read, posted and mailed to three newspapers as required by law.

PORTION OF THE MEETING OPEN TO THE PUBLIC---Motion to close meeting made by Janet Saunders and seconded by Theresa Bronkowski

Unanimous approval

MINUTES ---Motion to accept minutes as read made by Theresa Bronkowski and seconded by Janet Saunders

Unanimous approval

LIBRARIAN'S REPORT—Motion to accept Librarian's Report as read made by: Valerie D'Ambrosio and seconded by Pat Knapp

Unanimous approval

CORRESPONDENCE:

1. **Email from Joyce Corey- Editor of Tap into Passaic Valley**

OLD BUSINESS:

1. **New Jersey Library Construction Bond Act Renovation Project**

- a) **State Librarian's response regarding substantial change request and construction project timeline. Permission to move forward from Jennifer Nelson. New Jersey Library Construction Bond Act substantial changes to Project Request Form**
- b) **Re-bid information**
- c) **PSEG Direct Install opportunity and proposal status**

2. **ARPA update**

- a) **Laptops and cabinet- 12 laptops being delivered**
- b) **Wall Street Journal**
- a) **Coding and resume classes going well**
- b) **Hot Spots**

NEW BUSINESS:

1. **Janet Lee Saunders retirement-trustee vacancy-recognition on December 14 at 6:00 pm**
2. **Facilities update: Funding going up. Roof needs to be addressed, possibly the glass wall**
3. **Materials, Outreach, Programming, Purchases and Services update: passport processing**
4. **PALS PLUS Updates:**
5. **Personnel update: New Page hired**
6. **Volunteer update: Court mandated volunteer should start soon**

FRIENDS OF THE LIBRARY:

1. Lemoncello Night- painted bottles, had food, learned how to make lemoncello- went very well
sold out
2. Trip to Atlantic City planned
3. Plan on collecting items from residents and selling them

FOUNDATION:

1. Italian Style Dinner-\$70.00-January 17, 2021
2. Sock-a-thon- fundraiser has started

FINANCIAL REPORT:

1. Motion to accept monthly financial report for November made by Valerie D'Ambrosio and
seconded by Theresa Bronkowski .

Roll Call: Debbie Andriani__x__ Theresa Bronkowski__x__ Valerie D'Ambrosio__x

Pat Knapp__x__ Janet Saunders__x__ Elsa Stonebridge__x__

2. Motion to pay bills for November awaiting approval made by Valerie D'Ambrosio and seconded
by Theresa Bronkowski

Roll Call: Debbie Andriani__x__ Theresa Bronkowski__x__ Valerie D'Ambrosio__x

Pat Knapp__x__ Janet Saunders__x__ Elsa Stonebridge__x__

3. 2022 Salary Guide & 2022 Budget still to be addressed

ANNOUNCEMENTS:

1. Next Board of Trustee Meeting January 26, 2022

ADJOURNMENT – Motion to adjourn made by Theresa Bronkowski and seconded by Tom Watkins

Unanimous approval.

MEETING ADJOURNED AT 8:30 pm.

RESPECTFULLY SUBMITTED:

ELSA STONEBRIDGE, SECRETARY